

INTERNAL QUALITY ASSURANCE CELL
PRR & VS GOVERNMENT COLLEGE

Vidavalur, SPSR Nellore District, Andhra Pradesh



ACADEMIC AUDIT

2017-2018

Commissionerate of Collegiate Education, A.P
Academic & Administrative Audit of Degree Colleges
Format - II (To be Filled by Faculty and handed over to Academic Advisor)

Zone:	III		District:	Nellore					
Name of the College and Address	P.R.R & V.S: G.T.D.C. Vidavaluru								
Name of the Lecturer	N. Sreedevi								
Name of the Subject	Telugu								
Date of Joining in Degree College/Date of Joining the present Institution	27.9.2004 / 10.9.2015								
S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (W_i) for Key Indicator	Date of Retirement:	Key Indicator Wise Weighted Grade Points (KIWP) (A =3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIWP X W_i	KIWWGP as per Academic Advisor's grading
Curricular Aspects									
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes		5 OR 10	20			60	60
		2. Teaching Diary		5 OR 10					
		3. Active Participation in BOS		10					
2	Curriculum enrichment	1. Additional inputs		20	30			60	30
		2. Certificate/Diploma/Value added courses		10					
3	Feedback system	Feedback on Curriculum by Students		10	20			60	60
		Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)		10					

150

4	Student Profile	Collection and Maintenance of Student profiles (10 Points)	10	10	50	30	30
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners	10	10	30	30	-
		2. Remedial coaching	10	30	30	30	30
		3. Assignments-Critical, Innovative, text book and Internet based	10	10	30	30	30
		1. Teaching notes	50	150	150	150	180
6	Teaching-Learning Process	2. Use of ICT in teaching and learning	50	50	50X3=	150	180
		3. Computer/Internet assisted learning	50	50	50X3=	150	180
7	Teacher Profile and Quality	4. Student seminars	40	40	40X3=	120	120
		5. Conduct of Quiz/ Group discussion	40	40	40X3=	120	120
		6. Field trips	40	40	40X3=	120	120
		7. Student Study projects	40	40	40X3=	120	120
		8. Use of LMS	40	40	40X3=	120	120
		9. Involvement in development of LMS in the concerned subject	40	40	40X3=	120	120
		10. RBPTs(Research based pedagogical Tools)	40	40	40X3=	120	120

230

8	Evaluation Process and Reforms	1. Formative and Summative Evaluation	* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	30	30	30
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation		10			
		3. Marks Register & Result Analysis		10 X 3			
9	Student Performance and Learning Outcomes	1. Programme Outcomes		10	30	90	30
		2. Attainment of Programme Outcomes		10			
		3. Average pass percentage of Students		10			
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers	* Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	20 X 3: 60	60
Research, Innovation & Extension							
11	Resource Mobilization for Research	1. Minor	For Current Year only (Either Ongoing OR Completed)	5	20	-	-
		2. Major Research Projects		10			
		3. Consultancy Projects		5			
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	* A maximum of 3 publications in Scopus/Web of Science/ICI or UGC approved journals	10	20	-	-
		2. Awards in recognition of research work		10			
13	Extension Activities	Involvement in activities related to community service	* A maximum of 3 Programmes resulting in Community Service like ODF/Swath Bharat/UBA etc	20	20	20 X 3 : 60	60
14	MoUs /Collaborations	Collaboration with University/ Industry/NGO/ Any other Agency		20	20	-	-

180

Infrastructure & Learning Resources										
15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	60	60	60	60	60
Student Support & Progression										
16	Student Support	1. Counseling of students as Mentor/ Class teacher 2. Remedial coaching 3. Bridge course for 1st year students 4. Any other Study Material/ Guidance 5. Presships or Scholarships	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	90	90	90	60	60
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies	P. U. Extramurc Comprehensive exams	20	20	60	60	60	60	60
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities		20	20	60	60	60	60	60
Governance & Leadership										
19	Participation in Institutional Governance and Leadership	Participation in in Institutional Governance and Leadership as member of different committees and cells	MEC	30	30	90	90	90	60	60
Best Practices										
20	Best Practices	List of the individual faculty members Best practices followed with details		20	20	60	60	60	60	60
				500	500	1230			150	190

N Sudevi
Signature of the Faculty

Signature of the Academic adviser
U. Akshay
22.12.18
12/13/18

820/14

**Commissionerate of Collegiate Education, A.P
Academic & Administrative Audit of Degree Colleges**

Format - II (To be Filled by Faculty and handed over to Academic Advisor)

Zone: <u>III</u>		District: <u>SPSR Nellore</u>						
Name of the College and Address: <u>RR & VS Govt. College, Vindavur</u>								
Name of the Lecturer: <u>Dr. V. Sri Rama Murthy</u>								
Name of the Subject: <u>English</u>								
Date of Joining in Degree College/Date of Joining the present Institution: <u>24-12-2011 & 1-6-2017</u>		Date of Retirement: <u>31-7-2024</u>						
S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (Wi) for Key Indicator	Key Indicator Grade Points (KIGP) (A =3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Academic Advisor's grading
Curricular Aspects								
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes	5 for Autonomous 10 for Non Autonomous	5 OR 10	20	3	60	60
		2. Teaching Diary	5 for Autonomous 10 for Non Autonomous	5 OR 10				
		3. Active Participation in BOS	Only for Autonomous Colleges	10				
2	Curriculum enrichment	1. Additional inputs	<u>Value Added</u> <u>Medical</u>	20	30	3	90	60
		2. Certificate/Diploma/Value added courses	<u>TESS course</u>	10				
3	Feedback system	Feedback on Curriculum by Students	<u>Available with IAAE</u>	10	20	3	60	60
		Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)	<u>Available with IAAE</u>	10				

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Teaching - Learning & Evaluation

4	Student Profile	Collection and Maintenance of Student profiles (10 Points)	Collector	10	10	3	30	30
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners	Analyse and participating habitation	10		3	30	30
		2. Remedial coaching	Conducted	10	30	3	30	30
		3. Assignments-Critical, Innovative, text book and Internet based	given	10		3	30	30
6	Teaching-Learning Process	1. Teaching notes ✓ 2. Use of ICT in teaching and learning ✓ 3. Computer/Internet assisted learning ✓ 4. Student seminars ✓ 5. Conduct of Quiz/ Group discussion ✓ 6. Field trips ✓ 7. Student Study projects ✓ 8. Use of LMS ✓ 9. Involvement in development of LMS in the concerned subject ✓ 10. RBPTs(Research based pedagogical Tools)	* Maximum grade of 3 could be given to those faculty who have done more than 5 parameters and thereafter.	50	50	3	150	150
7	Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops ✓ 2. Participation in Seminars/conferences/workshops ✓ 3. Innovations in teaching and learning ✓ 4. Awards and recognition ✓ 5. Participation in Short term courses/ Restructuring of courses ✓ 6. E-Content Development / MOOCs ✓	* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.	40	40	2	80	80

350

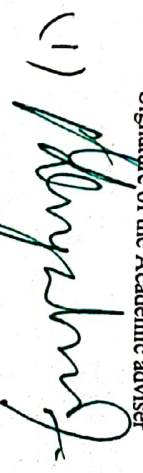

8	Evaluation Process and Reforms	1. Formative and Summative Evaluation	✓	* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	3	60	60	
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation	✓		10				
		3. Marks Register & Result Analysis	✓		10				
		1. Programme Outcomes			10				
9	Student Performance and Learning Outcomes	2. Attainment of Programme Outcomes			10	3	90	90	
		3. Average pass percentage of Students			10				
		1. Student feedback on the quality of Teaching Learning process adopted by the teachers			20				
10	Student Satisfaction Survey			*Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	3	60	60	
Research, Innovation & Extension									
11	Resource Mobilization for Research	1. Minor		For Current Year only (Either Ongoing OR Completed)	5	0	-	-	
		2. Major Research Projects			10				
		3. Consultancy Projects			5				
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters		* A maximum of 3 publications in Scopus/Web of Science/ICI or UGC approved journals	10	3	30	30	
		2. Awards in recognition of research work			10				
13	Extension Activities	Involvement in activities related to community service		* A maximum of 3 Programmes resulting in Community Service like ODF/Swath Bharat/UBA etc	20	3	60	60	
		Collaboration with University/ Industry/NGO/ Any other Agency			20				
14	MoUs/Collaborations				20	3	60	40	

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16	Student Support	<ol style="list-style-type: none"> Counseling of students as Mentor/ Class teacher ✓ Remedial coaching ✓ Bridge course for 1st year students ✓ Any other Study Material/Guidance ✓ Freshships or Scholarships 	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	3	90	90	
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies		20	20	3	60	60	
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities		20	20	3	60	60	
Governance & Leadership									
19	Participation in Institutional Governance and Leadership	Participation in in Institutional Governance and Leadership as member of different committees and cells		30	30	3	90	90	
Best Practices									
20	Best Practices	List of the Individual faculty members Best practices followed with details		20	20	3	60	40	
				500	500		1310	1270	

Signature of the Faculty

 13/3/18

Signature of the Academic adviser
 (1) 
 (2) 
 13/3/18

**Commissionerate of Collegiate Education, A.P
Academic & Administrative Audit of Degree Colleges**

Format - II (To be Filled by Faculty and handed over to Academic Advisor)

Zone:		District: <u>Nellore</u>							
Name of the College and Address									
<u>PRR & VS Goud. College</u>									
Name of the Lecturer									
<u>A.V. RAMANA RAO</u>									
Name of the Subject									
<u>PHYSICS</u>									
Date of Joining in Degree College/Date of Joining the present Institution									
<u>30-10-1998</u> <u>02-09-2015</u>									
S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (Wi) for Key Indicator	Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Academic Advisor's grading	
								30--	
Curricular Aspects									
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. ✓ Semester Wise curriculum plan/ Course Objectives & Outcomes	5 for Autonomous 10 for Non Autonomous	5 OR 10 ✓	20	3	60	60	
		2. Teaching Diary	5 for Autonomous 10 for Non Autonomous	5 OR 10					
		3. Active Participation in BOS	Only for Autonomous Colleges	10					
2	Curriculum enrichment	1. Additional inputs		20		3	90	60	
3	Feedback system	2. Certificate/Diploma/Value added courses		10	30	2	60	60	
		Feedback on Curriculum by Students Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)		10	20	3	60		

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Teaching - Learning & Evaluation

4	Student Profile	Collection and Maintenance of Student profiles (10 Points)		10	10	3	30	30
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners		10		3	30	30
		2. Remedial coaching		10	30	3	30	30
		3. Assignments-Critical, Innovative, text book and Internet based		10		3	30	30
6	Teaching-Learning Process	1. Teaching notes				1	150	150
		2. Use of ICT in teaching and learning				3	150	150
7	Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops				3	60	70
		2. Participation in Seminars/conferences/workshops				2	60	70

S. Wajman
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8	Evaluation Process and Reforms	1. Formative and Summative Evaluation	10 ✓	• Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	30	③ 2	60	40
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation	10					
		3. Marks Register & Result Analysis	10 ✓					
9	Student Performance and Learning Outcomes	1. Programme Outcomes	10	p.w.	30	③ 2	90	60
		2. Attainment of Programme Outcomes	10					
		3. Average pass percentage of Students	10					
10	Student Satisfaction Survey I, S, C	1. Student feedback on the quality of Teaching Learning process adopted by the teachers	20	• Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	3	60	60
Research, Innovation & Extension								
11	Resource Mobilization for Research	1. Minor	5	For Current Year only (Either Ongoing OR Completed)	20	-	-	-
		2. Major Research Projects	10					
		3. Consultancy Projects	5					
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	10	• A maximum of 3 publications in Scopus/Web of Science/JCI or UGC approved journals	20	-	-	-
		2. Awards in recognition of research work	10					
13	Extension Activities	Involvement in activities related to community service NSS	20	• A maximum of 3 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc	20	3	60	60
14	MoUs /Collaborations	Collaboration with University/ Industry/NGO/ Any other Agency	20		20	-	-	-

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Infrastructure & Learning Resources									
15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	3	60	60	
Student Support & Progression									
16	Student Support	1. Counseling of students as Mentor/ Class teacher 2. Remedial coaching 3. Bridge course for 1st year students 4. Any other Study Material /Guidance 5. Freshships or Scholarships	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	2	60+30 =90	60	60
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies	PG Institution PSC Guidance	20	20	3	60	60	60
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities		20	20	3	60	60	60
Governance & Leadership									
19	Participation in Institutional Governance and Leadership	Participation in Institutional Governance and Leadership as member of different committees and cells	RUSA Co-ordinator UG & PG Student Service Providers	30	30	3	90	90	90
Best Practices									
20	Best Practices	List of the Individual faculty members Best practices followed with details	Pri 301 to melektroniin Skar	20	20	2	40	40	40
				500	500	56	1210	1040	370

Signature of the Faculty.
AVRaman.R

Signature of the Academic Head:
13/3/18.

Commissionerate of Collegiate Education, A.P
Academic & Administrative Audit of Degree Colleges

Format - II (To be Filled by Faculty and handed over to Academic Advisor)

Zone:		District:		SPSR Nellore dt				
Name of the College and Address		PRR & VS Govt college . Vidavalur						
Name of the Lecturer		V. Samatha						
Name of the Subject		Computers						
Date of Joining in Degree College/Date of Joining the present Institution		13-10-2006						
S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (Wi) for Key Indicator	Date of Retirement:		KIWWGP as per Academic Advisor's grading
						Key Indicator Grade Points (KIGP) (A =3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	
Curricular Aspects								
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes 2. Teaching Diary 3. Active Participation in BOS 1. Additional inputs	5 for Autonomous 10 for Non Autonomous 5 for Autonomous 10 for Non Autonomous Only for Autonomous Colleges	5 OR 10	20	20 X 3	60	60
				5 OR 10				
				10				
2	Curriculum enrichment	2. Certificate/Diploma/Value added courses		10	30	2	40	40
				10				
3	Feedback system	Feedback on Curriculum by Students Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)		10	20	3	60	40
				10				

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Teaching - Learning & Evaluation

4	Student Profile	Collection and Maintenance of Student profiles (10 Points)	Record maintained	10	10	3	30
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners		10			
		2. Remedial coaching		10	30	3	30
		3. Assignments-Critical, Innovative, text book and Internet based		10			
6	Teaching-Learning Process	<ol style="list-style-type: none"> Teaching notes ✓ Use of ICT in teaching and learning ✓ Computer/Internet assisted learning ✓ Student seminars ✓ Conduct of Quiz/ Group discussion ✓ Field trips ✓ Student Study projects ✓ Use of LMS ✓ Involvement in development of LMS in the concerned subject RBPTs/Research based pedagogical Tools) 	* Maximum grade of 3 could be given to those faculty who have done more than 5 parameters and thereafter.	50	50	3	150
7	Teacher Profile and Quality	<ol style="list-style-type: none"> Organization of Seminars/conferences/workshops Participation in Seminars/conferences/workshops Innovations in teaching and learning ✓ Awards and recognition ✓ Participation in Short term courses/ Restructuring of courses E-Content Development / MOOCs ✓ 	* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.	40	40	3	40 40

250

8	Evaluation Process and Reforms	1. Formative and Summative Evaluation 2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation 3. Marks Register & Result Analysis	• Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10 10 10	30	3	90	30	
9	Student Performance and Learning Outcomes	1. Programme Outcomes 2. Attainment of Programme Outcomes 3. Average pass percentage of Students		10 10 10	30	3	90	30	
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers	• Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	3	60	60	
Research, Innovation & Extension									
11	Resource Mobilization for Research	1. Minor 2. Major Research Projects 3. Consultancy Projects	For Current Year only (Either Ongoing OR Completed)	5 10 5	20	-	-	-	
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters 2. Awards in recognition of research work	• A maximum of 3 publications in Scopus/Web of Science/ICI or UGC approved journals	10 10	20	3	60	20	
13	Extension Activities	Involvement in activities related to community service	• A maximum of 3 Programmes resulting in Community Service like ODF/Swath Bharat/UBA etc	20	20	3	60	40	
14	MoUs /Collaborations	Collaboration with University/ Industry/NGO/ Any other Agency		20	20	3	60	60	

IQAC.

24/2

Infrastructure & Learning Resources										
Physical facilities		Infrastructural facilities in the Department/Colleges		Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.		20	20	3	60	60
Student Support & Progression										
15	Student Support	1. Counseling of students as Mentor/ Class teacher 2. Remedial coaching 3. Bridge course for 1st year students 4. Any other Study Material/ Guidance 5. Feeships or Scholarships	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	2	60	60		
16	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies	PL (upward looking)	20	20	3	60	90		
Governance & Leadership										
17	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities		20	20	2	40	40		
18	Participation in Institutional Governance and Leadership	Participation in in Institutional Governance and Leadership as member of different committees and cells		30	30	3	90	30		
Best Practices										
19	Best Practices	List of the individual faculty members Best practices followed with details		20	20	3	60	40		
20	Best Practices			500	500		1290	910	250	

V8#E
Signature of the Faculty.

Signature of the Academic adviser

1. *[Signature]*
13/3/18

2. *[Signature]*
12/2/18

Commissionerate of Collegiate Education, A.P
Academic & Administrative Audit of Degree Colleges

Format - II (To be Filled by Faculty and handed over to Academic Advisor)

Zone:		3		District:		SPSR NALLUR			
Name of the College and Address		PBR & VS Govts degree college, Vidavalur							
Name of the Lecturer		S. MURALI KRISHNA							
Name of the Subject		COMPUTER							
Date of Joining in Degree College/Date of Joining the present Institution		1-09-2017							
S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (Wi) for Key Indicator	Date of Retirement:		KIWWGWP as per Academic Advisor's grading	
						Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGWP) = KIGP X Wi		
Curricular Aspects									
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes	5 for Autonomous 10 for Non Autonomous	5 OR 10	20			60	40
		2. Teaching Diary	5 for Autonomous 10 for Non Autonomous	5 OR 10					
		3. Active Participation in BOS	Only for Autonomous Colleges	10					
2	Curriculum enrichment	1. Additional inputs		20	30		2	90	-
		2. Certificate/Diploma/Value added courses		10					
3	Feedback system	Feedback on Curriculum by Students		10	20		3	60	40
		Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)		10					

120

68

40

4	Student Profile	Collection and Maintenance of Student profiles (10 Points)	10	10	3	20	30
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners	10	20	3	30	→
		2. Remedial coaching	10	30	1		
		3. Assignments-Critical, Innovative, text book and Internet based	10		3	30	30
		6	Teaching-Learning Process	<ol style="list-style-type: none"> 1. Teaching notes 2. Use of ICT in teaching and learning 3. Computer/Internet assisted learning 4. Student seminars 5. Conduct of Quiz/ Group discussion 6. Field trips 7. Student Study projects 8. Use of LMS 9. Involvement in development of LMS in the concerned subject 10. RBPTS (Research based pedagogical Tools) 	50	50	3
7	Teacher Profile and Quality	<ol style="list-style-type: none"> 1. Organization of Seminars/conferences/workshops 2. Participation in Seminars/conferences/workshops 3. Innovations in teaching and learning 4. Awards and recognition 5. Participation in Short term courses/ Restructuring of courses 6. E- Content Development / MOOCs 	40	40	2	80	40

* Maximum grade of 3 could be given to those faculty who have done more than 5 parameters and thereafter.

* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.

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8	Evaluation Process and Reforms	1. Formative and Summative Evaluation	* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	30	2	60	60
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation		10				
		3. Marks Register & Result Analysis		10				
9	Student Performance and Learning Outcomes	1. Programme Outcomes		10	30	3	90	-
		2. Attainment of Programme Outcomes		10				
		3. Average pass percentage of Students		10				
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers	* Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	3	60	40
Research, Innovation & Extension								
11	Resource Mobilization for Research	1. Minor	For Current Year only (Either Ongoing OR Completed)	5	20	-	-	-
		2. Major Research Projects		10				
		3. Consultancy Projects		5				
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	* A maximum of 3 publications in Scopus/Web of Science/IC1 or UGC approved journals	10	20	-	-	-
		2. Awards in recognition of research work		10				
13	Extension Activities	Involvement in activities related to community service	* A maximum of 3 Programmes resulting in Community Service like ODF/Swatch Bharat/UBA etc	20	20	3	60	40
14	MoUs /Collaborations	Collaboration with University/ Industry/NGO/ Any other Agency		20	20	-	-	-

Infrastructure & Learning Resources									
15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	3	60	40	
Student Support & Progression									
16	Student Support	1. Counseling of students as Mentor/ Class teacher 2. Remedial coaching 3. Bridge course for 1st year students 4. Any other Study Material /Guidance 5. Freshships or Scholarships	• Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	2	60	60	
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies		20	20	3	60	90	
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities		20	20	3	60	60	
Governance & Leadership									
19	Participation in Institutional Governance and Leadership	Participation in in Institutional Governance and Leadership as member of different committees and cells		30	30	3	90	30	
Best Practices									
20	Best Practices	List of the Individual faculty members Best practices followed with details		20	20	3	60	90	
				500	500		1190	990	

S. Murali Krishna
Signature of the Faculty.

1. M. Srinivasulu Reddy
Signature of the Academic Adviser

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Commissionerate of Collegiate Education, A.P
Academic & Administrative Audit of Degree Colleges
Format - II (To be Filled by Faculty and handed over to Academic Advisor)

Zone:		District: <u>SPSR Nellore</u>							
Name of the College and Address		<u>P.R.R & V.S Govt Degree college, vidavaluru</u>							
Name of the Lecturer		<u>Kedari Bala Koteswara Rao</u>							
Name of the Subject		<u>Mathematics</u>							
Date of Joining in Degree College/Date of Joining the present Institution		<u>21-05-2013 / 03-09-2015</u>							
S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (W _i) for Key Indicator	Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X W _i	Date of Retirement:	KIWWGP as per Academic Advisor's grading
Curricular Aspects									
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes	5 for Autonomous 10 for Non Autonomous	5 OR 10	20				60
		2. Teaching Diary	5 for Autonomous 10 for Non Autonomous	5 OR 10					
		3. Active Participation in BOS	Only for Autonomous Colleges	10					
2	Curriculum enrichment	1. Additional inputs	<u>Different based</u>	20	30				60
		2. Certificate/Diploma/Value added courses	<u>over used</u> <u>Mathematics</u> <u>Today Journals</u> <u>Handed over to</u> <u>T.A.C</u>	10					
3	Feedback system	Feedback on Curriculum by Students		10	20				60
		Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)		10					

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Teaching - Learning & Evaluation

4	Student Profile	Collection and Maintenance of Student profiles (10 Points)			10	10	3	30	30
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners			10				
		2. Remedial coaching			10	30	3	90	60
6	Teaching-Learning Process	3. Assignments-Critical, Innovative, text book and Internet based			10				
		<ol style="list-style-type: none"> 1. Teaching notes 2. Use of ICT in teaching and learning 3. Computer/Internet assisted learning 4. Student seminars 5. Conduct of Quiz/ Group discussion 6. Field trips 7. Student Study projects 8. Use of LMS 9. Involvement in development of LMS in the concerned subject 10. RBPTS (Research based pedagogical Tools) 			50	50	3	150	150
7	Teacher Profile and Quality	<ol style="list-style-type: none"> K. Organization of Seminars/conferences/workshops L. Participation in Seminars/conferences/workshops M. Innovations in teaching and learning N. Awards and recognition O. Participation in Short term courses/ Restructuring of courses P. E- Content Development/ MOOCs 		<p>* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.</p> <p>Innovation Awards and V.C. Incentive</p>	40	40	3	120	40

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8	Evaluation Process and Reforms	1. Formative and Summative Evaluation	* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10 ✓	30	3	60	40
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation		10				
		3. Marks Register & Result Analysis		10 ✓				
9	Student Performance and Learning Outcomes	1. Programme Outcomes		10	30	3	90	30
		2. Attainment of Programme Outcomes		10				
		3. Average pass percentage of Students		10				
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers	* Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	3	60	60
Research, Innovation & Extension								
11	Resource Mobilization for Research	1. Minor	For Current Year only (Either Ongoing OR Completed)	5	20			-
		2. Major Research Projects		10				
		3. Consultancy Projects		5				
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	* A maximum of 3 publications in Scopus/Wcb of Science/ICI or UGC approved journals	10	20			-
		2. Awards in recognition of research work		10				
13	Extension Activities	Involvement in activities related to community service	* A maximum of 3 Programmes resulting in Community Service like ODF/Swath Bharat/UBA etc	20 Awarded at NCC counter	20	3	60	60
14	MoUs /Collaborations	Collaboration with University/ Industry/NGO/ Any other Agency		20	20			-

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Infrastructure & Learning Resources									
15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	3	60	60	
Student Support & Progression									
16	Student Support	1. Counseling of students as Mentor/ Class teacher 2. Remedial coaching 3. Bridge course for 1st year students 4. Any other Study Material /Guidance 5. Freshships or Scholarships	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	3	90	60	
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies	Attendance record	20	20	3	60	60	
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities	Records on at NCC co-curricular	20	20	3	60	60	
Governance & Leadership									
19	Participation in Institutional Governance and Leadership	Participation in in Institutional Governance and Leadership as member of different committees and cells		30	30	3	90	90	
Best Practices									
20	Best Practices	List of the Individual faculty members Best practices followed with details	TISS - Analytical skills Q.A. & B.S.C (IT) - Analytical skills	20	20	3	60	90	
			121115	500	500		1260	980	

Signature of the Faculty.

[Handwritten Signature]

Question Paper setting for other universities.

Signature of the Academic adviser

(11) *[Handwritten Signature]*

(21) *[Handwritten Signature]*

**Commissionerate of Collegiate Education, A.P
Academic & Administrative Audit of Degree Colleges**

Format - II (To be Filled by Faculty and handed over to Academic Advisor)

Zone: Name of the College and Address		District: <u>Nellore</u>								
Name of the Lecturer		<u>PRRajs GDC: VEMAKOTA</u>								
Name of the Subject		<u>MJOHN PAUL</u>								
Date of Joining in Degree College/Date of Joining the present Institution		<u>BOIRAJY</u>								
Key Indicator		<u>04-02-2012</u>								
Date of Retirement:		<u>31-08-2029</u>								
S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (Wi) for Key Indicator	Key Indicator Grade Points (KIGP) (A =3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Academic Advisor's grading		
									Curricular Aspects	
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes 2. Teaching Diary 3. Active Participation in BOS	5 for Autonomous 10 for Non Autonomous 5 for Autonomous 10 for Non Autonomous Only for Autonomous Colleges	5 OR 10 5 OR 10 10	20	A = 3	20X3:60	60		
									1. Additional inputs	20
									2. Certificate/Diploma/Value added courses	10
2	Curriculum enrichment			10	30	A = 2	20X3:60	60		
3	Feedback system	Feedback on Curriculum by Students Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)		10	20	A	20X3:60	60		
										10

Teaching - Learning & Evaluation

4	Student Profile	Collection and Maintenance of Student profiles (10 Points)	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners	10	10	A	10x3:30	30
				10		A	10x3:30	30
5	Catering to Student Diversity	2. Remedial coaching	3. Assignments-Critical, Innovative, text book and Internet based	10	30	A	10x3:30	30
				10		A	10x3:30	30
				10		A	10x3:30	30
6	Teaching-Learning Process	1. Teaching notes 2. Use of ICT in teaching and learning 3. Computer/Internet assisted learning 4. Student seminars 5. Conduct of Quiz/ Group discussion 6. Field trips 7. Student Study projects 8. Use of LMS 9. Involvement in development of LMS in the concerned subject 10. RBPTS/Research based pedagogical Tools)	* Maximum grade of 3 could be given to those faculty who have done more than 5 parameters and thereafter.	50	50	A	50x3:150	150
7	Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops 2. Participation in Seminars/conferences/workshops 3. Innovations in teaching and Learning 4. Awards and recognition 5. Participation in Short term courses/ Restructuring of courses 6. E-Content Development / MOOCs	* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.	40	40	A	40x3:120	120

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8	Evaluation Process and Reforms	1. Formative and Summative Evaluation		* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	A	10x3:30	30
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation			10		-	30
		3. Marks Register & Result Analysis			10		10x3:30	30
9	Student Performance and Learning Outcomes	1. Programme Outcomes		87/5	10	10x3	10x3:30	30
		2. Attainment of Programme Outcomes			10		10x3:30	30
		3. Average pass percentage of Students			10		10x3:30	30
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers		*Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	A	20x3:60	60
Research, Innovation & Extension								
11	Resource Mobilization for Research	1. Minor		For Current Year only (Either Ongoing OR Completed)	5	-		-
		2. Major Research Projects			10		20	
		3. Consultancy Projects			5			
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters		* A maximum of 3 publications in Scopus/Web of Science/CI or UGC approved journals	10	A 10x3	:30	30
		2. Awards in recognition of research work			10		-	
13	Extension Activities	Involvement in activities related to community service		* A maximum of 3 Programmes resulting in Community Service like ODF/Swath Bharat/UBA etc	20	A	20x3:60	60
14	MoUs /Collaborations	Collaboration with University/ Industry/NGO/ Any other Agency			20		A	20x3:60

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15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the resources of the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	A	20x3:00	60
Student Support & Progression								
16	Student Support	1. Counseling of students as Mentor/ Class teacher 2. Remedial coaching 3. Bridge course for 1st year students 4. Any other Study Material /Guidance 5. Freshships or Scholarships	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	A	30x3:40	90
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies		20	20	A	20x3:00	60
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities		20	20	A	20x3:00	60
Governance & Leadership								
19	Participation in Institutional Governance and Leadership	Participation in Institutional Governance and Leadership as member of different committees and cells	convenor: - Student used counselling - Anti ragging	30	30	A	30x3:40	90
Best Practices								
20	Best Practices	List of the Individual faculty members Best practices followed with details		20	20	B	20x3:00	60
				500	500	4.50	1350	1350
				140				

Signature of the Faculty.

Signature of the Academic Adviser.

Zone:		District:						
Name of the College and Address								
Name of the Lecturer								
Name of the Subject								
Date of Joining in Degree College/Date of Joining the present Institution								
S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (Wi) for Key Indicator	Date of Retirement:		KIWWGP as per Academic Advisor's grading
						Key Indicator Grade Points (KIGP) (A =3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	
Curricular Aspects								
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes 2. Teaching Diary 3. Active Participation in BOS 1. Additional inputs 2. Certificate/Diploma/Value added courses	5 for Autonomous 10 for Non Autonomous	5 OR 10	20			60
			5 for Autonomous 10 for Non Autonomous	5 OR 10				
			Only for Autonomous Colleges	10				
2	Curriculum enrichment			10	30		40	60
3	Feedback system	Feedback on Curriculum by Students ✓	Maintained	10	20		3	60
		Other stakeholders like Parents/Alumni/Industry/Cross National Faculty) ✓	Maintained	10				

		10		20		30		40	
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners							
		2. Remedial coaching	10	30		90	90		
		3. Assignments-Critical, Innovative, text book and Internet based	10						
6	Teaching-Learning Process	1. Teaching notes							
		2. Use of ICT in teaching and learning 3. Computer/Internet assisted learning 4. Student seminars 5. Conduct of Quiz/ Group discussion 6. Field trips 7. Student Study projects 8. Use of LMS 9. Involvement in development of LMS in the concerned subject 10. RBPTs(Research based pedagogical Tools)	50	50	3	150	150		
7	Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops 2. Participation in Seminars/conferences/workshops 3. Innovations in teaching and Learning 4. Awards and recognition 5. Participation in Short term courses/ Restructuring of courses 6. E- Content Development / MOOCs							
		* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.	40	40	3	120	120		

8	Evaluation Process and Reforms	<ul style="list-style-type: none"> ✓ 1. Formative and Summative Evaluation 2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation ✓ 3. Marks Register & Result Analysis 	* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10 10 10	30	20x3	60	60	
9	Student Performance and Learning Outcomes	<ul style="list-style-type: none"> ✓ 1. Programme Outcomes ✓ 2. Attainment of Programme Outcomes ✓ 3. Average pass percentage of Students 		10 10 10	30	3	90	90	
10	Student Satisfaction Survey	<ul style="list-style-type: none"> ✓ Student feedback on the quality of Teaching Learning process adopted by the teachers 	* Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	3	60	60	
Research, Innovation & Extension									
11	Resource Mobilization for Research	<ul style="list-style-type: none"> 1. Minor 2. Major Research Projects 3. Consultancy Projects 	For Current Year only (Either Ongoing OR Completed)	5 10 5	20	-	0	0	
12	Research Publications and Awards	<ul style="list-style-type: none"> 1. Publications in Journals/ Author of Books/ Author of Book Chapters ✓ 2. Awards in recognition of research work 	* A maximum of 3 publications in Scopus/Web of Science/ICI or UGC approved journals	10 10	20	10x3	30	30	
13	Extension Activities	Involvement in activities related to community service	* A maximum of 3 Programmes resulting in Community Service like ODF/Swatch Bharat/UBA etc	20	20	20x3	60	60	
14	MoUs /Collaborations	Collaboration with University/ Industry/NGO/ Any other Agency		20	20	20x3	60	60	

Infrastructure & Learning Resources									
05	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	20x2	60	60	60
Student Support & Progression									
16	Student Support	1. Counseling of students as Mentor/ Class teacher 2. Remedial coaching 3. Bridge course for 1st year students 4/Any other Study Material /Guidance 5. Freshships or Scholarships	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	30x3	90	90	90
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies	Records maintained	20	20	20x2	40	40	40
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities	Records available with external review	20	20	20x2	40	40	40
Governance & Leadership									
19	Participation in Institutional Governance and Leadership	Participation in in Institutional Governance and Leadership as member of different committees and cells	Committees HAC, RUSA, Purchase	30	30	30x3	90	90	90
Best Practices									
20	Best Practices	List of the Individual faculty members Best practices followed with details	HWKOH Young Aspirants	20	20	20x3	60	60	60
				500	500		1290	1290	1290


Signature of the Faculty.


Signature of the Academic adviser
24/12/2012

Academic & Administrative Audit of Degree Colleges
Format - II (To be Filled by Faculty and handed over to Academic Advisor)

Zone:		District: <u>SPSR Nellore</u>																			
Name of the College and Address		<u>P.R.R & VS Government College, Vidavalur</u>																			
Name of the Lecturer		<u>P. S. Sridhara Sarma</u>																			
Name of the Subject		<u>Physics</u>																			
Date of Joining in Degree College/Date of Joining the present Institution		<u>21.05.2013 & 04.09.2015</u>																			
S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (Wi) for Key Indicator	Key Indicator Grade Points (KIGP) (A =3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Academic Advisor's grading	Date of Retirement:	2041											
											Curricular Aspects										
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes 2. Teaching Diary 3. Active Participation in BOS 1. Additional inputs 2. Certificate/Diploma/Value added courses	5 for Autonomous 10 for Non Autonomous 5 for Autonomous 10 for Non Autonomous Only for Autonomous Colleges	5 OR 10 5 OR 10 10 20 10	20	3	60	60	60												
												TISS CLASSES HANDLING									
												2	Curriculum enrichment	Feedback on Curriculum by Students Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)	10 10	20	3	90	60	60	
3	Feedback system	10 10	20	3	60	60	60														

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Student Profile	Collection and Maintenance of Student profiles (10 Points)	Record Available	10	10	3	30	30
Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners 2. Remedial coaching 3. Assignments-Critical, Innovative, text book and Internet based	Record maintained	10	10	3	30	30
		Record maintained	10	30	3	30	20
		Record maintained	10		3	30	30
6 Teaching-Learning Process	1. Teaching notes ✓ 2. Use of ICT in teaching and learning ✓ 3. Computer/Internet assisted learning ✓ 4. Student seminars ✓ 5. Conduct of Quiz/ Group discussion ✓ 6. Field trips 7. Student Study projects 8. Use of LMS 9. Involvement in development of LMS in the concerned subject 10. RBPTs(Research based pedagogical Tools)	* Maximum grade of 3 could be given to those faculty who have done more than 5 parameters and thereafter.	50	50	3	150	150
7 Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops 2. Participation in Seminars/conferences/workshops 3. Innovations in teaching and learning 4. Awards and recognition 5. Participation in Short term courses/ Restructuring of courses 6. E-Content Development / MOOCs	* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.	40	40	(3) 2	20 x 3 = 60	40

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8	Evaluation Process and Reforms	1. Formative and Summative Evaluation	* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	30	③	60	40
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation		10				
		3. Marks Register & Result Analysis		10				
9	Student Performance and Learning Outcomes	1. Programme Outcomes		10	30	③	90	60
		2. Attainment of Programme Outcomes		10				
		3. Average pass percentage of Students		10				
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers (Record available at IQAC coordinator)	* Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	3	60	60
Research, Innovation & Extension								
11	Resource Mobilization for Research	1. Minor	For Current Year only (Either Ongoing OR Completed)	5	20	-	-	-
		2. Major Research Projects		10				
		3. Consultancy Projects		5				
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	* A maximum of 3 publications in Scopus/Web of Science/ICI or UGC approved journals	10	20	-	-	-
		2. Awards in recognition of research work		10				
13	Extension Activities	Involvement in activities related to community service (Participated in Switch the rate programme)	* A maximum of 3 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc	20	20	3	60	60
14	MoUs /Collaborations	Collaboration with University/ Industry/NGO/ Any other Agency		20	20			

Infrastructure & Learning Resources									
15	Physical facilities	Infrastructure facilities in the Department/Colleges (Dept. Library available)	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	3	60	60	
Student Support & Progression									
16	Student Support	1. Counseling of students as Mentor/ Class teacher ✓ 2. Remedial coaching ✓ 3. Bridge course for 1st year students 4. Any other Study Material /Guidance ✓ 5. Freeships or Scholarships	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	3	90	90	
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies	PG Entrance Guidance Guidance given for DSC Preparation Encouraging them in Sports & extracurricular	20	20	3	60	60	
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities	Sports & extracurricular	20	20	3	60	60	
Governance & Leadership									
19	Participation in Institutional Governance and Leadership	Participation in in Institutional Governance and Leadership as member of different committees and cells	Convenor of Biometric Attendance (Leadership) Convenor of Examination Committee	30	30	3	90	90	
Best Practices									
20	Best Practices	List of the Individual faculty members Best practices followed with details	Giving Prizes to meritorious students	20	20	2	40	40	
				500	500	56	1210	1080	

Signature of the Faculty.

Signature of the Academic Adviser

Commissionerate of Collegiate Education, A.P
Academic & Administrative Audit of Degree Colleges

Format - II (To be Filled by Faculty and handed over to Academic Advisor)

Zone:		111		District: SPSR Nellore					
Name of the College and Address		PRR VS Govt college, vidavalay, SPSR Nellore (D.T)							
Name of the Lecturer		K. SARITHA							
Name of the Subject		CHEMISTRY							
Date of Joining in Degree College/Date of Joining the present Institution		2-1-07-14							
S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (Wt) for Key Indicator	Key Indicator Grade Points (KIGP) (A =3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wt	KIWWGP as per Academic Advisor's grading	Date of Retirement:
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes	5 for Autonomous	5 OR 10	20 X 3	63	60	60	
			10 for Non Autonomous	5 OR 10					
			5 for Autonomous	5 OR 10					
2	Curriculum enrichment	2. Teaching Diary	10 for Non Autonomous	10	30 X 3	90	90	60	
			Only for Autonomous Colleges	20					
			1. Additional inputs	10					
3	Feedback system	3. Active Participation in BOS	2. Certificate/Diploma/Value added courses	10	20 X 3	60	60	60	
			Feedback on Curriculum by Students	10					
			Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)	10					

Teaching - Learning & Evaluation

4	Student Profile	Collection and Maintenance of Student profiles (10 Points)		10	10	30	30	30
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners		10		30	30	30
		2. Remedial coaching		10	30	30	30	30
		3. Assignments-Critical, Innovative, text book and Internet based		10		30	30	30
		1. Teaching notes 2. Use of ICT in teaching and learning 3. Computer/Internet assisted learning 4. Student seminars 5. Conduct of Quiz/ Group discussion 6. Field trips 7. Student Study projects 8. Use of LMS 9. Involvement in development of LMS in the concerned subject 10. RBPTS(Research based pedagogical Tools)	* Maximum grade of 3 could be given to those faculty who have done more than 5 parameters and thereafter.	50	50	150	150	150
6	Teaching-Learning Process							
	Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops 2. Participation in Seminars/conferences/workshops 3. Innovations in teaching and learning 4. Awards and recognition 5. Participation in Short term courses/ Restructuring of courses 6. E- Content Development / MOOCs	* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.	40	40	80		60
7								

SWAYAM

20

33

8	Evaluation Process and Reforms	1. Formative and Summative Evaluation		* Examination Reforms and Innovations taken up at Individual level w.r.t the internal evaluation	10	30	2	30	60
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation			10				
		3. Marks Register & Result Analysis			10				
9	Student Performance and Learning Outcomes	1. Programme Outcomes		10	30x3	1	90	90	90
		2. Attainment of Programme Outcomes		10					
		3. Average pass percentage of Students		10					
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers		* Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20x3	60	60	60
Research, Innovation & Extension									
11	Resource Mobilization for Research	1. Minor		For Current Year only (Either Ongoing OR Completed)	5	20			-
		2. Major Research Projects			10				
		3. Consultancy Projects			5				
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters		* A maximum of 3 publications in Scopus/Web of Science/IC1 or UGC approved journals	10	20			-
		2. Awards in recognition of research work			10				
13	Extension Activities	Involvement in activities related to community service		* A maximum of 3 Programmes resulting in Community Service like ODF/Swath Bharat/UBA etc	20	20x3	60	60	60
14	MoUs /Collaborations	Collaboration with University/ Industry/NGO/ Any other Agency			20	20			-

40

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270
150

Infrastructure & Learning Resources							
15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20x3	60	60
Student Support & Progression							
16	Student Support	1. Counseling of students as Mentor/ Class teacher ✓ 2. Remedial coaching ✓ 3. Bridge course for 1st year students ✓ 4. Any other Study Material /Guidance ✓ 5. Freshships or Scholarships	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30x3	90	90
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies	PG Enhance coaching	20	20x3	60	90
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities		20	20x3	60	60
Governance & Leadership							
19	Participation in Institutional Governance and Leadership	Participation in in Institutional Governance and Leadership as member of different committees and cells		30	30		-
Best Practices							
20	Best Practices	List of the Individual faculty members Best practices followed with details		20	20x3	60	40
				500	500	1130	990

Signature of the Faculty.

Signature of the Academic adviser

340

990

**Commissionerate of Collegiate Education, A.P
Academic & Administrative Audit of Degree Colleges
Format - II (To be Filled by Faculty and handed over to Academic Advisor)**

Zone:		District: SPSR Nellore										
Name of the College and Address		PRR & VS Govt. College, Vidavalur, SPSR Nellore (Dt)										
Name of the Lecturer		Dr. R.V.S. PRASAD										
Name of the Subject		Statistics										
Date of Joining in Degree College/Date of Joining the present Institution		07-11-1983/29-07-2017										
Key Indicator		Date of Retirement: 31-10-2021										
List of files/documents to be kept ready as a proof of Key Indicator		Information in support of the key indicator										
S.No	Key Indicator	Key Aspect Scores	Predetermined Weightage (Wt) for Key Indicator	Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wt	KIWWGP as per Academic Advisor's grading						
							Curricular Aspects					
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes 2. Teaching Diary 3. Active Participation in BOS 1. Additional inputs	5 for Autonomous 10 for Non Autonomous 5 for Autonomous 10 for Non Autonomous Only for Autonomous Colleges M.S. Excel	5 OR 10 5 OR 10 10 20	20	3	60					
								2. Certificate/Diploma/Value added courses	10	30	90	30
2	Curriculum enrichment	Feedback on Curriculum by Students Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)	obtained	10	20	3	60					
3	Feedback system	Feedback on Curriculum by Students Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)	obtained	10	20	3	60					

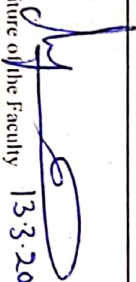
Teaching - Learning & Evaluation

4	Student Profile Collection and Maintenance of Student profiles (10 Points)	collected.	10	10	3	30	30
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners	10		3	30	30
		2. Remedial coaching	10	30	3	30	30
		3. Assignments-Critical, Innovative, text book and Internet based	10		3	30	30
6	Teaching-Learning Process	1. Teaching notes ✓ 2. Use of ICT in teaching and learning ✓ 3. Computer/Internet assisted learning ✓ 4. Student seminars ✓ 5. Conduct of Quiz/ Grpup discussion ✓ 6. Field trips 7. Student Study projects 8. Use of LMS 9. Involvement in development of LMS in the concerned subject 10. RBPTS(Research based pedagogical Tools)	50	50	3	150	150
		1. Organization of Seminars/conferences/workshops 2. Participation in Seminars/conferences/workshops 3. Innovations in teaching and learning ✓ 4. Awards and recognition ✓ 5. Participation in Short term courses/ Restructuring of courses 6. E- Content Development / MOOCs ✓	40	40	3	120	80
7	Teacher Profile and Quality	* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.	40	40	3	120	80

8	Evaluation Process and Reforms	1. Formative and Summative Evaluation	10	* Examination Reforms and Innovations taken up at individual level w.r.t the Internal evaluation	3	30	30
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation	10		0	0	
		3. Marks Register & Result Analysis	10		3	30	30
		1. Programme Outcomes	10		3	30	—
9	Student Performance and Learning Outcomes	2. Attainment of Programme Outcomes	10	30	3	30	—
		3. Average pass percentage of Students	10	3	30	30	
		1. Student feedback on the quality of Teaching Learning process adopted by the teachers	20	3	60	60	
Research, Innovation & Extension							
11	Resource Mobilization for Research	1. Minor	5	For Current Year only (Either Ongoing OR Completed)	0	0	—
		2. Major Research Projects	10		0	0	
		3. Consultancy Projects	5		0	0	
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	10	* A maximum of 3 publications in Scopus/Web of Science/ICI or UGC approved journals	3	60	60
		2. Awards in recognition of research work	10				
13	Extension Activities	Involvement in activities related to community service	20	* A maximum of 3 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc	3	60	60
14	MoUs /Collaborations	Collaboration with University/ Industry/NGO/ Any other Agency	20		3	60	—

Infrastructure & Learning Resources

15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	3	60	40	
Student Support & Progression									
16	Student Support	1. Counseling of students as Mentor/ Class teacher 2. Remedial coaching 3. Bridge course for 1st year students 4. Any other Study Material/Guidance 5. Feeships or Scholarships	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	3	90	90	
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies		20	20	3	60	-	
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities		20	20	3	60	60	
Governance & Leadership									
19	Participation in Institutional Governance and Leadership	Participation in in Institutional Governance and Leadership as member of different committees and cells		30	30	3	60	40	
Best Practices									
20	Best Practices	List of the Individual faculty members Best practices followed with details		20	20	3	60	60	
				500	500		1386	1060	


 Signature of the Faculty 13.3.2018

Signature of the Academic adviser

 (1) R. P. S.

Commissionerate of Collegiate Education, A.P
Academic & Administrative Audit of Degree Colleges

Format - II (To be Filled by Faculty and handed over to Academic Advisor)

Zone: <u>III</u>		District: <u>Nellore</u>						
Name of the College and Address		<u>PRR GVS Govt. College, VIDANAKUR, SPNR Nellore Dt.</u>						
Name of the Lecturer		<u>A. Venkata Prasad</u>						
Name of the Subject		<u>ECONOMICS</u>						
Date of Joining in Degree College/Date of Joining the present Institution		<u>21-05-2013; 03-09-2015</u>						
Date of Retirement:		<u>30-06-2034</u>						
S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (Wi) for Key Indicator	Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Academic Advisor's grading
Curricular Aspects								
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes	5 for Autonomous 10 for Non Autonomous	5 OR 10	20	3	60	60
		2. Teaching Diary	5 for Autonomous 10 for Non Autonomous	5 OR 10				
		3. Active Participation in BOS	Only for Autonomous Colleges	10				
2	Curriculum enrichment	1. Additional inputs		20	30	2	40	40
		2. Certificate/Diploma/Value added courses		10				
3	Feedback system	Feedback on Curriculum by Students	<u>Handed over to</u>	10	20	3	60	60
		Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)	<u>ICAE</u>	10				

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4	Student Profile	Collection and Maintenance of Student profiles (10 Points)					
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners 2. Remedial coaching 3. Assignments-Critical, Innovative, text book and Internet based			3	20	20
			10	10	3	30	30
			10	30	3	30	30
6	Teaching-Learning Process	1. Teaching notes ✓ 2. Use of ICT in teaching and learning ✓ 3. Computer/Internet assisted learning ✓ 4. Student seminars ✓ 5. Conduct of Quiz/ Group discussion ✓ 6. Field trips ✓ 7. Student Study projects ✓ 8. Use of LMS 9. Involvement in development of LMS in the concerned subject 10. RBPTs(Research based pedagogical Tools)			3	150	150
7	Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops 2. Participation in Seminars/conferences/workshops ✓ 3. Innovations in teaching and learning ✓ 4. Awards and recognition 5. Participation in Short term courses/ Restructuring of courses 6. E- Content Development/ MOOCs	* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.	40	40	40	40

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8	Evaluation Process and Reforms	1. Formative and Summative Evaluation	* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	30	3	30	40
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation		10				
		3. Marks Register & Result Analysis		10				
9	Student Performance and Learning Outcomes	1. Programme Outcomes	* Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	10	30	2	20	20
		2. Attainment of Programme Outcomes		10				
		3. Average pass percentage of Students		10				
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers		20	20	3	60	60
Research, Innovation & Extension								
11	Resource Mobilization for Research	1. Minor	For Current Year only (Either Ongoing OR Completed)	5	20	-	-	-
		2. Major Research Projects		10				
		3. Consultancy Projects		5				
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	* A maximum of 3 publications in Scopus/Web of Science/ICI or UGC approved journals	10	20	-	-	-
		2. Awards in recognition of research work		10				
13	Extension Activities	Involvement in activities related to community service	* A maximum of 3 Programmes resulting in Community Service like ODF/Swach Bharat/UBA etc	20	20	2	40	40
14	MoUs /Collaborations	Collaboration with University/ Industry/NGO/ Any other Agency		20	20	-	-	-

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INFRASTRUCTURE & LEARNING RESOURCES

Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	2	40	40	
Student Support & Progression								
6	Student Support	1. Counseling of students as Mentor/ Class teacher ✓ 2. Remedial coaching ✓ 3. Bridge course for 1st year students ✓ 4. Any other Study Material /Guidance 5. Freshships or Scholarships	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	3	90	90
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies	Providing info for revision about Career help / Workshops	20	20	3	60	40
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities	N.S.S, ODF, JBHV RRC etc,	20	20	3	60	60
Governance & Leadership								
19	Participation in Institutional Governance and Leadership	Participation in in Institutional Governance and Leadership as member of different committees and cells	N.S.S, ODF, JBHV RRC etc,	30	30	3	90	90
Best Practices								
20	Best Practices	List of the Individual faculty members Best practices followed with details		20	20			-
				500	500			1030

A.V. Prasad
Signature of the Faculty.

Signature of the Academic adviser
21.12.2018

1030

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Commissionerate of Collegiate Education, A.P
Academic & Administrative Audit of Degree Colleges
Format - II (To be Filled by Faculty and handed over to Academic Advisor)

Zone: <u>II</u>		District: <u>SPSR Nellore</u>						
Name of the College and Address: <u>PRR & VS Govt. College, Vidavalur</u>								
Name of the Lecturer: <u>K. BHAGYALAKSHMI</u>								
Name of the Subject: <u>COMMERCE</u>								
Date of Joining in Degree College/Date of Joining the present Institution: <u>01-09-2008 / 21.07.2014</u>								
S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (Wt) for Key Indicator	Date of Retirement:		KIWWGP as per Academic Advisor's grading
						Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wt	
Curricular Aspects								
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes 2. Teaching Diary 3. Active Participation in BOS 1. Additional inputs 2. Certificate/Diploma/Value added courses	5 for Autonomous 10 for Non Autonomous 5 for Autonomous 10 for Non Autonomous Only for Autonomous Colleges	5 OR 10	20	60 x 3		60
				5 OR 10				
				10				
2	Curriculum enrichment	Feedback on Curriculum by Students Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)		10	30	60		40
3	Feedback system			10	20	60		60
				10				

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Teaching - Learning & Evaluation

4	Student Profile (10 Points)	Collection and Maintenance of Student profiles	10	10	30		30
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners	10		30		1
		2. Remedial coaching	10	30	30		30
		3. Assignments-Critical, Innovative, text book and Internet based	10		30		30
6	Teaching-Learning Process	1. Teaching notes	50	50	50x3		90
		2. Use of ICT in teaching and learning					
7	Teacher Profile and Quality	3. Computer/Internet assisted learning	40	40	80		40
		4. Student seminars					
		5. Conduct of Quiz/ Group discussion					
		6. Field trips					
		7. Student Study projects					
		8. Use of LMS					
		9. Involvement in development of LMS in the concerned subject					
		10. RBPTs(Research based pedagogical Tools)					

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8	Evaluation Process and Reforms	1. Formative and Summative Evaluation	* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	30	2	
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation		10			
		3. Marks Register & Result Analysis		10 x 3			
9	Student Performance and Learning Outcomes	1. Programme Outcomes	10	30	90	30	
		2. Attainment of Programme Outcomes	10				
		3. Average pass percentage of Students	10				
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers	20	20 x 3	60	60	
		* Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification					
Research, Innovation & Extension							
11	Resource Mobilization for Research	1. Minor	5	20	-		
		2. Major Research Projects	10				
		3. Consultancy Projects	5				
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	10	20	-		
		2. Awards in recognition of research work	10				
		* A maximum of 3 publications in Scopus/Web of Science/ICJ or UGC approved journals					
13	Extension Activities	Involvement in activities related to community service	20	20	60	60	
		NSS Roshini	20 x 3				
14	MoUs /Collaborations	Collaboration with University/ Industry/NGO/ Any other Agency	20	20	-		

Infrastructure & Learning Resources									
15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20x3	60			40
Student Support & Progression									
16	Student Support	1. Counseling of students as Mentor/ Class teacher 2. Remedial coaching 3. Bridge course for 1st year students 4. Any other Study Material /Guidance 5. Freeships or Scholarships	• Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30x3	90			60
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies	P. G. Entrance competition	20	20x3	60			-
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities		20	20x3	60			60
Governance & Leadership									
19	Participation in Institutional Governance and Leadership	Participation in in Institutional Governance and Leadership as member of different committees and cells		30	30x3	90			30
Best Practices									
20	Best Practices	List of the Individual faculty members Best practices followed with details		20	20x3	60			20
				500	500	1190			800

K. Prasad
Signature of the Faculty.

Signature of the Academic adviser
1 *M. Srinivas*
12/3/18
2) *P. Prasad*
12/3/18

1190
210

INTERNAL QUALITY ASSURANCE CELL
PRR & VS GOVERNMENT COLLEGE

Vidavalur, SPSR Nellore District, Andhra Pradesh



ACADEMIC AUDIT

2017-2018

Commissionerate of Collegiate Education, A.P
Academic & Administrative Audit of Degree Colleges
Format for submission of Academic Advisors Report (AAR)

Zone : III District : SPSR Nellore

COLLEGE PROFILE	
1	Name of the College, URL of Website, email and Phone number PRR & VS Governemnt College, Vidavalur, www.gdcvidavalur.com,
2	Name of the Principal, email & Mobile Number Dr. D. Giri, viddavaluru.jkc@gmail.com, Mobile No: 9703102294
3	Name of the Vice-Principal, email & Mobile Number Mr. A. V. Ramana Rao, viddavaluru.jkc@gmail.com, 9440090838
4	Name of the IQAC Coordinator, email & Mobile Number Dr. I S Chakrapani, viddavaluru.jkc@gmail.com, 8500088788
5	Year of Establishment & details of land available if any 1965 & 11.72 Acres
6	Affiliating University & AISHE CODE: Vikrama Simhapuri University & C-24716
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited) B Grade in 2nd Cycle, 2015 & CGPA 2.04
8	UGC Recognition (2f & 12 B) 1991
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system) 10.00 AM to 5.00 PM
10	No. of Posts Sanctioned: 24 Regular Working: Contract Working: 4
11	Course wise & year wise Students strength particulars (Proforma enclosed) Regular Working: 11 +1 =12 Guest Working: 4
I-CURRICULAR ASPECTS	
Item	Impression of Academic Advisor along with grade A(Good)/B(Satisfactory)/C (poor) after Observation
	Grade Impression
12	Implementation of Annual Institutional Plan A Good
13	Departmental Annual Curricular Plans A Good
14	Whether the above two circulated among Students? A Good
15	College Activity Register 2017-18 A Good
16	College Calendar/College Magazine
17	Add-on Courses (Department-wise) completed during 2016-17 Suggested to publish regularly

18	Add-on Courses (Department-wise) in 2017-18			
19	Coverage of Syllabus (Average Percentage)	A		Good
20	Teaching of Value added courses (HVPE & Foundation Courses)	A		Good
21	No. of New UG & PG Courses introduced in 2017-18	A		Good
22	Maintenance of Student Attendance Registers	A		Good
23	Whether feedback on curriculum was obtained from stake holders and analysed	A		Good
II-TEACHING, LEARNING & EVALUATION				
24	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2017-18	A		Good
25	Social-economic status of students enroled(Group wise and Year wise) in 2017-18	A		Good
26	Demand Ratio (Group wise)	A		Good
27	Percentage of differently abled students (Divyangjan) on roll			
28	Percentage of full time teachers against sanctioned posts in 2017-18	B		Satisfactory
29	Student - Full time teacher ratio	B		Satisfactory
30	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2017-18	A		Good
31	Teaching Diaries & Teaching Plans in Prescribed Formats	A		Good
32	Use of ICT in teaching and learning	A		Good
33	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	A		Good
34	Co-Curricular Activities (College level)	A		Good
35	Seminars/conferences/workshops organised in 2017-18	B		Satisfactory
36	Academic Competitions (College Level & Above)	B		Satisfactory
37	Conduct of Internal Examinations-Internal assessment	A		Good
38	Teacher wise result analysis (MARCH/APRIL -2017 & SEP/OCT/NOV - 2017)	A		Good
39	Pass percentage of students (Group wise) in 2017-18	A		Good

40	Percentage of students undertaking field projects / internships	C	Poor	Suggested to improve
41	Remedial Classes	B	Satisfactory	Suggested to improve
42	Conduct of Bridge course	B	Satisfactory	Suggested to improve
43	Feed back on Teachers by Students and its analysis	A	Satisfactory	
44	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	A	Satisfactory	

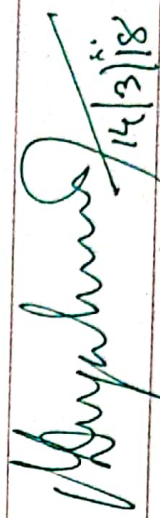

III-RESEARCH, INNOVATIONS AND EXTENSION

45	Is the College a Recognized Research Centre	—	—	
46	No. of Research Guides in the College	B	Satisfactory	
47	No. of Research Scholars working for M.Phil & Ph. D	A	Good	
48	Major/Minor/Other Research Projects	—	—	Suggested to apply
49	Research Papers Published in 2017-18 (International/ National)	A	Good	
50	Papers Presented in 2017-18 (International/ National/ State)	A	Good	
51	Books Published in 2017-18 (Single Author/ Co Author)	B	Satisfactory	Suggested to improve
52	Seminars/Workshops/ Training Programme Conducted in 2017-18 (International/ National/ State)	B	Satisfactory	Suggested to conduct more
53	Record of Consultancy in 2017-18	—	—	
54	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	B	Satisfactory	
55	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	B	Satisfactory	Suggested to conduct
56	Record of MoUs in 2017-18	C	Good	
57	Record of Subject/Department Related Extension Activities	B	Satisfactory	To be improved
58	Number of extension programmes conducted in the neighbourhood community to sensitize the students	A	Good	
59	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	A	Good	

61	Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc Number of awards and recognition received for extension activities from Government/ recognised bodies	A B	Good Satisfactory
IV-INFRASTRUCTURE AND LEARNING RESOURCES			
62	Number of Class rooms, Labs and computing equipment	A	Good
63	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities	B	Satisfactory
64	classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	A	Good
65	Budget allocated for infrastructure augmentation	A	Good
66	Library is automated using Integrated Library Management System	B	Satisfactory
67	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	B	Satisfactory
68	Does college has e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases	B	Satisfactory
69	Expenditure for purchase of books and journals in 2017-18	A	Good
70	Percentage per day usage of library by teachers and students	A	Good
71	Student-Computer ratio	B	Satisfactory
72	Wifi in the campus	A	Good
73	Updation of IT facilities	A	Good
74	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	A	Good
75	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc	A	Good
V-STUDENT SUPPORT AND PROGRESSION			
76	Average percentage of students benefited by scholarships by the Government in 2017-18	B	Satisfactory

	Average percentage of students benefited by scholarships by the Institution in 2017-18	B	Satisfactory	Need to be improved
77	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2017-18	B	Satisfactory	
78	Average percentage of placement of outgoing students in 2017-18	B	Satisfactory	
79	Student grievances redressal mechanism	A	Good	
80	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc.,)	A	Good	
81	Percentage of student progression to higher education	B	Satisfactory	
82	Average percentage of students qualifying in state/ national/ international examinations (like NET, SLET, GATE, Civil services, state government etc.,)	—	—	
83	Number of awards/medals for outstanding performance in sports/cultural activities	B	Satisfactory	
84	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	A	Good	
85	Records of significant achievements in Sports & Games	A	Good	
86	Number of sports and cultural activities / competitions organised in the Institution in 2017-18	A	Good	
87	Alumni contribution in 2017-18 (In Rs)	A	Good	
88	Number of Alumni Association / Chapters meetings held in 2017-18	A	Good	
89	Maintenance of JKC facilities & records	A	Good	
90	Record of Student trained and placed in JKC	A	Good	
91	Record of Anti Ragging cell	A	Good	
92				

93	Maintenance of drinking water	A	Good
94	Maintenance of sanitation	A	Good
VI-GOVERNANCE AND LEADERSHIP			
97	Staff Council Register	A	Good
98	Functioning of Committees in Administration (Minutes of meetings)	A	Good
99	Awards/Achievements	—	—
100	Use of ICT in Governance	B	Satisfactory
101	Perspective/Strategic plan and deployment documents	A	Good
102	Organizational structure of the Institution	A	Good
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	A	Good
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18	—	—
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18	B	Satisfactory
106	Percentage of teachers attended professional development programs(Orientation Program, Refresher Course, Short Term Course etc.) in 2017-18	B	Satisfactory
107	Orientation Program, Refresher Course, Short Term Courses attended by the faculty	B	Satisfactory
108	Funds / Grants received from non-government bodies, individuals, philanthropers in 2017-18	—	—
109	Average number of quality initiatives by IQAC for promoting quality culture per year	A	Good
110	Participation in NIRF-2017	B	Satisfactory
111	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	A	Good

113	Waste Management steps taken		Steps are taken	
114	Rain water harvesting structures and utilization in the campus		Available	
115	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc.,)		Provided	
116	Green Practices(plastic free campus, green landscaping, LED Lighting etc.,)		Available	
117	Record of best/innovative practices by the institution		Maintained	
118	College Activity Register 2017-18 & Hard Copy of AQAR 2016-17 (should be available with the Principal & Placed in College Website)		Available	
119	The number of classes(per week) taken by the Principal		6	
120	Research projects/Publications/ study material developed in 2017-18 by the Institution(Should be available in college website)		Available	
	College Grading - 'A'			
	AURaman.M			
	Signature of the Vice-Principal			
	Signature of the Principal			
				Signatures of Academic Advisors
				1  14/3/18
				2  14/3/18.
	Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.			

**Commissionerate of Collegiate Education, A.P
Academic & Administrative Audit of Degree Colleges
Format-I (Institutional Data)**

Zone : III District : SPSR Nellore

COLLEGE PROFILE	
1	Name of the College, URL of Website, email and Phone number PRR & VS Governemnt College, Vidavalur, www.gdevidavalur.com, viddavaluru.jkc@gmail.com, 08622-282427
2	Name of the Principal, email & Mobile Number Dr. D. Gini, viddavaluru.jkc@gmail.com, Mobile No: 9703102294
3	Name of the Vice-Principal, email & Mobile Number Mr. A. V. Ramana Rao, viddavaluru.jkc@gmail.com, 9440090838
4	Name of the IQAC Coordinator, email & Mobile Number Dr. I S Chakrapani, viddavaluru.jkc@gmail.com, 8500088788
5	Year of Establishment & details of land available if any 1965 & 11.72 Acres
6	Affiliating University & AISHE CODE Vikrama Simhapuri University & C-24716
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited) B Grade in 2nd Cycle, 2015 & CGPA 2.04
8	UGC Recognition (2f & 12 B) 1991
9	College Working Hours (if shift system mention details of both shifts & give reasons for shift system) 10.00 Am to 5.00 Am
10	No. of Posts Sanctioned: 24
11	Course wise & year wise Students strength particulars (Proforma enclosed) Regular Working: 11 + 1 = 12 Contract Working: 4 Guest Working: 4
I-CURRICULAR ASPECTS	
Item	Status (Give Details, not just Yes/No) Impression of Academic Advisor along with grade A(Good)/B(Satisfactory)/C (poor) after Observation Recommendation/Suggestions by Academic Advisors
12	Implementation of Annual Institutional Plan Implemented A
13	Departmental Annual Curricular Plans Maintained A
14	Whether the above two circulated among Students? Circulated A
15	College Activity Register 2017-18 Maintained A
16	College Calendar/College Magazine As per the University Academic Calender -
17	Add-on Courses (Department-wise) completed during 2016-17 TISS A
18	Add-on Courses (Department-wise) in 2017-18 TISS A

19	Coverage of Syllabus (Average Percentage)	90%	A	Good
20	Teaching of Value added courses (HVPE & Foundation Courses & Cluster Electives)	Taught	A	Good
21	No. of New UG & PG Courses introduced in 2017-18	1) BA (ESCA) 2. BSc (MSCs)	A	introduced & covered
22	Maintenance of Student Attendance Registers including Biometric Attendance	Maintained	A	well maintained
23	Whether feedback on curriculum was obtained from stake holders and analysed	Obtained and analysed	A	
II-TEACHING, LEARNING & EVALUATION				
24	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2017-18	35%	A	enrollment 50%
25	Social-economic status of students enrolled(Group wise and Year wise) in 2017-18	Enclosed	A	
26	Demand Ratio (Group wise)	1:01	A	
27	Percentage of differently abled students (Divyangjan) on roll	0.4		
28	Percentage of full time teachers against sanctioned posts in 2017-18	50	B	
29	Student - Full time teacher ratio	1:23	B	
30	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2017-18	75	A	
31	Teaching Diaries & Teaching Plans in Prescribed Formats	Maintained	A	Maintained
32	Use of ICT in teaching and learning	Implemented	A	
33	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	100%	A	
34	Co-Curricular Activities (College level)	Conducted	A	
35	Seminars/conferences/workshops organised in 2017-18	Organized	B	To be improved.
36	Academic Competitions (College Level & Above)	Conducted	B	
37	Conduct of Internal Examinations-Internal assessment	Conducted	A	
38	Teacher wise result analysis (MARCH/APRIL -2017 & SEP/OCT/NOV- 2017)	Analysed	A	
39	Pass percentage of students (Group wise) in 2017-18	Enclosed	A	

40	Percentage of students undertaking field projects / internships	20%	C	Suggested to improve
41	Remedial Classes	Conducted	B	
42	Conduct of Bridge course	Conducted	B	
43	Feed back on Teachers by Students and its analysis	Done	A	Completed
44	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	Done	A	maintained
III-RESEARCH, INNOVATIONS AND EXTENSION				
45	Is the College a Recognized Research Centre	No	-	
46	No. of Research Guides in the College	2	B	
47	No. of Research Scholars working for M.Phil & Ph. D	PhD. 4	A	
48	Major/Minor/Other Research Projects	Nil	-	Suggested to apply Fund
49	Research Papers Published in 2017-18 (SCOPUS, Web of Science, ICI)	13	A	
50	Papers Presented in 2017-18 (International/ National/ State)	9	A	
51	Books Published in 2017-18 (Single Author/ Co Author)	1	B	Suggested to improve
52	Seminars/Workshops/ Training Programme Conducted in 2017-18 (International/ National/ State)	1	B	Suggested to conduct same.
53	Record of Consultancy in 2017-18	0	-	
54	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	Created	B	
55	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	No	-	Suggested to conduct.
56	Record of MoUs in 2017-18	Available	A	
57	Record of Subject/Department Related Extension Activities	Available	B	To be improved
58	Number of extension programmes conducted in the neighbourhood community to sensitize the students	4	A	
59	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	4	A	
60	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue,UBA etc	Available	A	

76	Average percentage of students benefited by scholarships by the Government in 2017-18	48%	B	
77	Average percentage of students benefited by scholarships by the Institution in 2017-18	5%	B	Need take improve
78	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2017-18	40%	B	
79	Average percentage of placement of outgoing students in 2017-18	40%	B	Suggest to student help placement drive
80	Student grievances Structure, redressal mechanism & Periodicity	Committee looks after the grievances	A	
81	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc.)	2	A	
82	Percentage of student progression to higher education	40%	B	
83	Average percentage of students qualifying in state/ national/ international examinations (like NET, SLET, GATE, Civil services, state government etc.)	NA	-	
84	Number of awards/medals for outstanding performance in sports/cultural activities	1	B	
85	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	Present	A	
86	Records of significant achievements in Sports & Games	Available	A	
87	Number of sports and cultural activities / competitions organised in the Institution in 2017-18	12	A	
88	Alumni contribution in 2017-18 (In Rs)	15,000	A	Suggest to improve fund
89	Number of Alumni Association / Chapters meetings held in 2017-18	1	A	
90	Maintenance of JKC facilities & records	Maintained	A	
91	Record of Student trained and placed in JKC	Available	A	
92	Record of Anti Ragging cell	Available	A	
93	Maintenance of drinking water	Water Purifier available	A	

Sl#	Maintenance or sanitation	Maintained	A
VI-GOVERNANCE AND LEADERSHIP			
97	Staff Council Register	Maintained	A
98	Functioning of Committees in Administration (Minutes of meetings)	Functioning	A
99	Awards/Achievements	Nil	—
100	Use of ICT in Governance	Used	B
101	Perspective/Strategic plan and deployment documents	Annual Curricula Plans	A
102	Organizational structure of the Institution	Available	A
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	Implemented	A
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18	0	—
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18	1	B
106	Percentage of teachers attended professional development programs(Orientation Program, Refresher Course, Short Term Course etc.) in 2017-18	1/15	B
107	Orientation Program, Refresher Course, Short Term Course attended by the faculty	1	B
108	Funds / Grants received from non-government bodies, individuals, philanthropers in 2017-18	0	—
109	Average number of quality initiatives by IQAC for promoting quality culture per year	2	A
110	Participation in NIRF-2017	Participated	B
111	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	Maintained	A
VII-INSTITUTIONAL VALUES AND BEST PRACTICES			
112	Percentage of power requirement of the Institution met by the renewable energy sources	80% will be met very shortly	A

113	Waste Management steps taken			
114	Rain water harvesting structures and utilization in the campus	Available		B
115	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc.,)	Provided		A
116	Green Practices(plastic free campus, green landscaping, LED Lighting etc.,)	Available		B
117	Record of best/innovative practices by the institution	Maintained		A
118	College Activity Register 2017-18 & Hard Copy of AQAR 2016-17 (should be available with the Principal & Placed in College Website)	Available		A
119	The number of classes(per week) taken by the Principal	6		A
120	Research projects/Publications/ study material developed in 2017-18 by the Institution(Should be available in college website)	Available		B
College Grading - 'A'				
Signature of the Vice-Principal		Signatures of Academic Advisors		
A V Roman RB		1		
Signature of the Principal		2		
P. P. P.		14/3/18		
Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.		P. P. P. 14/3/18		

Commissionerate of Collegiate Education, A.P
Academic & Administrative Audit of Degree Colleges
Format for submission of Action Taken Report by Principal of the College (ATR)

Zone : III District : SPSR Nellore

COLLEGE PROFILE

1	Name of the College, URL of Website, email and Phone number	PRR & VS Government College, Vidavalur, www.glcvidavalur.com, viddavaluru.jkc@gmail.com,		
2	Name of the Principal, email & Mobile Number	Dr. D. Giri, viddavaluru.jkc@gmail.com, Mobile No: 9703102294		
3	Name of the Vice-Principal, email & Mobile Number	Mr. A. V. Ramana Rao, viddavaluru.jkc@gmail.com, 9440098338		
4	Name of the IQAC Coordinator, email & Mobile Number	Dr. I S Chakrapani, viddavaluru.jkc@gmail.com, 8500088788		
5	Year of Establishment & details of land available if any	1965 & 11.72 Acres		
6	Affiliating University & AISHE CODE:	Vikrama Simhapuri University & C-24716		
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	B Grade in 2nd Cycle, 2015 & CGPA 2.04		
8	UGC Recognition (2f & 12 B)	1991		
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system)	10.00 AM to 5.00 PM		
10	No. of Posts Sanctioned: 24	Regular Working	Contract Working	Guest Working
11	Course wise & year wise Students strength particulars (Proforma enclosed)	11 + 1 = 12	4	4

I-CURRICULAR ASPECTS

Item	Recommendation/Suggestions by Academic Advisors		Action Taken by the Principal
	Grade	Recommendation	
2	Implementation of Annual Institutional Plan	A	
3	Departmental Annual Curricular Plans	A	
4	Whether the above two circulated among Students?	A	
5	College Activity Register 2017-18	A	
6	College Calendar/College Magazine	A	Suggested to publish College Magazine regularly The College Magazine is proposed publish at the end of academic year
7	Add-on Courses (Department-wise) completed during 2016-17	A	
8	Add-on Courses (Department-wise) in 2017-18	A	

19	Coverage of Syllabus (Average Percentage)	A		
20	Teaching of Value added courses (HVPE & Foundation Courses)	A		
21	No. of New UG & PG Courses introduced in 2017-18	A		
22	Maintenance of Student Attendance Registers	A		
23	Whether feedback on curriculum was obtained from stake holders and analysed	A		

II-TEACHING, LEARNING & EVALUATION

24	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2017-18	A		
25	Social-economic status of students enrolled(Group wise and Year wise) in 2017-18	A		
26	Demand Ratio (Group wise)	A		
27	Percentage of differently abled students (Divyangjan) on roll			
28	Percentage of full time teachers against sanctioned posts in 2017-18	B	Steps may be taken to fill the Posts	A request letter was already sent to the Special Commissioner for the filling up of the vacant posts through the direct recruitees.
29	Student - Full time teacher ratio	B	Suggested to improve	A request letter was already sent to the Special Commissioner for the filling up of the vacant posts through the direct recruitees.
30	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2017-18	A		
31	Teaching Diaries & Teaching Plans in Prescribed Formats	A		
32	Use of ICT in teaching and learning	A		
33	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	A		
34	Co-Curricular Activities (College level)	A		
35	Seminars/conferences/workshops organised in 2017-18	B	More Number of Proposals may be submitted to the funding agencies	Departments are encouraged to send proposals to various funding agencies.
36	Academic Competitions (College Level & Above)	B	Need to be improved	The IQAC is assigned the work of conducting
37	Conduct of Internal Examinations-Internal assessment	A		

38	Teacher wise result analysis (MARCH/APRIL -2017 & SEP/OCT/NOV-2017)	A		
39	Pass percentage of students (Group wise) in 2017-18	A		
40	Percentage of students undertaking field projects / internships	C	Suggested to improve	From the academic year 2018-19 onwards the curriculum is designed in such a way that the field projects are conducted.
41	Remedial Classes	B	Suggested to improve	Some of the departments are identified to conduct more number of remedial classes during the next academic year.
42	Conduct of Bridge course	B	Suggested to improve	Some of the departments are identified to conduct more number of bridge course during the beginning of the next academic year.
43	Feed back on Teachers by Students and its analysis	A		
44	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	A		
III-RESEARCH, INNOVATIONS AND EXTENSION				
45	Is the College a Recognized Research Centre			
46	No. of Research Guides in the College	B	All Doctorates are suggested to apply for Guideship	PhD holder faculty are encouraged to apply for guideship in the university
47	No. of Research Scholars working for M.Phil & Ph. D	A		
48	Major/Minor/Other Research Projects		Suggested to apply	Teaching staff are encouraged to applied for MRPs.
49	Research Papers Published in 2017-18 (International/ National)	A		
50	Papers Presented in 2017-18 (International/ National/ State)	A		
51	Books Published in 2017-18 (Single Author/ Co Author)	B	Suggested to improve	Teaching staff are encouraged to publish books wherever possible
52	Seminars/Workshops/ Training Programme Conducted in 2017-18 (International/ National/ State)	B	Suggested to conduct more	Teaching staff are encouraged to apply for proposals for conducting seminars.
53	Record of Consultancy in 2017-18			
54	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	B	Suggested to improve	It will be improved accordingly

Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	B	Suggested to conduct	It will be conducted as per the suggestion
Record of MoUs in 2017-18	C		
Record of Subject/Department Related Extension Activities	B	To be improved	It will be improved accordingly
Number of extension programmes conducted in the neighbourhood community to sensitize the students	A		
Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	A		
Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc	A		
Number of awards and recognition received for extension activities from Government/ recognised bodies	B	Suggested to get	Attempts will be made to get

IV-INFRASTRUCTURE AND LEARNING RESOURCES

Number of Class rooms, Labs and computing equipment	A		
Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities	B	Suggested to improve	The existing gym is permanently placed in the hostel building to have more access to all the men students and public.
classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	A		
Budget allocated for infrastructure augmentation	A		
Library is automated using Integrated Library Management System	B	Suggested to improve	It will be improved.
Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	B	Suggested to improve	It will be improved.
Does college has e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases	B	Suggested to improve	
Expenditure for purchase of books and journals in 2017-18	A		
Percentage per day usage of library by teachers and students	A		

71	Student-Computer ratio	B	Suggested to improve	A separate proposal may be prepared to send for seeking funds towards purchasing of computers for the existing computer laboratory
72	Wifi in the campus	A		
73	Updation of IT facilities	A		
74	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	A		
75	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc.	A		

V-STUDENT SUPPORT AND PROGRESSION

76	Average percentage of students benefited by scholarships by the Government in 2017-18	B		
77	Average percentage of students benefited by scholarships by the Institution in 2017-18	B	Need to be improved	The suggestion will be followed
78	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2017-18	B	Need to be improved	The suggestion will be followed
79	Average percentage of placement of outgoing students in 2017-18	B	Need to be improved	The suggestion will be followed
80	Student grievances redressal mechanism	A		
81	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc.)	A		
82	Percentage of student progression to higher education	B	Need to be improved	Steps will be taken to conduct more number of coaching class for the entrance examinations of higher education
83	Average percentage of students qualifying in state/ national/ international examinations (like NET, SLET, GATE, Civil services, state government etc.)			
84	Number of awards/medals for outstanding performance in sports/cultural activities	B	Need to be improved	The suggestion will be followed

85	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	A		
86	Records of significant achievements in Sports & Games	A		
87	Number of sports and cultural activities / competitions organised in the Institution in 2017-18	A		
88	Alumni contribution in 2017-18 (In Rs)	A		
89	Number of Alumni Association / Chapters meetings held in 2017-18	A		
90	Maintenance of JKC facilities & records	A		
91	Record of Student trained and placed in JKC	A		
92	Record of Anti Ragging cell	A		
93	Maintenance of drinking water	A		
94	Maintenance of sanitation	A		
VI-GOVERNANCE AND LEADERSHIP				
97	Staff Council Register	A		
98	Functioning of Committees in Administration (Minutes of meetings)	A		
99	Awards/Achievements			
100	Use of ICT in Governance	B	Need to be improved	The suggestion will be followed
101	Perspective/Strategic plan and deployment documents	A		
102	Organizational structure of the Institution	A		
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support,	A		
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18			
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18	B	Need to be improved	The suggestion will be followed
106	Percentage of teachers attended professional development programs(Orientation Program, Refresher Course, Short Term Course etc.) in 2017-18	B	Need to be improved	The suggestion will be followed

107	Orientation Program, Refresher Course, Short Term Courses attended by the faculty	B	Need to be improved	The suggestion will be followed
108	Funds / Grants received from non-government bodies, individuals, philanthropers in 2017-18			
109	Average number of quality initiatives by IQAC for promoting quality culture per year	A		
110	Participation in NIRF-2017	B	Suggested to improve	It will be improved accordingly
111	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	A		
VII-INSTITUTIONAL VALUES AND BEST PRACTICES				
112	Percentage of power requirement of the Institution met by the renewable energy sources	A		
113	Waste Management steps taken	B		
114	Rain water harvesting structures and utilization in the campus	A		
115	Facilities for Differently abled (Divyangian) (ramp, scribe for examination etc.)	B	Suggest to construct a ramp	The suggestion will be followed
116	Green Practices(plastic free campus, green landscaping etc.)	A		
117	Record of best/innovative practices by the institution	A		
118	College Activity Register 2017-18 & Hard Copy of AQAR 2016-17 (should be available with the Principal)	A		
119	The number of classes(per week) taken by the Principal	A		
120	Research projects/Publications/ study material developed in 2017-18 by the Principal	B	Suggest to improve	The suggestion will be followed
Signature of the Vice-Principal:		Signature of the Principal:		
<i>AVR Ramon, B.C.</i>		<i>C. J. ...</i>		the Principal

23.03.18
14.03.18



PRR & VS GOVERNMENT COLLEGE, VIDAVALUR, SPSR NELLORE DT.
(Re-accredited with 'B' by NAAC)

14-03-2018

Attendance Certificate & Acknowledgement

As per the instructions from the CCE,AP, Vijayawada, Dr. Y. Dayakar, Reader in Zoology, SKR Government Degree College, Gudur and Mrs. P. Revathi Reddy, Lecturer in History, Government Degree College, Naidupet conducted Academic and Administrative Audit successfully from 13-03-2018 to 14-03-2018.

They have handed over the hard copy of Academic Advisors' Report to the Principal.

PRINCIPAL
PRINCIPAL
PRR & VS GOVT. COLLEGE
VIDAVALUR - 524318.
SPSR NELLORE DT.



PRR & VS GOVERNMENT COLLEGE, VIDAVALUR, SPSR NELLORE DT.
(Re-accredited with 'B' by NAAC)

14-03-2018

Attendance Certificate & Acknowledgement

As per the instructions from the CCE,AP, Vijayawada, Dr. Y. Dayakar, Reader in Zoology, SKR Government Degree College, Gudur and Mrs. P. Revathi Reddy, Lecturer in History, Government Degree College, Naidupet conducted Academic and Administrative Audit successfully from 13-03-2018 to 14-03-2018.

They have handed over the hard copy of Academic Advisors' Report to the Principal.


PRINCIPAL
PRINCIPAL
PRR & VS GOVT. COLLEGE
VIDAVALUR - 524318.
SPSR NELLORE DT.



GOVERNMENT DEGREE COLLEGE

(Re-Accredited with 'B' by NAAC)


Naidupet, SPSR Nellore District – 524126

Phone No: 08623-248075, e-mail: naidupet.jkc@gmail.com

12-03-2018

RELIEVING ORDERS

As per the Mail received from CCE, Vijayawada Smt. P. Revathi Ready, Lecturer in History is relieved of her duties on the AN of 12-03-2018 to conduct Academic Audit (Academic Advisor) at GDC, Vidavaluru on 13-03-2018 to 14-03-2018. She is further instructed to submit the attendance certificate for attending the same.


PRINCIPAL 12/3/18
PRINCIPAL
Govt. Degree College
NAIDUPET, SPSR Nellore DC


Office of the Principal
S.K.R.Govt.Degree College
GUDUR,SPSR Nellore District.
Dt.12-03-2018.

RELIEVING CERTIFICATE

This is to certify that Dr.Y.Dayakar, Reader in Zoology, S.K.R.Govt.Degree College, Gudur, S.P.S.R.Nellore District is relieved of his duties on the Afternoon of 12-03-2018 to attend as Academic Advisor for the Academic Audit 2017-18 from 13-03-2018 to 14-03-2018 at P.R.R.&V.S Govt. Degree College, Vidavalur, S.P.S.R.Nellore District as per the Procds.Rc. No. 01/AP/CCE/Academic Audit/AC-03/2017-18, Dt.27-02-2018 of the Commissioner of Collegiate Education, A.P, Vijayawada.

To
Dr.Y.Dayakar, Reader in Zoology of this college

(2)
12/3/18


PRINCIPAL (AC)
S.K.R. Govt. Degree College
GUDUR - 524 102,
Sri Potti Sreeramulu Nellore Dt. 12/3/18

Copy to the Principal,P.R.R &V.S Govt.Degree College,Vidavalur.

INTERNAL QUALITY ASSURANCE CELL
PRR & VS GOVERNMENT COLLEGE

Vidavalur, SPSR Nellore District, Andhra Pradesh



ACADEMIC AUDIT
FORMAT – II
(SUBMITTED BY FACULTY)
2018-19

Academic & Administrative Audit of Degree Colleges (2018-19)
Formal - II (To be filled by Faculty and handed over to Academic Advisor)
District: SPSR Nelapalle

Zone: III

Name of the College and Address: PRR & VS Government College, Nidaravolu

Name of the Lecturer: Dr. V. Sri Rama Murthy

Name of the Subject: English

Date of Joining in Degree College/Date of Joining in the present Institution: 24.12.2011 / 01.06.2019

Date of Retirement: 31.07.2034

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (W) for Key Indicator	Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X W	KIWWGP as per Academic Advisor's grading
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Curricular Aspects

1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes	5 for Autonomous 10 for Non Autonomous	5 OR 10	/	3	60	60
		2. Teaching Diary	5 for Autonomous 10 for Non Autonomous	5 OR 10	/	3	60	60
		3. Active Participation in BOS	Only for Autonomous Colleges	10	X			
2	Curriculum enrichment	1. Additional inputs		20	/	3	60	60
		2. Certificate/Diploma/ Value added courses /MOOCs Certificate		10	X			
3	Feedback system	Feedback on Curriculum by Students		10	/	3	60	60
		Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)		10	/	3	60	60
							<u>180</u>	<u>60</u>

4	Student Profile	Collection and Maintenance of Student profiles(10 Points)		10	10	3	30	30
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners 2. Remedial coaching 3. Assignments-Critical, Innovative, text/Book and Internet based		10	30	3	90	90
6	Teaching-Learning Process	1. Teaching notes 2. Use of ICT in teaching and learning 3. Computer/Internet assisted learning 4. Student seminars 5. Conduct of Quiz/ Group discussion 6. Field trips 7. Student Study projects 8. Use of LMS 9. Involvement in development of LMS in the concerned subject 10. RBPTs(Research based pedagogical Tools) * Maximum grade of 3 could be given to those faculty who have done more than 5 parameters and thereafter.		50	50	3	150	150
7	Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops 2. Participation in Seminars/ conferences/workshops 3. Innovations in teaching and learning 4. Awards and recognition 5. Participation in Short term courses/ Restructuring of courses 6. E- Content Development /MOOCs (Massive Open Online Courses) <i>British Council</i> Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.		40	40	3	120	120

390

8	Evaluation Process and Reforms	1. Formative and Summative Evaluation (Pickers, Kahoot etc.)	* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	20	3	60	60
		2. Use of ICT like MOODLE, EDMODO and LMS in evaluation		10				
		3. Marks Register & Result Analysis		10				
9	Student Performance and Learning Outcomes	1. Programme Outcomes		10	30	3	90	90
		2. Attainment of Programme Outcomes	10					
		3. Average pass percentage of Students	10					
10	Student Satisfaction Survey	Student feedback on the quality of Teaching Learning process adopted by the teachers	* Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	3	60	60
11	Resource Mobilization for Research	1. Minor Research Project	For Current Year only (Either Ongoing OR Completed)	5	20	0	0	—
		2. Major Research Projects		10				
		3. Consultancy Projects		5				
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	* A maximum of 3 publications in Scopus/Web of Science/CI or UGC approved journals	10	20	2	20	50
		2. Research Guideship/Awards in recognition of research work	5					
		3. Registrations in Vidyan/Orcid etc.	5					
13	Extension Activities	Involvement in activities related to community service	* A maximum of 3 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc	20	20	3	60	60
14	Mol's /Collaborations	Collaboration with University/ Industry/NGO/ Any other Agency		20	20	1	20	20

340

15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Register should be maintained.	20	20	3	60	60
16	Student Support	1. Counseling of students as Mentor/ Class teacher 2. Remedial coaching 3. Bridge course for 1st year students 4. Any other Study Material / Guidance 5. Freeships or Scholarships 6. Parent Teacher Meetings	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	3	90	90
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies		20	20	3	60	60
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities		20	20	3	60	60
19	Participation in Institutional Governance and Leadership	Participation in Institutional Governance and Leadership as member of different committees and cells		30	30	3	90	90
20	Best Practices	List of the Individual faculty members Best practices followed with details		20	20	3	60	60
Total Grade points				500			330	330

Name & Signature of the Faculty with date
 Dr. V. Siva Raju
 28/2/2019

Name & Signature of the Principal with date
 A. R. Ramana
 28/2/19

Name & Signature of the Academic adviser with date

1. *[Signature]*
 Dr. K. Siva Prasad
 28/2/2019

Government of Andhra Pradesh
 Commissionerate of Collegiate Education, A.P.
 Academic & Administrative Audit of Degree Colleges (2018-19)
 Format - II (To be filled by Faculty and handed over to Academic Advisor)

Vidyanam No : 80189

S.No	Zone:	II		District:		SPSR Nellore					
		Name of the College and Address		PRR & VS Govt. College, Vidavatur							
Key Indicator	Name of the Lecturer		N. Sreedevi								
	Name of the Subject		Telugu								
Date of Joining in Degree College/Date of Joining the present Institution				Date of Retirement:							
Curricular Aspects											
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes		5 for Autonomous 10 for Non Autonomous	5 OR 10	A 3	60	60			
		2. Teaching Diary		5 for Autonomous 10 for Non Autonomous	5 OR 10				20	A 3	60
		3. Active Participation in BOS		Only for Autonomous Colleges	10						
2	Curriculum enrichment	1. Additional inputs			20	20	A 3	60			
		2. Certificate/Diploma/Value added courses / <i>more certificate</i>			10				10	60	60
Feedback system		Feedback on Curriculum by Students			10	20	A 3	60			
		Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)			10				60	60	

180

Teaching - Learning & Evaluation									
4	Student Profile	Collection and Maintenance of Student profiles (10 Points)		10	10	10	A3	30	30
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners	Assessment test	10					
		2. Remedial coaching		10			A3	90	90
6	Teaching-Learning Process	3. Assignments-Critical, Innovative, text book and Internet based		10					
		1. Teaching notes 2. Use of ICT in teaching and learning 3. Computer/Internet assisted learning 4. Student seminars 5. Conduct of Quiz/ Group discussion 6. Field trips 7. Student Study projects 8. Use of LMS 9. Involvement in development of LMS in the concerned subject 10. RBPTs(Research based pedagogical Tools)		50			A3	150	150
7	Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops 2. Participation in Seminars/conferences/workshops 3. Innovations in teaching and learning 4. Awards and recognition 5. Participation in Short term courses/ Restructuring of courses 6. E- Content Development / MOOCs		40					
			* Maximum grade of 3 could be given to those faculty who have done more than 5 parameters and thereafter.	50					
			* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.	40					
				40				2B	80

Extension Activities / Collaborations
35

8	Evaluation Process and Reforms	1. Formative and Summative Evaluation	* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	30	A 3	60	60
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation		10				
		3. Marks Register & Result Analysis		10				
9	Student Performance and Learning Outcomes	1. Programme Outcomes		10	30	A 3	90	90
		2. Attainment of Programme Outcomes		10				
		3. Average pass percentage of Students		10				
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers	* Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	A 3	60	60
Research, Innovation & Extension								
11	Resource Mobilization for Research	1. Minor	For Current Year only (Either Ongoing OR Completed)	5	20			
		2. Major Research Projects		10				
		3. Consultancy Projects		5				
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	* A maximum of 3 publications in Scopus/Web of Science/ICI or UGC approved journals	10	20			
		2. Awards in recognition of research work	10					
		3. Awards in recognition of research work	5					
13	Extension Activities	Involvement in activities related to community service	* A maximum of 3 Programmes resulting in Community Service like ODF/Swath Bharat/UBA etc	20	20	A 3	60	60
		Collaboration with University/ Industry/NGO/ Any other Agency		20				
				20	20	B 2	40	40

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Infrastructure & Learning Resources						
15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	60
						A3
Student Support & Progression						
16	Student Support	<ol style="list-style-type: none"> Counseling of students as Mentor/ Class teacher Remedial coaching Bridge course for 1st year students Any other Study Material /Guidance Freeships or Scholarships Parent Teacher Meetings 	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	90
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies		20	20	60
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities		20	20	60
Governance & Leadership						
19	Participation in Institutional Governance and Leadership	Participation in Institutional Governance and Leadership as member of different committees and cells		30	30	90
Best Practices						
20	Best Practices	List of the Individual faculty members Best practices followed with details		20	20	60
				500	500	1275
						1275

N. Sridevi
 Name & Signature of the Faculty with date
 (N. Sridevi)

AURORA
 Name & Signature of the Principal with date 27/2/19
 PRR & VS GOVT. COLLEGE
 VIDVALUR - 524318.
 SPSR NELLORE DT.

330
 Name & Signature of the Academic adviser with date

Feedback system

VIDWAN E.D. :-

Government of Andhra Pradesh
 Commissionerate of Collegiate Education, A.P
 Academic & Administrative Audit of Degree Colleges (2018-19)
 Format - II (To be Filled by Faculty and handed over to Academic Advisor)

District: NELLUR

Zone:		III													
Name of the College and Address		PRR & VS Govt. College, Vidovaram													
Name of the Lecturer		A.V. RAMANA RAO													
Name of the Subject		PHYSICS													
Date of Joining in Degree College/Date of Joining the present Institution		30-10-1998		/		02-09-2015		Date of Retirement:							
Key Indicator		List of files/documents to be kept ready as a proof of Key Indicator		Information in support of the key indicator		Key Aspect Scores		Predetermined Weightage (W) for Key Indicator		Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)		Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi		KIWWGP as per Academic Advisor's grading	
Curricular Aspects															
Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)		1. Semester Wise curriculum plan/ Course Objectives & Outcomes		5 for Autonomous 10 for Non Autonomous		5 OR 10		20		3		60		60	
		2. Teaching Diary		5 for Autonomous 10 for Non Autonomous		5 OR 10		20		3		60		60	
		3. Active Participation in BOS		Only for Autonomous Colleges		10		20		2		60		60	
Curriculum enrichment		1. Additional inputs				20		30		2		60		60	
		2. Certificate/Diploma/Value added courses / <i>None's certificate</i>				10		20		3		60		60	
Feedback system		Feedback on Curriculum by Students				10		20		3		60		60	
		Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)				10		20		3		60		60	

100

Teaching - Learning & Evaluation

4	Student Profile	Collection and Maintenance of Student profiles (10 Points)	10	10	10	3 (A)	30	30
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners	10			3 (A)	30	30
		2. Remedial coaching	10		30	2 (B)	20	20
		3. Assignments-Critical, Innovative, text book and Internet based	10			3 (A)	30	30
6	Teaching-Learning Process	1. Teaching notes						
		2. Use of ICT in teaching and learning 3. Computer/Internet assisted learning 4. Student seminars 5. Conduct of Quiz/ Group discussion 6. Field trips 7. Student Study projects 8. Use of LMS 9. Involvement in development of LMS in the concerned subject 10. RBPTs(Research based pedagogical Tools)	50		50	3 (A)	150	150
7	Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops 2. Participation in Seminars/conferences/workshops 3. Innovations in teaching and learning 4. Awards and recognition 5. Participation in Short term courses/ Restructuring of courses 6. E- Content Development / MOOCs	40		40	2 (B)	80	80

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8	Evaluation Process and Reforms	1. Formative and Summative Evaluation	* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	30	2 (B)	60	60	
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation		10					
		3. Marks Register & Result Analysis		10					
9	Student Performance and Learning Outcomes	1. Programme Outcomes		10	30	3 (A)	90	90	
		2. Attainment of Programme Outcomes		10					
		3. Average pass percentage of Students		10					
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers	* Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	3 (A)	60	60	
Research, Innovation & Extension									
11	Resource Mobilization for Research	1. Minor	For Current Year only (Either Ongoing OR Completed)	5	20	0 (D)	0	—	
		2. Major Research Projects		10					
		3. Consultancy Projects		5					
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	* A maximum of 3 publications in Scopus/Web of Science/ICJ or UGC approved Journals	10	20	0 (D)	0	—	
		2. Awards in recognition of research work	10						
13	Extension Activities	Involvement in activities related to community service	* A maximum of 3 Programmes resulting in Community Service like ODF/Swath Bharat/UBA etc	20	20	3 (A)	60	60	
13		Extension Activities	Collaboration with University/ Industry/NGO/ Any other Agency	20		0 (D)	0	—	

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Infrastructure & Learning Resources						
15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	60
Student Support & Progression						
16	Student Support	1. Counseling of students as Mentor/ Class teacher ✓ 2. Remedial coaching ✓ 3. Bridge course for 1st year students 4. Any other Study Material /Guidance 5. Freeships or Scholarships ✓ 6. Parent Teacher Meetings	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	90
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies		20	20	40
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities		20	20	60
Governance & Leadership						
19	Participation in Institutional Governance and Leadership	Participation in Institutional Governance and Leadership as member of different committees and cells	Convenor 1) RUSA 2) UGC Vice Convenor	30	30	90
Best Practices						
20	Best Practices	List of the Individual faculty members Best practices followed with details	Endowment Best for higher studies in Physics Subject	500	20	40
				500	1170	185

Name & Signature of the Academic adviser with
(Signature)
 Date: 2/2/19

(Signature) 2/2/19
 Name & Signature of the Principal with date
PRR & VS GOVT. COLLEGE
 VIDAVALUR - 524318.
 SPSR NELLORE DT.

(Signature) 2/2/19
 Name & Signature of the Faculty with date
A. V. RAMANA RAO

VIDWAN ID : 75471

Government of Andhra Pradesh
 Commissionerate of Collegiate Education, A.P.
 Academic & Administrative Audit of Degree Colleges (2018-19)
 Format - III (To be Filled by Faculty and handed over to Academic Advisor)

Zone:		III		District: SPSR Nellore				
Name of the College and Address		PRR & VS Govt. College, Vidavalur						
Name of the Lecturer		P.S. Sridhara Sarma						
Name of the Subject		Physics						
Date of Joining in Degree College/Date of Joining the present Institution		21.05.2013 / 04.09.2015						
S.No		Key Indicator		Date of Retirement:				
		List of files/documents to be kept ready as a proof of Key Indicator		28-02-2041				
		Information in support of the key indicator		Key Indicator Wise Weighted Grade Points (KIWWGP) = KIWP X Wi				
		Key Aspect Scores		KIWWGP as per Academic Advisor's grading				
		Predetermined Weightage (Wi) for Key Indicator						
		Key Indicator Grade Points (KIWP)						
		(A=3; B=2; C=1; D=0)						
Curricular Aspects								
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes		5 for Autonomous 10 for Non Autonomous	5 OR 10	3 (A)	60	60
		2. Teaching Diary		5 for Autonomous 10 for Non Autonomous	5 OR 10			
		3. Active Participation in BOS		Only for Autonomous Colleges	10			
2	Curriculum enrichment	1. Additional inputs			20	2 (B)	60	60
		2. Certificate/Diploma/Value added courses / Masters certificate			10			
3	Feedback system	Feedback on Curriculum by Students			10	3 (A)	60	60
		Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)			10			

Academic adviser with d
 2/2/2019
 [Signature]

Infrastructure & Learning Resources						
Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	3 (A)	60 60
Student Support & Progression						
15	1. Counseling of students as Mentor/ Class teacher ✓ 2. Remedial coaching ✓ 3. Bridge course for 1st year students ✓ 4. Any other Study Material /Guidance ✓ 5. Freeships or Scholarships ✓ 6. Parent Teacher Meetings	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	20	30	3 (A)	90 90
16	Efforts of the individual faculty member for furthering the students to take up employment or higher studies		20	20	2 (B)	40 40
17	Encouraging students participation in social, cultural and leisure activities		20	20	3 (A)	60 60
Governance & Leadership						
18	Participation in Institutional Governance and Leadership as member of different committees and cells	Convenor for: 1) Examination Committee 2) Digital class rooms 3) Solar Power plant	30	30	3 (A)	90 90
Best Practices						
19	List of the Individual faculty members Best practices followed with details	1) Endowment Prizes for highest marks in Physics	20	20	2 (B)	40 40
20			500	500		1170 1180

Feedback syst

P. Kumar
28/2/19

Name & Signature of the Academic adviser with

AURANMAO . B
27/2/19

Name & Signature of the Principal with date
PRR & VS GOVT. COLLEGE
VIDAVALUR - 524318.
SPSR NELLORE DT.

P. S. S. S. S.
27/2/19

Name & Signature of the Faculty with date

Vidwan id - 80157

Government of Andhra Pradesh
 Commissionerate of Collegiate Education, A.P.
 Academic & Administrative Audit of Degree Colleges (2018-19)
 Form - II (To be filled by Faculty and handed over to Academic Advisor)

III

District: SPSR-NELLORE

Zone:		PRR & VS GOVERNMENT COLLEGE, VIDAVALLUR		District: SPSR-NELLORE				
Name of the College and Address		K. SARITHA		Date of Retirement:				
Name of the Lecturer		CHEMISTRY						
Date of Joining in Degree College/Date of Joining the present Institution		29-08-2002						
S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (W) for Key Indicator	Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)	Key Indicator Weighted Grade Points (KIWWGP) = KIGP X W1	KIWWGP as per Academic Advisor's grading
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes	5 for Autonomous	5 OR 10	20	A	60	60
			10 for Non Autonomous	5 OR 10				
			5 for Autonomous	10 for Non Autonomous				
2	Curriculum enrichment	2. Teaching Diary	Only for Autonomous Colleges	10	20	A	60	60
			3. Active Participation in BOS	20				
			1. Additional inputs	10				
Feedback system	Feedback on Curriculum by Students	2. Certificate/Diploma/Value added courses	WITH TRAINING	10	20	A	60	60
			Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)	WITH TRAINING				

180 / 120

Teaching - Learning & Evaluation

4	Student Profile	Collection and Maintenance of Student profiles (10 Points)	Record maintained	10	10	A	30	30
5	Catering to Student Diversity	<ol style="list-style-type: none"> 1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners 2. Remedial coaching 3. Assignments-Critical, Innovative, text book and Internet based 	<p>Assessment test</p> <p>Record maintained</p> <p>Record maintained</p>	10	30	A	90	90
6	Teaching-Learning Process	<ol style="list-style-type: none"> 1. Teaching notes ✓ 2. Use of ICT in teaching and learning ✓ 3. Computer/Internet assisted learning ✓ 4. Student seminars ✓ 5. Conduct of Quiz/ Group discussion ✓ 6. Field trips ✓ 7. Student Study projects ✓ 8. Use of LMS ✓ 9. Involvement in development of LMS in the concerned subject ✓ 10. RBPTs(Research based pedagogical Tools) 	* Maximum grade of 3 could be given to those faculty who have done more than 5 parameters and thereafter.	50	50		150	150
7	Teacher Profile and Quality	<ol style="list-style-type: none"> 1. Organization of Seminars/conferences/workshops 2. Participation in Seminars/conferences/workshops 3. Innovations in teaching and learning 4. Awards and recognition 5. Participation in Short term courses/ Restructuring of courses 6. E- Content Development / MOOCs 	* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.	40	40	B-	80	80

8	Evaluation Process and Reforms	1. Formative and Summative Evaluation	* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	30	A	60	60	
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation		10					
		3. Marks Register & Result Analysis		10					
9	Student Performance and Learning Outcomes	1. Programme Outcomes	Record maintained	10	30	A	90	90	
		2. Attainment of Programme Outcomes	10						
		3. Average pass percentage of Students	10						
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers	* Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	A	60	60	
Research, Innovation & Extension									
11	Resource Mobilization for Research	1. Minor	For Current Year only (Either Ongoing OR Completed)	5	20	—	—	—	
		2. Major Research Projects		10					
		3. Consultancy Projects		5					
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	* A maximum of 3 publications in Scopus/Web of Science/CI or UGC approved Journals	10	20	A	15	15	
		2. Awards in recognition of research work	B						
		3. Vidwan registration	S						
13	Extension Activities	Involvement in activities related to community service	* A maximum of 3 Programmes resulting in Community Service like ODF/Swath Bharat/UBA etc	20	20	A	60	60	
		Collaboration with University/ Industry/NGO/ Any other Agency		20					
JALINGO TVOD 7V X 8719 AEESE. 9UJATAGIV 10 2NOJJEK 8292									
225									

Infrastructure & Learning Resources						
Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	A	60
Student Support & Progression						
16	Student Support (Bridge course Register)	1. Counseling of students as Mentor/ Class teacher ✓ 2. Remedial coaching ✓ 3. Bridge course for 1st year students ✓ 4. Any other Study Material /Guidance ✓ 5. Freeships or Scholarships ✓ 6. Parent Teacher Meetings ✓	30	30	A	90
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies	20	20	A	60
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities	20	20	A	60
Governance & Leadership						
19	Participation in Institutional Governance and Leadership	Participation in in Institutional Governance and Leadership as member of different committees and cells WFC, Stack vent	30	30	B	60
Best Practices						
20	Best Practices	List of the Individual faculty members Best practices followed with details Prizes to Mentors as well as latest developments in chemistry Noble prize in chemistry	500	500	A	1245
						1245

Signature
Name & Signature of the Academic advisor

Signature
Name & Signature of the Faculty with date
PRR & VS GOVT. COLLEGE
VIDAVALUR - 524318,
SPSR NELLORE DT.

Signature
Name & Signature of the Faculty with date
(K.SARITHA)

vidwan id - 75035

Government of Andhra Pradesh
Commissionerate of College Education
Academic & Administrative Audit of Degree Colleges (2018-19)
Form - II (To be filled by Faculty and handed over to Academic Advisor)

District: **SRR-NELLORE**

Zone:		III							
Name of the College and Address		RRR VS GOVERNMENT COLLEGE, VIDAVALUR							
Name of the Lecturer		DR. V. REDDI RANI							
Name of the Subject		CHEMISTRY							
Date of Joining in Degree College/Date of Joining the present Institution		18-06-2018 / 18-06-2018							
Date of Retirement:		30-06-2018							
S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (Wf) for Key Indicator	Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)	Key Indicator Weighted Grade Points (KIWWGP) = KIGP X Wf	KIWWGP as per Academic Advisor's grading	
Curricular Aspects									
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes	5 for Autonomous 10 for Non Autonomous	5 OR 10	20	A	60	60	
		2. Teaching Diary	5 for Autonomous 10 for Non Autonomous	5 OR 10					
		3. Active Participation in BOS	—	10					
2	Curriculum enrichment	1. Additional inputs	—	20	20	A	60	60	
		2. Certificate/Diploma/Value added courses /MOOCs Certificate (X)	—	10					
3	Feedback system	Feedback on Curriculum by Students	with IQAC	10	20	A	60	60	
		Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)	with IQAC	10					

180

Teaching - Learning & Evaluation						
4	Student Profile	Collection and Maintenance of Student profiles (10 Points)	Record maintained	10	10	A 30 30
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners	Record maintained	10		
		2. Remedial coaching	Conducted	10	30	A 90 90
6	Teaching-Learning Process	3. Assignments-Critical, Innovative, text book and Internet based	Record maintained	10		
		1. Teaching notes ✓ 2. Use of ICT in teaching and learning ✓ 3. Computer/Internet assisted learning ✓ 4. Student seminars ✓ 5. Conduct of Quiz/ Group discussion ✓ 6. Field trips ✓ 7. Student Study projects ✓ 8. Use of LMS ✓ 9. Involvement in development of LMS in the concerned subject ✓ 10. RBPTs(Research based pedagogical Tools)	* Maximum grade of 3 could be given to those faculty who have done more than 5 parameters and thereafter.	50	50	A 150 150
7	Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops 2. Participation in Seminars/conferences/workshops ✓ 3. Innovations in teaching and learning ✓ 4. Awards and recognition ✓ 5. Participation in Short term courses/ Restructuring of courses ✓ 6. E- Content Development / MOOCs	* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.	40	40	B 80 80

8	Evaluation Process and Reforms	1. Formative and Summative Evaluation	* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10 ✓	30	A	60	60	
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation		10					
		3. Marks Register & Result Analysis		10 ✓					
9	Student Performance and Learning Outcomes	1. Programme Outcomes	Record maintained	10	30	A	90	90	
		2. Attainment of Programme Outcomes	listed in Record.	10					
		3. Average pass percentage of Students	shown in report on college board	10					
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers	*Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	A	60	60	
Research, Innovation & Extension									
11	Resource Mobilization for Research	1. Minor	For Current Year only (Either Ongoing OR Completed)	5	20	D	0	-0-	
		2. Major Research Projects		10					
		3. Consultancy Projects		5					
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	* A maximum of 3 publications in Scopus/Web of Science/CI or UGC approved journals	10 ✓	20	C	10	10	
		2. Awards in recognition of research work		5 (x)					
		3. Registration in vidyan/ovid etc							
13	Extension Activities	Involvement in activities related to community service	* A maximum of 3 Programmes resulting in Community Service like ODF/Swach Bharat/UBA etc	20	20	A	60	60	
14	Mol's /Collaborations	Collaboration with University/ Industry/NGO/ Any other Agency	30 Mol's R & D to Gender Studies & Health & Family Welfare practicals & viva	20	20	B	40	40	

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335

Infrastructure & Learning Resources						
Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	A	60
Student Support & Progression						
15	1. Counseling of students as Mentor/ Class teacher ✓ 2. Remedial coaching ✓ 3. Bridge course for 1st year students ✓ 4. Any other Study Material /Guidance ✓ 5. Freeships or Scholarships ✓ 6. Parent Teacher Meetings	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	A	90
16	Efforts of the individual faculty member for furthering the students to take up employment or higher studies	-	20	20	A	60
17	Encouraging students participation in social, cultural and leisure activities	-	20	20	A	60
Governance & Leadership						
18	Participation in Institutional Governance and Leadership as member of different committees and cells, MoMa TV, VC	Record maintained	30	30	A	90
Best Practices						
19	List of the Individual faculty members Best practices followed with details	Record maintained	20	20	B	40
20			500	500		1265
						1265

[DR. V. REDDI RANI] V. Reddi Rani
Name & Signature of the Faculty with date
25-02-19

AUR and no Re
Name & Signature of the Principal with date
27/2/19
PRR & VS GOVT. COLLEGE
VIDAVALUR - 524318.
SPSR NELLORE DT.

P. K. ...
Name & Signature of the Academic adviser with date
28/2/19

Feedb

	Zone:	III	District:	NELLORE				
	Name of the College and Address	PRR4 VS Govt College Vidavalur						
	Name of the Lecturer	N. JOHN PAUL						
	Name of the Subject	BOTANY						
	Date of Joining in Degree College/Date of Joining the present Institution	04/02/2012						
		Vidwan ID: TY899		Research ID: W-4755-2018				
		Orcid ID: 0000-0001-5491-4324		Date of Retirement: 31/08/1929				
No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (W) for Key Indicator	Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X W	KIWWGP as per Academic Advisor's grading
Curricular Aspects								
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes		5 for Autonomous 10 for Non Autonomous	5 OR 10	A	20x3: 60	GD
		2. Teaching Diary		5 for Autonomous 10 for Non Autonomous	5 OR 10			
		3. Active Participation in BOS		Only for Autonomous Colleges	10			
2	Curriculum enrichment	1. Additional inputs			20	A	30x3: 90	90
		2. Certificate/Diploma/Value added courses)			10			
		Feedback on Curriculum by Students			10			
Feedback system		Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)			10	A	30x3: 90	90
					10			

240

Teaching - Learning & Evaluation									
4	Student Profile	Collection and Maintenance of Student profiles (10 Points)	10	10	A	1073.30	30		
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners 2. Remedial conching 3. Assignments-Critical, Innovative, text book and Internet based	10	30	A	5083.90	90		
6	Teaching-Learning Process	✓ Teaching notes 2. Use of ICT in teaching and learning 3. Computer/Internet assisted learning 4. Student seminars 5. Conduct of Quiz/ Group discussion 6. Field trips 7. Student Study projects 8. Use of LMS 9. Involvement in development of LMS in the concerned subject 10. RBPTs (Research based pedagogical Tools)	50	50	A	5083.150	150		
7	Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops 2. Participation in Seminars/conferences/workshops 3. Innovations in teaching and learning 4. Awards and recognition 5. Participation in Short term courses/ Restructuring of courses 6. E- Content Development / MOOC's	40	40	B	2440.80	350		

Extension Acad
Collabor

8	Evaluation Process and Reforms	1. Formative and Summative Evaluation	* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	30	A	30x3:50	90
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation		10				
		3. Marks Register & Result Analysis		10				
9	Student Performance and Learning Outcomes	1. Programme Outcomes		10	30	A	30x3:50	90
		2. Attainment of Programme Outcomes	10					
		3. Average pass percentage of Students	10					
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers	*Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	A	3x20x60	60
Research, Innovation & Extension								
11	Resource Mobilization for Research	1. Minor	For Current Year only (Either Ongoing OR Completed)	5	20	-	-	-
		2. Major Research Projects		10				
		3. Consultancy Projects		5				
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	* A maximum of 3 publications in Scopus/Web of Science/CI or UGC approved Journals	10	20	C	1x10:10	25
		2. Awards in recognition of research work	10					
		3. <i>Vidya</i>	5					
13	Extension Activities	Involvement in activities related to community service	* A maximum of 3 Programmes resulting in Community Service like ODF/Swach Bharat/UBA etc	20	20	A	3x30:90	90
	Collaborations	Collaboration with University/ Industry/NGO/ Any other Agency		20	20	A	3x20:90	90

Infrastructure & Learning Resources						
15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	60
Student Support & Progression						
16	Student Support	1. Counseling of students as Mentor/ Class teacher 2. Remedial coaching 3. Bridge course for 1st year students 4. Any other Study Material /Guidance 5. Freeships or Scholarships 6. Parent Teacher Meetings	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	90
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies		20	20	60
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities		20	20	60
Governance & Leadership						
19	Participation in Institutional Governance and Leadership	Participation in Institutional Governance and Leadership as member of different committees and cells		30	30	90
Best Practices						
20	Best Practices	List of the Individual faculty members Best practices followed with details		500	500	1455

H. Chandrasekhar
Name & Signature of the Faculty with date

A. Ramesh
Name & Signature of the Principal with date 27/2/17

A. Ramesh
Name & Signature of the Academic authority

1455

Vidwan: 74977

District: Nellore

S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (W _i) for Key Indicator	Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X W _i	KIWWGP as per Academic Advisor's grading	Curricular Aspects				
									1. Semester Wise curriculum plan/ Course Objectives & Outcomes	2. Teaching Diary	3. Active Participation in BOS	1. Additional inputs	2. Certificate/Diploma/Value added courses
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)			5 for Autonomous 10 for Non Autonomous	5 OR 10	20	60	60					
2	Curriculum enrichment			10 for Non Autonomous	5 OR 10	20	60	60					
				Only for Autonomous Colleges	10	30	60	60					
	Feedback system				10	20	60	60					

nic adviser with d
 10/10/2018

180

Teaching - Learning & Evaluation

4	Student Profile	Collection and Maintenance of Student profiles (10 Points)	10	10	10	30	30	30
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners	10				30	30
		2. Remedial coaching	10	30			30	30
		3. Assignments-Critical, Innovative, text book and Internet based	10				30	30
6	Teaching-Learning Process	<ol style="list-style-type: none"> 1. Teaching notes 2. Use of ICT in teaching and learning 3. Computer/Internet assisted learning 4. Student seminars 5. Conduct of Quiz/ Group discussion 6. Field trips 7. Student Study projects 8. Use of LMS 9. Involvement in development of LMS in the concerned subject 10. RBPTs(Research based pedagogical Tools) 	50				150	150
		* Maximum grade of 3 could be given to those faculty who have done more than 5 parameters and thereafter.						
7	Teacher Profile and Quality	<ol style="list-style-type: none"> 1. Organization of Seminars/conferences/workshops 2. Participation in Seminars/conferences/workshops 3. Innovations in teaching and learning 4. Awards and recognition 5. Participation in Short term courses/ Restructuring of courses 6. E- Content Development / MOOCs 	40				120	120
		* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.						

8	Evaluation Process and Reforms	1. Formative and Summative Evaluation			* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	30	20	60	60	
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation				10					
		3. Marks Register & Result Analysis				10					
9	Student Performance and Learning Outcomes	1. Programme Outcomes				10	30	3	90	90	
		2. Attainment of Programme Outcomes			10						
		3. Average pass percentage of Students			10						
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers			*Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	20	60	60	
Research, Innovation & Extension											
11	Resource Mobilization for Research	1. Minor			For Current Year only (Either Ongoing OR Completed)	5	20	-		-	-
		2. Major Research Projects				10					
		3. Consultancy Projects				5					
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters			* A maximum of 3 publications in Scopus/Web of Science/ICI or UGC approved journals	10	20	-	15	-0-	
		2. Awards in recognition of research work			* A maximum of 3 Programmes resulting in Community Service like ODF/Swath Bharat/UBA etc	10	5	3	15	15	
13	Extension Activities	Involvement in activities related to community service				20	20	-	60	60	
	Collaboration with University/ Industry/NGO/ Any other Agency					20	20	20	60	60	

Infrastructure & Learning Resources						
15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	60 20
Student Support & Progression						
16	Student Support	1. Counseling of students as Mentor/ Class teacher 2. Remedial coaching 3. Bridge course for 1st year students 4. Any other Study Material /Guidance 5. Freeships or Scholarships 6. Parent Teacher Meetings	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	90 30
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies		20	20	60
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities		20	20	60 20
Governance & Leadership						
19	Participation in Institutional Governance and Leadership	Participation in in Institutional Governance and Leadership as member of different committees and cells		30	30	60
Best Practices						
20	Best Practices	List of the Individual faculty members Best practices followed with details		20	20	60 20
				500	500	1290 300 965

K. Audin
Name & Signature of the Faculty 26/2/19
with date

AURomanan. R
Name & Signature of the Principal with date 27/2/17
cc/cj

P. K...
Name & Signature of the Academic
28/2/17
ADG...

Academic & Administrative Audit of Degree Colleges (2018-19)
Formal - II (To be filled by Faculty and handed over to Academic Advisor)

District: **Melkote**

Vishwanath

Zone: III

Name of the College and Address		PRR & VS Gout Degree college Vidavalur									
Name of the Lecturer		Dr. D. Sujatha M.Sc. Math Ph.D. SLET									
Name of the Subject		Zoology									
Date of Joining in Degree College/Date of Joining in the present Institution		Date of Joining = 13/6/2008 Date of Joining in Present college .									
S.No		Key Indicator		Information in support of the key indicator		Key Aspect Scores	Predetermined Weightage (Wi) for Key Indicator	Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wi	KIWWGP as per Academic Advisor's grading	
Curricular Aspects											
1 Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)		1. Semester Wise curriculum plan/ Course Objectives & Outcomes		5 for Autonomous 10 for Non Autonomous		5 OR 10	20	3	60	60	
		2. Teaching Diary		5 for Autonomous 10 for Non Autonomous		5 OR 10					
		3. Active Participation in BOS		Only for Autonomous Colleges		10					
2		Curriculum enrichment		1. Additional inputs		20	30	3	90	90	
		2. Certificate/Diploma/ Value added courses /MOOCs Certificate				10					
3		Feedback system		Feedback on Curriculum by Students		10	20	3	60	60	
		Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)				10					

60

4	Student Profile	Collection and Maintenance of Student profiles (10 Points)		10	10	3	30	30
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners ✓ 2. Remedial coaching ✓ 3. Assignments-Critical, Innovative, text book and Internet based ✓ 1. Teaching notes ✓ 2. Use of ICT in teaching and learning ✓ 3. Computer/Internet assisted learning ✓ 4. Student seminars ✓ 5. Conduct of Quiz/ Group discussion ✓ 6. Field trips ✓ 7. Student Study projects ✓ 8. Use of LMS ✓ 9. Involvement in development of LMS in the concerned subject 10. RBPTs(Research based pedagogical Tools)		10	30	3	90	90
				10				
				10				
6	Teaching-Learning Process		* Maximum grade of 3 could be given to those faculty who have done more than 5 parameters and thereafter.	50	50	3	150	150
7	Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops 2. Participation in Seminars/ conferences/workshops ✓ 3. Innovations in teaching and learning 4. Awards and recognition 5. Participation in Short term courses/ Restructuring of courses ✓ 6. E- Content Development /MOOCs (Massive Open Online Courses)	* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.	40	40	3	120	120

8	Evaluation Process and Reforms	1. Formative and Summative Evaluation (Thickers, Kahoot etc.) 2. Use of ICT like MOODLE, EDMODO and LMS in evaluation 3. Marks Register & Result Analysis	*Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	30	30x3	90	90
				10				
				10				
9	Student Performance and Learning Outcomes	1. Programme Outcomes 2. Attainment of Programme Outcomes 3. Average pass percentage of Students	*Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	10	30	30x3	90	90
				10				
				10				
10	Student Satisfaction Survey	Student feedback on the quality of Teaching Learning process adopted by the teachers		20	20	20x3	60	60
11	Resource Mobilization for Research	1. Minor Research Project 2. Major Research Projects 3. Consultancy Projects	For Current Year only (Either Ongoing OR Completed)	5	20	-	-	-
				10				
				5				
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters 2. Research Guideline/Awards in recognition of research work 3. Registrations in Vidwan/Orcid etc.	* A maximum of 3 publications in Scopus/Web of Science/ICI or UGC approved journals	10	20	-	-	0-15
				5				
				5				
13	Extension Activities	Involvement in activities related to community service	* A maximum of 3 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc	20	20	3	60	60
14	MoUs /Collaborations	Collaboration with University/ Industry/NGO/ Any other Agency		20	20	3	60	60

60

15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Register should be maintained.	20	20	3	60	60
16	Student Support	1. Counseling of students as Mentor/ Class teacher ✓ 2. Remedial coaching ✓ 3. Bridge course for 1st year students ✓ 4. Any other Study Material / Guidance 5. Freshships or Scholarships 6. Parent Teacher Meetings	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	3	90	90
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies		20	20	3	60	60
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities		20	20	3	60	60
19	Participation in Institutional Governance and Leadership	Participation in Institutional Governance and Leadership as member of different committees and cells		30	30	3	90	90
20	Best Practices	List of the Individual faculty members Best practices followed with details		20	20	3	60	60
		Total Grade points		500			1380	1380

D. Siva Kumar
Name & Signature of the Faculty with date 28/12/19

A. V. Ramesh
Name & Signature of the Principal with date 28/12/19
PRR & VS GOVT. COLLEGE
VIDAVALUR - 524318.
SPSR NELLORE DT.

P. K. Lakshmi
Name & Signature of the Academic adviser with date 28/12/19

Zone: III

Academic & Administrative Audit of Degree Colleges (2018-19)
 Format - II (To be Filled by Faculty and handed over to Academic Advisor)
 District: NEELORE

Name of the College and Address: PRE & VS GOVT. COLLEGE, VIDAYAVAR.
 Name of the Lecturer: Dr. T.S. CHAKRABANII
 Name of the Subject: ZOOLOGY

Date of Joining in Degree College/Date of Joining in the present Institution: _____
 Date of Retirement: _____

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (Wt) for Key Indicator	Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X Wt	KIWWGP as per Academic Advisor's grading
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Curricular Aspects

1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes 2. Teaching Diary 3. Active Participation in BOS	5 for Autonomous 10 for Non Autonomous	5 OR 10	20	A	60	60
			5 for Autonomous 10 for Non Autonomous	5 OR 10				
			Only for Autonomous Colleges	10				
2	Curriculum enrichment	1. Additional inputs 2. Certificate/Diploma/ Value added courses /MIOOC's Certificate	20	30	30	B	40	70
			10	30				
3	Feedback system	Feedback on Curriculum by Students Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)	10	20	20	A	30	30
			10	30				
			<u>190</u>				<u>190</u>	

4	Student Profile	Collection and Maintenance of Student profiles (10 Points)	Available	10	10	A	30	30
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners	Record Maintained Available	10	30	B	60	60
		2. Remedial coaching	4	10				
6	Teaching-Learning Process	3. Assignments-Critical, Innovative, text book and Internet based	4	10	50	A	150	150
		1. Teaching notes 2. Use of ICT in teaching and learning 3. Computer/Internet assisted learning 4. Student seminars 5. Conduct of Quiz/ Group discussion 6. Field trips 7. Student Study projects 8. Use of LMS 9. Involvement in development of LMS in the concerned subject 10. RBPTs (Research based pedagogical Tools)						
7	Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops 2. Participation in Seminars/conferences/workshops 3. Innovations in teaching and learning 4. Awards and recognition 5. Participation in Short term courses/ Restructuring of courses 6. E- Content Development /MOOCs (Massive Open Online Courses)	* Maximum grade of 3 could be given to those faculty who have done more than 5 parameters and thereafter. * Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.	40	40	A	120	120

360

8	Evaluation Process and Reforms	1. Formative and Summative Evaluation (Plickers, Kahoot etc.)	* Examination Reforms and Innovations taken up at Individual level wrt the Internal evaluation	10	30	A	30	30
		2. Use of ICT like MOODLE, EDMODO and LMS in evaluation		10		B	20	20
		3. Marks Register & Result Analysis		10		A	30	30
		1. Programme Outcomes		10		A	30	30
9	Student Performance and Learning Outcomes	2. Attainment of Programme Outcomes		10	30	B	60	60
		3. Average pass percentage of Students		10				
		Student feedback on the quality of Teaching Learning process adopted by the teachers	* Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	A	60	60
10	Student Satisfaction Survey							
11	Resource Mobilization for Research	1. Minor Research Project	For Current Year only (Either Ongoing OR Completed)	5	20	D	0	—
		2. Major Research Projects		10				
		3. Consultancy Projects		5				
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	* A maximum of 3 publications in Scopus/Web of Science/CI or UGC approved journals	10	20	B	20	20
		2. Research Guideship/Awards in recognition of research work		5				
		3. Registrations in Vidwan/Orcid etc.		5				
13	Extension Activities		* A maximum of 3 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc	20	20	A	60	60
		Involvement in activities related to community service		20				
14	MolUs /Collaborations	Collaboration with University/ Industry/NGO/ Any other Agency	<i>Research Maintaining Available in the dept</i>	20	20	A	40	40
				320				

15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Register should be maintained.	20	20	A	60
16	Student Support	1. Counseling of students as Mentor/Class teacher 2. Remedial coaching 3. Bridge course for 1st year students 4. Any other Study Material / Guidance 5. Freeships or Scholarships 6. Parent Teacher Meetings	<u>U BC Students</u> * Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	A	90
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies	<u>file maintained</u>	20	20	B	40 50
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities		20	20	A	60
19	Participation in Institutional Governance and Leadership	Participation in Institutional Governance and Leadership as member of different committees and cells	<u>100% coordinator.</u> <u>Member in various committees</u> <u>2001. Notice Board</u> <u>2001. Hindi</u>	30	30	A	90
20	Best Practices	List of the Individual faculty members Best practices followed with details		20	20	A	60/30
		Total Grade points		500			<u>1290</u>

Feedback

Name & Signature of the Academic adviser with date

[Signature] 2/19

Name & Signature of the Principal with date

[Signature] 2/19
12/19

Name & Signature of the Faculty with date

[Signature] MS

Government of Andhra Pradesh
 Commissionerate of Collegiate Education, A.P
 Academic & Administrative Audit of Degree Colleges (2018-19)
 Format - II (To be filled by Faculty and handed over to Academic Advisor)

District: SPSR, Nellore

Zone:	<u>II Zone III Zone</u>						
Name of the College and Address	<u>PRP PRR S VS Govt college Nidadavellun</u>						
Name of the Lecturer	<u>P. SURENDRA BABU</u>						
Name of the Subject	<u>COMMERCE</u>						
Date of Joining in Degree College/Date of Joining the Present Institution	<u>14.12.2018</u>						
Key Indicator	<u>List of files/documents to be kept ready as a proof of Key Indicator</u>	<u>Information in support of the key indicator</u>					
Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes	5 for Autonomous 10 for Non Autonomous	5 OR 10	Curricular Aspects	Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X W _i	KIWWGP as per Academic Advisor's grading
	2. Teaching Diary	5 for Autonomous 10 for Non Autonomous	5 OR 10				
	3. Active Participation in BOS	Only for Autonomous Colleges	10				
	1. Additional inputs		20				
Curriculum enrichment	2. Certificate/Diploma/Value added courses / <u>MOOCs certificates</u>	NIL	10				
Feedback system	Feedback on Curriculum by Students	IQAC	10				
	Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)	IQAC	10				

180

Teaching - Learning & Evaluation									
4	Student Profile	Collection and Maintenance of Student profiles (10 Points)	Collected	10	10	A	30	30	
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners	Assessment test	10					
		2. Remedial coaching	✓	10	30	A	90	90	
		3. Assignments-Critical, Innovative, text book and Internet based	Assignment	10					
6	Teaching-Learning Process	1. Teaching notes ✓ 2. Use of ICT in teaching and learning ✓ 3. Computer/Internet assisted learning ✓ 4. Student seminars ✓ 5. Conduct of Quiz/ Group discussion ✓ 6. Field trips ✓ 7. Student Study projects ✓ 8. Use of LMS ✓ 9. Involvement in development of LMS in the concerned subject ✓ 10. RBPTs (Research based pedagogical Tools) ✓	* Maximum grade of 3 could be given to those faculty who have done more than 5 parameters and thereafter.	50	50	A	150	150	
7	Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops ✓ 2. Participation in Seminars/conferences/workshops ✓ 3. Innovations in teaching and learning ✓ 4. Awards and recognition ✓ 5. Participation in Short term courses/ Restructuring of courses ✓ 6. E- Content Development / MOOCs ✓	* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.	40	40	B	80	80	

13
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 Us/C
 759

8	Evaluation Process and Reforms	1. Formative and Summative Evaluation	* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	30	B	60	60
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation		10				
		3. Marks Register & Result Analysis		10				
9	Student Performance and Learning Outcomes	1. Programme Outcomes		10	30	B	60	60
		2. Attainment of Programme Outcomes		10				
		3. Average pass percentage of Students		10				
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers	* Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	A	60	60

Research, Innovation & Extension

11	Resource Mobilization for Research	1. Minor	For Current Year only (Either Ongoing OR Completed)	5	20	-	-	-
		2. Major Research Projects		10				
		3. Consultancy Projects		5				
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	* A maximum of 3 publications in Scopus/Web of Science/ICJ or UGC approved journals	10	20	A	60	0-
		2. Awards in recognition of research work		10	20	B	15	15
13	Extension Activities	Involvement in activities related to community service	* A maximum of 3 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc	20	20	B	60	60
		Collaboration with University/ Industry/NGO/ Any other Agency		20	20	B	0	0-

Collaborations

240 255

Infrastructure & Learning Resources						
15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	60
						A
Student Support & Progression						
16	Student Support	1. Counseling of students as Mentor/ Class teacher 2. Remedial coaching 3. Bridge course for 1st year students 4. Any other Study Material /Guidance 5. Freeships or Scholarships 6. Parent Teacher Meetings	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	90
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies	Record Available	20	20	60
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities	Record in NSS	20	20	60
Governance & Leadership						
19	Participation in Institutional Governance and Leadership	Participation in Institutional Governance and Leadership as member of different committees and cells	P	30	30	90
Best Practices						
20	Best Practices	List of the Individual faculty members Best practices followed with details		20	20	40
		Consumer day celebrations.		500	500	1185
						300

P. SURENDR A (B.A.B.O)
 Name & Signature of the Faculty with date
 27/11/19

AUR on...
 Name & Signature of the Faculty with date
 27/12/19
 PRR & VS GOVT. COLLEGE
 VIDAVALUR - 624318,
 SPSR NELLORE DT.

P. K...
 Name & Signature of the Academic adviser with date
 28/11/19
 A. K. Nal...
 1185

Feedback

VIDWAN ID 80169

Academic & Administrative Audit of Degree Colleges (2018-19)
Format - II (To be Filled by Faculty and handed over to Academic Advisor)

Zone:		District: <u>SPSR NELLORE</u>							
Name of the College and Address		<u>III ZONE</u>							
Name of the Lecturer		<u>PRR & VS Govt. college, vidvalur</u>							
Name of the Subject		<u>K. BHAGYAKRISHNI</u>							
Date of Joining in Degree College/Date of Joining the present Institution		<u>COHERCE</u>							
		<u>01 - 09 - 2008</u>							
Date of Retirement:									
S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (W _i) for Key Indicator	Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X W _i	KIWWGP as per Academic Advisor's grading	
Curricular Aspects									
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Desing and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes	5 for Autonomous 10 for Non Autonomous	5 OR 10	20	A	60	60	
		2. Teaching Diary	5 for Autonomous 10 for Non Autonomous	5 OR 10					
		3. Active Participation in BOS	Only for Autonomous Colleges	10					
		1. Additional inputs		20					
2	Curriculum enrichment	2. Certificate/Diploma/Value added courses/ <u>More certificates</u>	NIL	10	30	A	60	60	
		Feedback on Curriculum by Students	IQAC	10	10	A	60	60	
		Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)	IQAC	10	20	A	60	60	
Feedback system									

with date

180

Teaching - Learning & Evaluation

4	Student Profile	Collection and Maintenance of Student profiles (10 Points)	Collected	10	10	A	30	30
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners	Assessment test	10				
		2. Remedial coaching	✓	10	30	A	90	90
		3. Assignments-Critical, Innovative, text book and Internet based	Assignment	10				
6	Teaching-Learning Process	1. Teaching notes ✓ 2. Use of ICT in teaching and learning ✓ 3. Computer/Internet assisted learning ✓ 4. Student seminars ✓ 5. Conduct of Quiz/ Group discussion ✓ 6. Field trips ✓ 7. Student Study projects ✓ 8. Use of LMS ✓ 9. Involvement in development of LMS in the concerned subject ✓ 10. RBPTs(Research based pedagogical Tools)		50	50	A	150	150
7	Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops ✓ 2. Participation in Seminars/conferences/workshops ✓ 3. Innovations in teaching and learning ✓ 4. Awards and recognition ✓ 5. Participation in Short term courses/ Restructuring of courses ✓ 6. E- Content Development / MOOCs ✓	* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.	40	40	B	80	80

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350

13 Extension

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8	Evaluation Process and Reforms	1. Formative and Summative Evaluation	* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	30	B	60	60
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation		10				
		3. Marks Register & Result Analysis		10				
9	Student Performance and Learning Outcomes	1. Programme Outcomes		10	30	B	60	60
		2. Attainment of Programme Outcomes		10				
		3. Average pass percentage of Students		10				
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers	* Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	A	60	60

Research, Innovation & Extension

1	Resource Mobilization for Research	1. Minor	For Current Year only (Either Ongoing OR Completed)	5	20	-	-	-
		2. Major Research Projects		10				
		3. Consultancy Projects		5				
2	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	* A maximum of 3 publications in Scopus/Web of Science/ICI or UGC approved journals	10	20	-	-	-
		2. Awards in recognition of research work		10	5	3	15	15
		3. Awards in recognition of research work		5	5	3	15	15
3	Extension Activities	Involvement in activities related to community service	* A maximum of 3 Programmes resulting in Community Service like ODF/Swath Bharat/UBA etc	20	20	A	60	60
		Collaboration with University/ Industry/NGO/ Any other Agency		20	20	-	4	

Collaborations

0155-05135

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 P.T.S. BILVADEVI
 IQ 3801338 8292

240

Infrastructure & Learning Resources						
15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	60
Student Support & Progression						
16	Student Support	1. Counseling of students as Mentor/ Class teacher 2. Remedial coaching 3. Bridge course for 1st year students 4. Any other Study Material /Guidance 5. Freeships or Scholarships 6. Parent Teacher Meetings	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	90
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies	Record Available	20	20	60
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities N.S.S	Record in NSS	20	20	60
Governance & Leadership						
19	Participation in Institutional Governance and Leadership	Participation in Institutional Governance and Leadership as member of different committees and cells N.E.C. / Consumer club	Record maintained	30	30	90
Best Practices						
20	Best Practices	List of the Individual faculty members Best practices followed with details Consumer's day celebrations District level 2nd prize Winner Rept. of Commerce.		20	20	40
				500	500	1185

K. Bhagyavel.
Name & Signature of the Faculty with date

(K. BHAGYAVELAKSHMI)

AUR Ramanaiah. Jc
27/2/17

Name & Signature of the Principal with date
PRR & VS GOVT. COLLEGE
VIDAVALUR - 524318.
SPSR NELLORE DT.

A. S. Mohan
Name & Signature of the Academic adviser with date
28/2/19

Dr. kr. Guo. Meled
SPR, SPSR

Academic & Administrative Audit of Degree Colleges (2018-19)
 Format - II (To be Filled by Faculty and handed over to Academic Advisor)

District: SPSR Nellore Dt.

Zone: III

Name of the College and Address: PRRG VS GOVT. Degree College, Vidavalur

Name of the Lecturer: Dr. A. Venkatesa Prasad

Name of the Subject: Economics

Date of Joining in Degree College/Date of Joining in the present Institution: 21-05-2013

Date of Retirement: 03-09-2015

30-06-2014

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (W _i) for Key Indicator	Key Indicator Grade Points (KIGIP) (A =3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGIP X W _i	KIWWGP as per Academic Advisor's Grading
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes 2. Teaching Diary 3. Active Participation in BOS 1. Additional inputs 2. Certificate/Diploma/ Value added courses /MOOCs Certificate	5 for Autonomous 10 for Non Autonomous 5 for Autonomous 10 for Non Autonomous Only for Autonomous Colleges	5 OR 10 5 OR 10 10 20	20	A	60	60
2	Curriculum enrichment	Feedback on Curriculum by Students Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)		10	30	A	60	60
3	Feedback system			10	20	A	60	60

Curricular Aspects

28/2
 User with date

100

4	Student Profile	Collection and Maintenance of Student profiles(10 Points)	10	10	10	A	30	30
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners 2. Remedial coaching 3. Assignments-Critical, Innovative, text book and Internet based	10	10	30	A	30	30
6	Teaching-Learning Process	1. Teaching notes 2. Use of ICT in teaching and learning 3. Computer/Internet assisted learning 4. Student seminars 5. Conduct of Quiz/ Group discussion 6. Field trips 7. Student Study projects 8. Use of LMS 9. Involvement in development of LMS in the concerned subject 10. RBPTs(Research based pedagogical Tools)	50	50	50	A	150	150
7	Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops 2. Participation in Seminars/conferences/workshops 3. Innovations in teaching and learning 4. Awards and recognition 5. Participation in Short term courses/Restructuring of courses 6. E- Content Development /MOOCs (Massive Open Online Courses)	40	40	40	A	90	90

8	Evaluation Process and Reforms	1. Formative and Summative Evaluation (Pickers, K.ahot etc.)	* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	30	A	30	30
		2. Use of ICT like MOODLE, EDMODO and LMS in evaluation		10				
		3. Marks Register & Result Analysis		10				
9	Student Performance and Learning Outcomes	1. Programme Outcomes		10	30	A	60	60
		2. Attainment of Programme Outcomes		10				
		3. Average pass percentage of Students		10				
10	Student Satisfaction Survey	Student feedback on the quality of Teaching Learning process adopted by the teachers	* Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	A	60	60
11	Resource Mobilization for Research	1. Minor Research Project	For Current Year only (Either Ongoing OR Completed)	5	20	D	00	00
		2. Major Research Projects		10				
		3. Consultancy Projects		5				
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	* A maximum of 3 publications in Scopus/Web of Science/CI or UGC approved journals	10	20	A	15	15
		2. Research Guides/ship/Awards in recognition of research work	5					
		3. Registrations in Vidwan/Orcid etc.	5					
13	Extension Activities	Involvement in activities related to community service	* A maximum of 3 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc	20	20	A	60	60
14	MoUs/Collaborations	Collaboration with University/ Industry/NGO/ Any other Agency		20	20	D	00	00

15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Register should be maintained.	20	20	A	60	60
16	Student Support	1. Counseling of students as Mentor/Class teacher 2. Remedial coaching 3. Bridge course for 1st year students 4. Any other Study Material / Guidance 5. Freeships or Scholarships 6. Parent Teacher Meetings	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	A	90	90
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies		20	20	B	40	40
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities		20	20	A	60	60
19	Participation in Institutional Governance and Leadership	Participation in Institutional Governance and Leadership as member, of different committees and cells		30	30	B	60	60
20	Best Practices	List of the Individual faculty members Best practices followed with details		20	20			
Total Grade points				500	1035			1035

A.V. Prasad
 Name & Signature of the Faculty with date
 27/2/19

(Dr. A Venkateswara Prasad)

A.R. Anand
 Name & Signature of the Principal with date
 27/2/19
 55/6

Name & Signature of the Academic adviser with date
 Dr. K. Subrahmanya
 28/2/19

Academic & Administrative Audit of Degree Colleges (2018-19)
 Format - II (To be Filled by Faculty and handed over to Academic Advisor)

District: **SPSR Nellore**

Zone: TII							
Name of the College and Address	PRR EVS Govt College, Vidavalur						
Name of the Lecturer	M. VENKATARAMANA RAO						
Name of the Subject	HISTORY						
Date of Joining in Degree College/Date of Joining the present Institution	30-01-2019						
Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (W) for Key Indicator	Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)	Key Indicator Wise Weighted Grade Points (KIWWGP) = KIGP X W _i	KIWWGP as per Academic Advisor's grading

Curricular Aspects

Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes		5 for Autonomous 10 for Non Autonomous	5 OR 10	20			
	2. Teaching Diary	5 for Autonomous 10 for Non Autonomous	5 OR 10					
Curriculum enrichment	3. Active Participation in BOS	Only for Autonomous Colleges	10		30			
	1. Additional inputs		20					
	2. Certificate/Diploma/Value added courses <i>Model certificate</i>		10					
Feedback system	Feedback on Curriculum by Students		10		20			
	Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)		10					

Teaching - Learning & Evaluation

4	Student Profile	Collection and Maintenance of Student profiles (10 Points)	10	10	10				
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners 2. Remedial coaching 3. Assignments-Critical, Innovative, text book and Internet based	10	10	30				
6	Teaching-Learning Process	1. Teaching notes 2. Use of ICT in teaching and learning 3. Computer/Internet assisted learning 4. Student seminars 5. Conduct of Quiz/ Group discussion 6. Field trips 7. Student Study projects 8. Use of LMS 9. Involvement in development of LMS in the concerned subject 10. RBP's (Research based pedagogical Tools)	50	50		* Maximum grade of 3 could be given to those faculty who have done more than 5 parameters and thereafter.			
7	Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops 2. Participation in Seminars/conferences/workshops 3. Innovations in teaching and learning 4. Awards and recognition 5. Participation in Short term courses/ Restructuring of courses 6. E- Content Development / MOOCs	40	40		* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.			

8	Evaluation Process and Reforms	1. Formative and Summative Evaluation	* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	30				
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation		10					
		3. Marks Register & Result Analysis		10					
9	Student Performance and Learning Outcomes	1. Programme Outcomes		10	30				
		2. Attainment of Programme Outcomes		10					
		3. Average pass percentage of Students		10					
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers	*Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20				

Research, Innovation & Extension

11	Resource Mobilization for Research	1. Minor	For Current Year only (Either Ongoing OR Completed)	5	20				
		2. Major Research Projects		10					
		3. Consultancy Projects		5					
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	* A maximum of 3 publications in Scopus/Web of Science/CI or UGC approved journals	10	20				
		2. Awards in recognition of research work		10					
13	Extension Activities	Involvement in activities related to community service	* A maximum of 3 Programmes resulting in Community Service like ODF/Swach Bharat/UBA etc	20	20				
		Collaboration with University/ Industry/NGO/ Any other Agency		20	20				

Collaborations

Infrastructure & Learning Resources						
15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	
Student Support & Progression						
16	Student Support	1. Counseling of students as Mentor/ Class teacher 2. Remedial coaching 3. Bridge course for 1st year students 4. Any other Study Material /Guidance 5. Freeships or Scholarships 6. Parent Teacher Meetings	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies		20	20	
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities		20	20	
Governance & Leadership						
19	Participation in Institutional Governance and Leadership	Participation in Institutional Governance and Leadership as member of different committees and cells		30	30	
Best Practices						
20	Best Practices	List of the Individual faculty members Best practices followed with details		20	20	
				500	500	

M. VENKATA RAMANARAO

Name & Signature of the Faculty with date

[Signature] 28/02/2019

AURORA

Name & Signature of the Principal with date

[Signature] 28/2/19

Name & Signature of the Academic adviser with date

Vidwan : 74833

Academic & Administrative Audit of Degree Colleges (2018-19)
 Format - II (To be Filled by Faculty and handed over to Academic Advisor)

Zone:	III		District:	SRSR Nellore	
Name of the College and Address	PRR & VS Govt. College, Vidanulam, Nellore				
Name of the Lecturer	G. KRISHNA VASUDEVA RAO				
Name of the Subject	Computer science				
Date of Joining in Degree College/Date of Joining the present Institution	06-06-2018				
			Date of Retirement:		

S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (W _i) for Key Indicator	Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)	Key Indicator Weighted Grade Points (KIWWGP) = KIGP X W _i	KIWWGP as per Academic Advisor's grading
1	Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes 2. Teaching Diary 3. Active Participation in BOS 1. Additional inputs	5 for Autonomous 10 for Non Autonomous	5 OR 10	20	A	60	60
			5 for Autonomous 10 for Non Autonomous	5 OR 10				
			Only for Autonomous Colleges	10				
2	Curriculum enrichment	2. Certificate/Diploma/Value added courses/ MBA's certificates Feedback on Curriculum by Students Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)	Value Added course - 1	10	30	A	90	90
			IPAC	10				
			IPAC	10				

Feedback system

Teaching - Learning & Evaluation									
4	Student Profile	Collection and Maintenance of Student profiles (10 Points)	collected	10	10	A	30	30	
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners	- Assesment TEAR conducted - Analysis of students done	10					
		2. Remedial coaching	conducted	10	30	A	90	90	
6	Teaching-Learning Process	3. Assignments-Critical, Innovative, text book and Internet based	Assignments are given regularly	10					
		<ul style="list-style-type: none"> ✓ Teaching notes ✓ Use of ICT in teaching and learning ✓ Computer/Internet assisted learning ✓ Student seminars ✓ Conduct of Quiz/ Group discussion ✓ Field trips ✓ Student Study projects 8. Use of LMS 9. Involvement in development of LMS in the concerned subject 10. RBPTs(Research based pedagogical Tools) 	* Maximum grade of 3 could be given to those faculty who have done more than 5 parameters and thereafter.	50	50	A	150	150	
7	Teacher Profile and Quality	<ul style="list-style-type: none"> 1. Organization of Seminars/conferences/workshops ✓ 2. Participation in Seminars/conferences/workshops ✓ 3. Innovations in teaching and learning 4. Awards and recognition ✓ 5. Participation in Short term courses/ Restructuring of courses 6. E- Content Development / MOOCs 	* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.	40	40	B	80	80	

8	Evaluation Process and Reforms	1. Formative and Summative Evaluation		* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	30	B	60	60	
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation			10					
		3. Marks Register & Result Analysis			10					
9	Student Performance and Learning Outcomes	1. Programme Outcomes			10	30	B	60	60	
		2. Attainment of Programme Outcomes			10					
		3. Average pass percentage of Students			10					
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers		* Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	A	60	60	
					20					
Research, Innovation & Extension										
11	Resource Mobilization for Research	1. Minor		For Current Year only (Either Ongoing OR Completed)	5	20	D	0	—	
		2. Major Research Projects			10					
		3. Consultancy Projects			5					
2	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters		* A maximum of 3 publications in Scopus/Web of Science/CI or UGC approved journals	10	20	D	0	15	
		2. Awards in recognition of research work			10					
		3) Vidwan			5					
13	Extension Activities	Involvement in activities related to community service		* A maximum of 3 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc	20	20	A	60	60	
		Collaboration with University/ Industry/NGO/ Any other Agency			20					

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Infrastructure & Learning Resources						
Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	A	60
Student Support & Progression						
15	1. Counseling of students as Mentor/ Class teacher 2. Remedial coaching 3. Bridge course for 1st year students 4. Any other Study Material /Guidance 5. Freeships or Scholarships 6. Parent Teacher Meetings	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	A	90
16	Efforts of the individual faculty member for furthering the students to take up employment or higher studies	Record Maintained	20	20	A	60
17	Encouraging students participation in social, cultural and leisure activities	Record Maintained with NSS	20	20	A	60
Governance & Leadership						
18	Participation in Institutional Governance and Leadership as member of different committees and cells		30	30	A	90
Best Practices						
19	List of the Individual faculty members Best practices followed with details	<ul style="list-style-type: none"> 1. Awarding of prizes 2. FDR hip 3. Guest lecture 	20	20	A	60
20			500	500		1280 +115 1295

G. Krishna Vasudha Rao
Name & Signature of the Faculty with date
(G. Krishna Vasudha Rao)

A. V. Ramana Rao
Name & Signature of the Principal with date
Principal
PRR & VS GOVT. COLLEGE
VIDAVALUR - 524318.
SPSR NELLORE DT.
22/12/19

Approved 28/12/19
Name & Signature of the Academic adviser with date
Feedback sys

Academic & Administrative Audit of Degree Colleges (2018-19)
 Format - II (To be Filled by Faculty and handed over to Academic Advisor)

Vidusan ID: 75043

Zone:		III		District:	SPSR NELLORE										
Name of the College and Address		PRR & VS GAIL. COLLEGE, VIDAYALUR													
Name of the Lecturer		VSAMATHA													
Name of the Subject		COMPUTERS													
Date of Joining in Degree College/Date of Joining the present Institution		10-07-2015		Date of Retirement:											
S.No		Key Indicator													
		List of files/documents to be kept ready as a proof of Key Indicator		Information in support of the key indicator		Key Aspect Scores		Predetermined Weightage (W) for Key Indicator		Key Indicator Grade Points (KI GP) (A=3; B=2; C=1; D=0)		Key Indicator Wise Weighted Grade Points (KIWWGP) = KI GP X W		KIWWGP as per Academic Advisor's grading	
Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)		1. Semester Wise curriculum plan/ Course Objectives & Outcomes 2. Teaching Diary 3. Active Participation in BOS		5 for Autonomous 10 for Non Autonomous		5 OR 10		20		A		60		60	
				5 for Autonomous 10 for Non Autonomous		5 OR 10		20		A		90		90	
				Only for Autonomous Colleges		10		30		A		60		60	
				Value added course - ①		10		30		A		60		60	
Curriculum enrichment		2. Certificate/Diploma/Value added courses / Mega's certificate		IGAC		10		20		A		60		60	
Feedback system		Feedback on Curriculum by Students Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)		IGAC		10		20		A		60		60	

5/2/19 with date

03/2/19 with date

Teaching - Learning & Evaluation									
4	Student Profile	Collection and Maintenance of Student profiles (10 Points)	Collected	10	10	A	30	30	
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners	Conducted Assessment- TEST Analysis of students Done	10					
		2. Remedial coaching	Conducted	10	30	A	90	90	
6	Teaching-Learning Process	3. Assignments-Critical, Innovative, text book and Internet based	Assignments are given regularly	10					
		1. Teaching notes ✓ 2. Use of ICT in teaching and learning ✓ 3. Computer/Internet assisted learning ✓ 4. Student seminars ✓ 5. Conduct of Quiz/ Group discussion ✓ 6. Field trips ✓ 7. Student Study projects - ✓ 8. Use of LMS ✓ 9. Involvement in development of LMS in the concerned subject 10. RBPTs (Research based pedagogical Tools) ✗	* Maximum grade of 3 could be given to those faculty who have done more than 5 parameters and thereafter.	50	50	A	150	150	
7	Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops 2. Participation in Seminars/conferences/workshops 3. Innovations in teaching and learning 4. Awards and recognition 5. Participation in Short term courses/ Restructuring of courses 6. E- Content Development / MOOCs Log in Swayam	* Maximum grade of 3 could be given to those faculty who have done more than 4 parameters and thereafter.	40	40	B	80	80	

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8	Evaluation Process and Reforms	1. Formative and Summative Evaluation ✓	* Examination Reforms and Innovations taken up at Individual level w.r.t the internal evaluation	10	30	B	60	60
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation		10				
		3. Marks Register & Result Analysis ✓		10				
9	Student Performance and Learning Outcomes	1. Programme Outcomes ✓		10	30	B	60	90
		2. Attainment of Programme Outcomes		10				
		3. Average pass percentage of Students ✓		10				
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers	*Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	A	60	60

Research, Innovation & Extension

Resource Mobilization for Research	1. Minor	For Current Year only (Either Ongoing OR Completed)	5	20	-	-	-	-0-
	2. Major Research Projects		10					
	3. Consultancy Projects		5					
Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	* A maximum of 3 publications in Scopus/Web of Science/ICI or UGC approved journals	10	20	C	10	10	
	2. Awards in recognition of research work		5		3	15	15	
	3. Awards		5					
Extension Activities	Involvement in activities related to community service	* A maximum of 3 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc	20	20	A	60	60	
	Collaboration with University/ Industry/NGO/ Any other Agency		20	20	A	60	60	

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Infrastructure & Learning Resources						
Physical facilities	Infrastructural facilities in the Department/Colleges <i>Log books</i>	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	A	60
Student Support & Progression						
15	1. Counseling of students as Mentor/ Class teacher ✓ 2. Remedial coaching ✓ 3. Bridge course for 1st year students ✓ 4. Any other Study Material /Guidance ✓ 5. Freeships or Scholarships 6. Parent Teacher Meetings	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	A	90
16	Efforts of the individual faculty member for furthering the students to take up employment or higher studies	<i>Record maintained</i>	20	20	A	60
17	Encouraging students participation in social, cultural and leisure activities	<i>Record maintained in NSS</i>	20	20	A	60
Governance & Leadership						
18	Participation in Institutional Governance and Leadership as member of different committees and cells		30	30	B	90
Best Practices						
19	List of the Individual faculty members Best practices followed with details	<i>Advanced Program on Cyber Crimes, Guest Lecture, Field trips</i>	20	20	A	60/390
20			500	500		1370

V8-AT

Name & Signature of the Faculty with date

(V. SAMATHA)

AURaman. P. 27/2/19

Name & Signature of the Faculty with date

PRR & VS GOVT. COLLEGE
VIDAVALUR - 524318.
SPSR NELLORE DT.

Name & Signature of the Academic adviser with date

3

Vidwan i.d.: 74829

Government of Andhra Pradesh
 Commissionerate of Collegiate Education
 Academic & Administrative Audit of Degree Colleges (2018-19)
 Format - II (To be Filled by Faculty and handed over to Academic Advisor)

District: **NEELORE**

Zone:	III	
Name of the College and Address	P.R.R. & V.S. Govt. Degree College, VIDANALUR.	
Name of the Lecturer	Dr. R.V.S. PRASAD	
Name of the Subject	STATISTICS	
Date of Joining in Degree College/Date of Joining the present Institution	07-11-1987 / 29-07-2017	
Date of Retirement:	31-10-2021	

S.No	Key Indicator	List of files/documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (W) for Key Indicator	Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)	Key Indicator Weighted Grade Points (KIWWGP) = KIGP X W	KIWWGP as per Academic Advisor's grading
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Curricular Aspects

Curricular planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	1. Semester Wise curriculum plan/ Course Objectives & Outcomes		5 for Autonomous 10 for Non Autonomous	5 OR 10	20	A	60	60
		2. Teaching Diary		5 for Autonomous 10 for Non Autonomous				
	3. Active Participation in BOS		Only for Autonomous Colleges	10				
	1. Additional inputs			20				
Curriculum enrichment	2. Certificate/Diploma/Value added courses / <i>MOCS certificates</i>			10	30	A	60	60
Feedback system	Feedback on Curriculum by Students		with IQAC	10	20	A	60	60
	Other stakeholders like Parents/Alumni/Industry/Cross National Faculty)			10				

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Teaching - Learning & Evaluation

		Teaching - Learning & Evaluation							
4	Student Profile	Collection and Maintenance of Student profiles (10 Points)		10	10	A	30	30	
						A	90	90	
5	Catering to Student Diversity	1. Analysis of Students- grouping of students into Slow, Moderate and Advanced learners 2. Remedial coaching 3. Assignments-Critical, Innovative, text book and Internet based		10	30				
6	Teaching-Learning Process	1. Teaching notes ✓ 2. Use of ICT in teaching and learning ✓ 3. Computer/Internet assisted learning ✓ 4. Student seminars ✓ 5. Conduct of Quiz/ Group discussion ✓ 6. Field trips ✓ 7. Student Study projects ✓ 8. Use of LMS ✓ 9. Involvement in development of LMS in the concerned subject ✓ 10. RBPTs(Research based pedagogical Tools)		50	50	A	150	150	
7	Teacher Profile and Quality	1. Organization of Seminars/conferences/workshops ✓ 2. Participation in Seminars/conferences/workshops ✓ 3. Innovations in teaching and learning ✓ 4. Awards and recognition ✓ 5. Participation in Short term courses/Restructuring of courses ✓ 6. E- Content Development / MOOCs ✓		40	40	A	120	120	

390

8	Evaluation Process and Reforms	1. Formative and Summative Evaluation	* Examination Reforms and Innovations taken up at Individual level w.r.t the Internal evaluation	10	20	B	60	60	
		2. Use of ICT like MOODLE, EDMODO & Other LMS in evaluation		10	30				
		3. Marks Register & Result Analysis		10	20				
9	Student Performance and Learning Outcomes	1. Programme Outcomes		10	30	A	90	90	
		2. Attainment of Programme Outcomes		10					20
		3. Average pass percentage of Students		10					20
10	Student Satisfaction Survey	1. Student feedback on the quality of Teaching Learning process adopted by the teachers	* Efforts of the faculty to take up the feedback. IQAC Coordinator should take the feedback and the record must be kept ready for verification	20	20	A	60	60	
Research, Innovation & Extension									
11	Resource Mobilization for Research	1. Minor	For Current Year only (Either Ongoing OR Completed)	5	20	O	0	0	
		2. Major Research Projects		10					
		3. Consultancy Projects		5					
12	Research Publications and Awards	1. Publications in Journals/ Author of Books/ Author of Book Chapters	* A maximum of 3 publications in Scopus/Web of Science/CI or UGC approved journals	10	20	A	10	40	
		2. Awards in recognition of research work		10					
		3. <i>Victoria</i>		10					
13	Extension Activities	Involvement in activities related to community service	* A maximum of 3 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc	20	20	A	60	60	
14	MoUs/ Collaborations	Collaboration with University/ Industry/NGO/ Any other Agency		20	20	A	60	60	

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Infrastructure & Learning Resources

15	Physical facilities	Infrastructural facilities in the Department/Colleges	Utilization of the facilities in the College/Department to be evaluated. Not on the availability of the facilities. Logbook should be maintained.	20	20	A	60	60
Student Support & Progression								
16	Student Support	1. Counseling of students as Mentor/ Class teacher 2. Remedial coaching 3. Bridge course for 1st year students 4. Any other Study Material /Guidance 5. Freshships or Scholarships 6. Parent Teacher Meetings	* Participation and efforts made atleast for 3 of the parameters can be graded as 3.	30	30	A	90	90
17	Student Progression	Efforts of the individual faculty member for furthering the students to take up employment or higher studies		20	20	A	60	60
18	Student Participation and activities	Encouraging students participation in social, cultural and leisure activities		20	20	A	60	60
Governance & Leadership								
19	Participation in Institutional Governance and Leadership	Participation in in Institutional Governance and Leadership as member of different committees and cells		30	30	A	90	90
Best Practices								
20	Best Practices	List of the Individual faculty members Best practices followed with details	Preparation of DVP of Nellore district for 2019-24 At collector's office.	20	20	A	60	60
				500	500		1360	1360

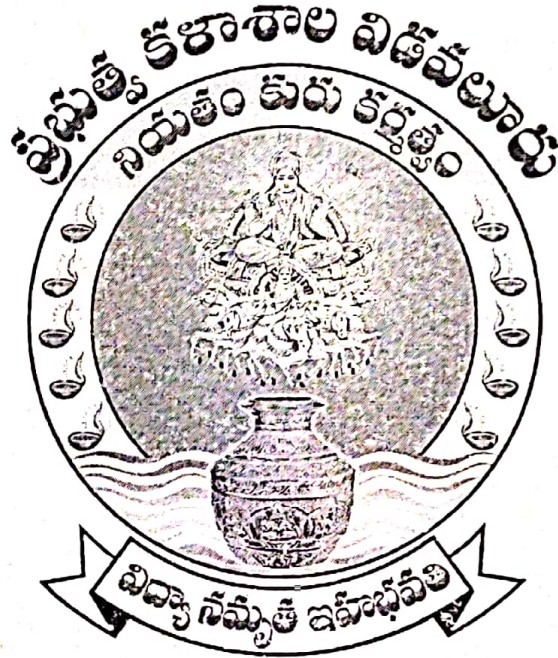
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R.V.S. PRASAD
 Name & Signature of the Faculty with date

AUR
 Name & Signature of the Head of the Institution with date
PRR & VS GOVT. COLLEGE
 VIDAVALLUR - 524318,
 SPSR NELLORE DT.

[Signature]
 Name & Signature of the Academic Officer with date
28/2/19
 420 : Total: 1360

INTERNAL QUALITY ASSURANCE CELL
PRR & VS GOVERNMENT COLLEGE

Vidavalur, SPSR Nellore District, Andhra Pradesh



ACADEMIC AUDIT

FORMAT – II

(Institutional Data, Academic Advisors' Report & Action Taken Report)

2018-19

**INTERNAL QUALITY ASSURANCE CELL
PRR & VS GOVT.COLLEGE, VIDAVALUR
NELLORE DIST
ACADEMIC AUDIT
2018-19**

Academic Audit is launched by the Commissioner of Collegiate Education in 2012 to promote excellence in Higher Education Institutes in Andhra Pradesh. Based on the philosophy of mutual trust and constructive criticism, peer teams are drafted careful after selection following due criteria and assigned duty to visit allotted institutions, carefully analyze the performance *in toto* and submit compliance to the authorities in the prescribed formats.

This Year, Dr. K.Sivappasad, Lecturer in Zoology, GDC, Sullurupet and Dr.P. Kamala Sai, Lecturer in Hindi, DRW College, Gudur were appointed as Academic Advisors to our institution. The team visited the college on 28.02.2019 & 01.03.2019, thoroughly observed, gave their inputs to the faculty.

Academic audit has been very much helpful in improvi8ng the quality.

**Government of Andhra Pradesh
Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2018-19)**

**Format-I (Institutional Data)
District : SPSR Nellore AISHE CODE: 24716**

Zone : III

COLLEGE PROFILE

Name of the College		PRR & VS Government College, Vidavalur
URL of Website		www.gdevidavalur.com
email		vidavaluru.jkc@gmail.com
Phone number		08622-282427
1	Name of the Principal, email & Mobile Number	Dr. D. Giri, vidavaluru.jkc@gmail.com, Mobile No: 9703102294
2	Name of the Vice-Principal, email & Mobile Number	Mr. A. V. Ramana Rao, vidavaluru.jkc@gmail.com, 9440090838
3	Name of the IQAC Coordinator, email & Mobile Number	Dr. I S Chakrapani, vidavaluru.jkc@gmail.com, 8500088788
4	Year of Establishment & details of land available if any	1965 & 11.72 Acres
5	Affiliating University & College Code assigned by University	Vikrama Simhapuri University, Nellore & 125
6	NIRF Rank	Nil
7	Previous Grade of the College in Academic Audit	A
8	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	B Grade in 2nd Cycle, 2015 & CGPA 2.04
9	Affiliation certificate (Permanent/Temporary)	Permanent and Temporary
10	UGC Recognition (2f & 12 B) (Scanned certificate is to be sent)	1991
11	College Working Hours (if shift system mention details of both shifts & give reasons for shift system)	10 AM to 5 PM
12	No. of Posts Sanctioned: 23	Regular Working : 15 Redeployed : 1 ODD : 1 PTL : 0 Contract : 5 Guest : 0
13	Course wise & year wise Students strength particulars (Proforma enclosed)	228 (Proforma Enclosed)

I-CURRICULAR ASPECTS

Item	Status (Give Details, not just Yes/No)	Impression of Academic Advisor along with grade A(Good)/B(Satisfactory)/C (poor) after Observation	Recommendation/Suggestions by Academic Advisors
15	Implementation of Annual Institutional Plan	A(Good)	
16	Departmental Annual Curricular Plans	A(Good)	
17	Whether the above two circulated among Students?	A(Good)	
18	College Activity Register 2018-19	A(Good)	Suggested to prepare college magazine
19	College Calendar/College Magazine	B(Satisfactory)	
20	Record of review of		
21	Add-on Courses (Department-wise) completed during 2017-18	TISS	
22	Add-on Courses (Department-wise) in 2018-19	C (poor)	Suggested to introduce more certificate courses
23	Coverage of Syllabus (Average Percentage)	A(Good)	
24	Teaching of Value added courses (Foundation Courses)	A(Good)	
25	No. of New UG & PG Courses introduced in 2018-19	C (poor)	Recommended to introduce PG course
26	Maintenance of Student Attendance Registers including Biometric Attendance	A(Good)	
27	Whether feedback on curriculum was obtained from stake holders and analysed	A(Good)	
28	Whether Online courses introduced	No	No of Courses introduced:
II-TEACHING, LEARNING & EVALUATION			
29	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2018-19	35%	
30	Social-economic status of students enrolled(Group wise and Year wise) in 2018-19	Enclosed	
31	Demand Ratio (Group wise)	01:01	
32	Percentage of differently abled students (Divyangjan) on roll	0	
33	Percentage of full time teachers against sanctioned posts in 2018-19	65%	A(Good)

	Student - Full time teacher ratio	Proforma enclosed	
34	Student Profile as per prescribed reservation	60	
35	Number of days from the date of last semester-end/ year-end examination till the declaration of results in 2018-19	Since the reopening of the college for the academic year 2018-19 . Principal has full additional charge of AGO, O/o CCE, Vijayawada	
36	The number of classes (per week) taken by the Principal		
37	Teaching Diaries & Teaching Plans in Prescribed Formats	Maintained	A(Good)
38	Use of ICT in teaching and learning	Implemented	A(Good)
39	No. Of Virtual Classes presented	32	A(Good)
40	No. Of Virtual Classes attended	258	A(Good)
41	No. Of Digital Classes in Teaching Learning Process	Used	A(Good)
42	Use of Mana TV lessons presented by Faculty	3 (Dr. I.S. Chakrapani) 3 (Dr. R. V.S. Prasad)	B(Satisfactory)
43	No. Of lessons in LMS portal by Faculty (MOODLE)	6	B(Satisfactory)
44	Use of ICT evaluation Tools (Plickers, Kahoot etc.)	Being Used	B(Satisfactory)
45	No. Of Videos prepared / presented through Presentation tube	10	B(Satisfactory)
46	No of TOTs conducted on ICT tools in Teaching	1	B(Satisfactory)
47	Average daily attendance in the Biometric devices from last one month	43	A(Good)
48	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS). E-learning resources etc.	100%	A(Good)
49	Co-Curricular Activities (College level)	Conducted	A(Good)
50	Seminars/conferences/workshops organised in 2018-19	Organized	B(Satisfactory)
51	Academic Competitions (College Level & Above)	Conducted	A(Good)
52	Conduct of Internal Examinations-Internal assessment	Conducted	A(Good)
53	Teacher wise result analysis (MARCH/APRIL -2018 & SEP/OCT/NOV- 2018)	. Analysed	A(Good)
54	Pass percentage of students (Group wise) in 2018-19	Enclosed	A(Good)
55			

56	Percentage of students undertaking field projects / internships	20%	B(Satisfactory)	Suggested to improve
57	Remedial Classes	Conducted	A(Good)	Suggested to improve
58	Conduct of Bridge course	Conducted	B(Satisfactory)	
59	Feed back on Teachers by Students and its analysis	done	A(Good)	
60	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	done	A(Good)	
61	No of Mama TV Special Live Programmes by Faculty/Students	Nil		
62	No. Of registrations on MOOCs platform : a) Teachers	Teachers - 18 Students -48	B(Satisfactory)	Suggested to complete courses
63	b) Students	Nil	B(Satisfactory)	Suggested to complete courses
64	No. of course completion Certificates obtained by teachers through MOOCs platform	Nil	B(Satisfactory)	
65	No of course completion Certificates obtained by students through MOOCs platform	Being Used	A(Good)	
66	Other ICT initiatives if any (Swayam, Swayam Prabha - DTH(Direct To Home). or Down loaded lessons)	Maintained	A(Good)	
67	Students' Grievances/Redressal (Examination Cell) Report	NA		
68	Automation details of Exam Cell	done	A(Good)	
69	Student Satisfaction Survey			
III-RESEARCH, INNOVATIONS AND EXTENSION				
69	Is the College a Recognized Research Centre	No	Nil	
70	Policy for Promotion of Research (A)	Will be formulated soon	Nil	
71	Institutional Seed money for Research	Nil	Nil	
72	No. of Research Guides in the College	2 + 1(Under Process)	B(Satisfactory)	
73	No. of Research Scholars working for M.Phil & Ph. D	3+3	B(Satisfactory)	
74	Research Projects funded by Govt/Other Organisations	Nil	C (poor)	Suggested to apply for MRPs to funding agencies
75	Major/Minor/Other Research Projects a) Completed in this year b) ongoing	Nil	Nil	
76	Code of Ethics/ Plagiarism software	Nil	Nil	
77	Research Papers/Chapters Published in 2018-19 (SCOPUS, Web of Science ,ISBN/ISSN, ICI)	6	B(Satisfactory)	Suggested to publish more papers
78	Papers Presented in 2018-19 (International/ National/ State)	20	B(Satisfactory)	

	Nil	Suggested to apply for seminars to funding agencies
80	Books Published in 2017-18 (Single Author/ Co Author)	B(Satisfactory)
81	Seminars/Workshops/ Training Programme Conducted in 2018-19 (International/ National/ State)	A(Good)
82	No. Of teachers registered in ORCID / VIDW/AN	Nil
83	Bibliometrics details	Will be formulated soon. At present we have informal policy
84	Consultancy Policy	Nil
85	Record of Consultancy in 2018-19	B(Satisfactory)
86	Whether the Institution has created an ecosystem for innovation/Start ups including incubation centre and other initiatives for transfer of knowledge	Created
87	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry--Academic Innovative practices	Nil
88	Record of MoUs in 2018-19 (MoUs to be signed on stamped legal documents Collaborations for Research/Faculty Exchange/ Student Exchange (Attach MoUs/Linkages)	Nil
89	Record of Subject/Department Related Extension Activities	Record available with departments
90	Number of extension programmes conducted (apart from NSS/NCC) in the neighbourhood community to sensitize the students	Maintained by the departments
91	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc..	2
92	Details of students participating in extension activities with Government Organisations, Non-Government Organisations, Gender Issues, UBA etc.	NSS - 8 NCC - 2 Red Cros - 2 record maintained; available with NSS
IV. INFRASTRUCTURE AND LEARNING RESOURCES		
94	Number of Class rooms, Labs and computing equipment	9 class rooms, 8 labs & 20
		Increase number of computers along UPS with good backup

		Gym, Yoga	B(Satisfactory)	improve sports facilities
95	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc..) and cultural activities			
96	Classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	Seminar Hall, Virtual Classroom- 1, Digital Classrooms -3	A(Good)	
97	Women's Waiting Hall	Available	A(Good)	
98	No. Of Toilets : i) Staff - a) Men b) Women; ii) Students - a) Men b) Women c) Differently abled	Staff a) Men -1, Women - 1 Students a) Men - 0, Women - 1	C (poor)	Construct more toilets
99	Budget allocated for infrastructure augmentation (CA certified statement)	Nil		
100	Library is automated using Integrated Library Management System & NDIL	Automation work is going on SOUL software & NDIL-NIL	B(Satisfactory)	Suggested to automate fully
101	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	Available		
102	Does college have e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases (Give website URL)	NO	C (poor)	Suggested to subscribe for e-journals
103	Expenditure for purchase of books and journals in 2018-19 (CA Certified statement)	1,61,500.00		
104	Percentage per day usage of library by teachers and students including Logins for INFLIBNET/NLIST	40%	B(Satisfactory)	Suggested to improve the percentage of users
105	IT Facilities a) English Language Lab b) JKC Lab c) Computer Labs d) APSSDC Lab e) Student Computer Ratio f) Wi-fi enabled campus g) Media Centre / Studio	a) EL Lab - No Computers b) JKC Lab - No c) APSSDC Lab - Yes d) Student Computer Ratio: 20:1 f) Wi-fi enable campus - Yes g) Media Centre/Studio - No	B(Satisfactory)	Increase number of computers along UPS with good backup
	Bandwidth of Internet Connections with details	Ap Power grid 100Mbps, 10Mbps	Nil	
106	AMC details if any	AMC is given to Vigneshwara Computers	Nil	
107	Insurances covered for infrastructure if any	Nil	Nil	

108	Expenditure incurred on a) Newly established b) maintenance of facilities (Classrooms, Equipment, sports, Auditorium & seminar halls etc.) excluding salary component	3.45 Lakh	Nil	
110	Established Systems & Procedures for maintenance of Classrooms, Labs and academic support facilities	Regular Procedures are followed	Nil	
V-STUDENT SUPPORT AND PROGRESSION				
111	Average percentage of students benefited by scholarships by the Government in 2018-19	48%	Nil	
112	Average percentage of students benefited by scholarships by the Institution in 2018-19	5%	Nil	
113	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2018-19	50%	Nil	
114	Average percentage of placement of outgoing students in 2018-19	10%	C (poor)	Improve the placements
115	Student grievances Structure, redressal mechanism & Periodicity	Grievance Reddressal Committee looks after this.	Nil	
116	Number of capability enhancement and development schemes conducted (like Training for Competitive Exams, Career Guidance, Remedial coaching etc..)	All departments conduct remedial coaching. 2 Programmes by JKC for career guidance.	Nil	
117	Percentage of student progression to higher education	20%	B (Satisfactory)	
118	Average percentage of students qualifying in state/ national/ international examinations (like NET, SLET, GATE, Civil services, state government etc..)	5%	B (Satisfactory)	
119	Number of awards/medals for outstanding performance in sports/cultural activities	Nil	Nil	
120	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	10%	Nil	

	Records of significant achievements in Sports & Games	Record Maintained and Available	B(Satisfactory)
121	Records of sports and cultural activities / competitions organised in the Institution in 2018-19	2	B(Satisfactory)
122	Feed back from Employees on Online Web Job Portal, APSSDC(AP State Skill Development Corporation),SSC (Skill Sector Council)	Nil	Nil
123	Alumni contribution in 2018-19 (In Rs) (CA audited statement)	Nil	Nil
124	Number of Alumni Association /Chapters meetings held in 2018-19	1	Nil
125	Number of industries identified & mapped locally for Internships/Placements	5	B(Satisfactory)
126	MOU - SSC Organisations	Nil	Nil
127	Maintenance of JKC facilities & records	Maintained	A(Good)
128	Record of Student trained and placed in JKC	Maintained	A(Good)
129	Record of Anti Ragging cell	Maintained	A(Good)
130	Record of Women Empowerment Cell (WEC)	4	A(Good)
131	No.of Times reviewed ? No.of activities conducted ?	Two times reviewed and no complaints	Action Taken:
132	Record of Internal Complaints Committee (ICC) Committees constituted or not ? No.of Times reviewed ? No.of Complaints filed ?	Available Good	A(Good) A(Good)
133	Maintenance of drinking water (R.O.Plant)	1(Dr.RVS Prasad)	B(Satisfactory)
134	Maintenance of sanitation	Nil	Nil
135	Number of awards and recognition received for extension activities from Government/ recognised bodies		
136	No.of Executive Development Programms (EDP) conducted		
VI-GOVERNANCE AND LEADERSHIP			
137	Staff Council Register	Maintained	A(Good)
138	Functioning of Committees in Administration (Minutes of meetings)	Functioning	A(Good)
139	Awards/Achievements	Nil	
140	Use of ICT in Governance	Being used	A(Good)

141	Implementation of CFMS / PFMS	PFMS	Nil
142	Number of RTI issues addressed	5	Nil
143	Perspective/Strategic plan and deployment documents	Available	Nil
144	Organizational structure of the Institution	Available	Nil
145	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	being implemented partially	Nil
146	Percentage of teachers provided with seed money financial support to attend conferences / workshops and towards membership fee of professional bodies in 2018-19	NIL	Nil
147	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2018-19	2	Nil
148	Percentage of teachers attended professional development programs(Faculty Development Programme, Orientation Program, Refresher Course, Short Term Course, Post Doctoral Fellowship etc..) in 2018-19	60%	Nil
149	No. of faculty undergone / attended: FDP, PDF, OC, RC, Short Term Course, other Trainings if any.	RC-4; Induction -2; STC-2; Workshops - 8	Nil
150	Funds / Grants received from non-government bodies, individuals, philanthropists in 2018-19	Nil (Rice donated to the hostel by alumni)	Nil
151	Average number of quality initiatives by IQAC for promoting quality culture per year	6	A(Good)
152	Participation in NIRF-2018. If participated mention rank below 200	Participated; not ranked	Nil
153	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	Maintained; Available	A(Good)
154	Decentralisation and Participative Management Procedure	Participative management achieved by drafting a number of committees	Nil

155	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	Partially implemented	Nil
156	Teachers attending OC /RC/FDP	RC-4: Induction -2; STC-2: Workshops - 8	Nil
157	Performance appraisal system for Teaching and Non-Teaching Staff	being implemented; feedback is taken by IQAC	A(Good)
158	Strategies for Mobilisation of Funds	Alumni meet is being planned	Nil
159	Funds /Grants received from non-government bodies and philanthropists (CA Audited statement)	NIL	Nil
VII-INSTITUTIONAL VALUES AND BEST PRACTICES			
160	Social Responsibility: Programs such as Nava Nirmana Deeksha, Grama Darshini, Jnana Bheri, Swachh Bharat, ODF, Aids Awareness, Jannabhumi, Vanam Manam etc.	Participated in NND: Gramadarsini; Gnanabheri; Swacchabharat; ODF; Jannabhumi etc.,	A(Good)
161	Gender Equity Promotion Programmes and facilities to address gender Sensitivity	WEC looks after this	A(Good)
162	Green Practices(plastic free campus, botanical garden, green house, green landscaping, LED Lighting etc..)	botanical garden is maintained; Green house is maintained.	B (Satisfactory)
163	Percentage of power requirement of the Institution met by the renewable energy sources (solar panels)	Solar panels are installed; 50% waste is being cleared from time to time	A(Good)
164	Waste Management steps taken	maintained	B (Satisfactory)
165	Rain water harvesting structures and utilization in the campus	available	B (Satisfactory)
166	Facilities for Differently abled (Divyangjan) (ramp, railings scribe for examination etc..)	available	A(Good)
167	Record of best/innovative practices by the institution	available	A(Good)
168	College Activity Register 2018-19 & Hard Copy of AQAR 2017-18 (should be available with the Principal & Placed in College Website)	available	A(Good)
	The number of classes(per week) taken by the Principal	0	Nil
169	Research projects/Publications/ study material developed in 2018-19 by the Institution(Should be available in college website)	4	B(Satisfactory)
			Recommended to Improve

119	The number of classes(per week) taken by the Principal	Nil	Since the reopening of the college for the academic year 2018-19, Principal has full additional charge of AGO, O/o CCE, Vijayawada	Recommended to Improve
120	Research projects/Publications/ study material developed in 2017-18 by the College	B	Satisfactory	Recommended to Improve

College Grading - B

Signatures of Academic Advisors	
Name & Signature of the Principal with date AURaman. R. (E/c)	1 AURaman. R. 01-03-2019
Name & Signature of the Vice-Principal with date AURaman. R.	2 P. K. 1/3/2019
	3

Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.

Government of Andhra Pradesh
Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2018-19)
Format - III for submission of Academic Advisors Report (AAR)

AISHE CODE: 24716

District : SPSR Nellore

Zone : III

COLLEGE PROFILE

COLLEGE PROFILE	
1	Name of the College, URL of Website, email and Phone number PRR & VS Governemnt College, Vidavalur, www.gdcvidavalur.com, vidavaluru.jkc@gmail.com 08622-282427
2	Name of the Principal, email & Mobile Number Dr. D. Giri, vidavaluru.jkc@gmail.com, Mobile No: 9703102294,
3	Name of the Vice-Principal, email & Mobile Number Mr. A. V. Ramana Rao, vidavaluru.jkc@gmail.com, 9440090838
4	Name of the IQAC Coordinator, email & Mobile Number Dr. I S Chakrapani, vidavaluru.jkc@gmail.com, 8500088788
5	Year of Establishment & details of land available if any 1965 & 11.72 Acres
6	Affiliating University & AISHE CODE: Vikrama Simhapuri University, Nellore & 125
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited) B Grade in 2nd Cycle, 2015 & CGPA 2.04
8	UGC Recognition (2f & 12 B) 1991
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system) 10 AM to 5 PM
10	No. of Posts Sanctioned: 23 Regular Working: 15 ODB: 1 Contract Working: 5 Guest Working:

Government of Andhra Pradesh
Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2018-19)
Format - III for submission of Academic Advisors Report (AAR)
District : SPSR Nellore AISHE CODE: 24716

Zone : III

COLLEGE PROFILE

PRR & VS Government College, Vidavalur, www.gdcevidavalur.com, vidavaluru.jkc@gmail.com 08622-282427	
1	Name of the College, URL of Website, email and Phone number
2	Name of the Principal, email & Mobile Number
3	Name of the Vice-Principal, email & Mobile Number
4	Name of the IQAC Coordinator, email & Mobile Number
5	Year of Establishment & details of land available if any
6	Affiliating University & AISHE CODE:
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)
8	UGC Recognition (2f & 12 B)
9	College Working Hours (if shift system mention details of both shifts & give reasons for shift system)
10	No. of Posts Sanctioned: 23
11	Course wise & year wise Students strength particulars (Proforma enclosed)

1991

10 AM to 5 PM

Regular Working: 15
 ODB: 1
 Redeployed: 1

228 (Proforma Enclosed)

Contract Working:5
 Guest Working:

1965 & 11.72 Acres

Vikrama Simhapuri University, Nellore & 125

B Grade in 2nd Cycle, 2015 & CGPA 2.04

12 Current Year Admissions Abstract		copy enclosed		
13 List of Programmes and Courses with Codes		copy enclosed		
I-CURRICULAR ASPECTS				
	Item	Impression of Academic Advisor along with grade		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
14	Implementation of Annual Institutional Plan	A	Good	
15	Departmental Annual Curricular Plans	A	Good	
16	Whether the above two circulated among Students?	A	Good	
17	College Activity Register 2018-19	A	Good	Suggested to prepare college magazine
18	College Calendar/College Magazine	B	Satisfactory	
19	Add-on Courses (Department-wise) completed during 2017-18			
20	Add-on Courses (Department-wise) in 2018-19	C	Poor	Suggested to introduce more certificate courses
21	Coverage of Syllabus (Average Percentage)	A	Good	
22	Teaching of Value added courses (HVPE & Foundation Courses)	A	Good	
23	No. of New UG & PG Courses introduced in 2018-19		Nil	
24	Maintenance of Student Attendance Registers	A	Good	
25	Whether feedback on curriculum was obtained from stake holders and analysed	A	Good	

II-TEACHING, LEARNING & EVALUATION

26	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2018-19		Satisfactory	
27	Social-economic status of students enrolled(Group wise and Year wise) in 2018-19		Nil	
28	Demand Ratio (Group wise)		Poor	
29	Percentage of differently abled students (Divyangjan) on roll		Nil	
30	Percentage of full time teachers against sanctioned posts in 2018-19	A	Good	
31	Student - Full time teacher ratio		Good	
32	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2018-19		Nil	
33	Teaching Diaries & Teaching Plans in Prescribed Formats	A	Good	
34	Use of ICT in teaching and learning	A	Good	
35	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	A	Good	
36	Co-Curricular Activities (College level)	A	Good	Suggested to apply for seminars to funding agencies
37	Seminars/conferences/workshops organised in 2018-19	B	Satisfactory	
38	Academic Competitions (College Level & Above)	A	Good	
39	Conduct of Internal Examinations- Internal assessment	A	Good	
40	Teacher wise result analysis (MARCH/APRIL -2018 & SEP/OCT/NOV-2018)	A	Good	
41	Pass percentage of students (Group wise) in 2018-19	A	Good	

		B	Satisfactory	Suggested to improve
42	Percentage of students undertaking field projects / internships	B	Satisfactory	
43	Remedial Classes	A	Good	Suggested to improve
44	Conduct of Bridge course	B	Satisfactory	
45	Feed back on Teachers by Students and its analysis	A	Good	
46	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	A	Good	
III-RESEARCH, INNOVATIONS AND EXTENSION				
47	Is the College a Recognized Research Centre		Nil	
48	No. of Research Guides in the College		Nil	
49	No. of Research Scholars working for M.Phil & Ph. D		Nil	Suggested to apply for MRPs to funding agencies
50	Major/Minor/Other Research Projects	C	Poor	Suggested to publish more papers
51	Research Papers Published in 2018-19 (International/ National)	B	Satisfactory	
52	Papers Presented in 2018-19 (International/ National/ State)	B	Satisfactory	
53	Books Published in 2018-19 (Single Author/ Co Author)		Nil	
54	Seminars/Workshops/ Training Programme Conducted in 2018-19 (International/ National/ State)	B	Satisfactory	Suggested to apply for seminars to funding agencies
55	Record of Consultancy in 2018-19		Nil	
56	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	B	Satisfactory	

57	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices		Nil	
58	Record of MoUs in 2018-19		Nil	
59	Record of Subject/Department Related Extension Activities	A	Good	
60	Number of extension programmes conducted in the neighbourhood community to sensitize the students	A	Good	
61	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	A	Good	
62	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc	A	Good	
63	Number of awards and recognition received for extension activities from Government/ recognised bodies	A	Good	
IV-INFRASTRUCTURE AND LEARNING RESOURCES				
64	Number of Class rooms, Labs and computing equipment	B	Satisfactory	Increase number of computers along UPS with good backup
65	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities	B	Satisfactory	Suggested to get Gym and improve sports facilities
66	classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	A	Good	
67	Budget allocated for infrastructure augmentation		Nil	

		Satisfactory	Suggested to automate fully
68	Library is automated using Integrated Library Management System	B	
69	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment		Suggested to subscribe for e-journals
70	Does college has e-journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases	C	
71	Expenditure for purchase of books and journals in 2017-18		Suggested to improve the percentage of users
72	Percentage per day usage of library by teachers and students	B	Suggested to improve the percentage of users
73	Student-Computer ratio	B	Increase number of computers along UPS with good backup
74	Wifi in the campus		
75	Updation of IT facilities		
76	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	Nil	
77	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc	Nil	
V-STUDENT SUPPORT AND PROGRESSION			
78	Average percentage of students benefited by scholarships by the Government in 2017-18	Nil	
79	Average percentage of students benefited by scholarships by the Institution in 2017-18	Nil	

80	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2017-18		Nil	Improve the placements
81	Average percentage of placement of outgoing students in 2017-18	C	Poor	
82	Student grievances redressal mechanism			
83	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc..)		Nil	
84	Percentage of student progression to higher education	B	Satisfactory	
85	Average percentage of students qualifying in state/ national/ international examinations (like NET, SLET, GATE, Civil services, state government etc..)	B	Satisfactory	
86	Number of awards/medals for outstanding performance in sports/cultural activities		Nil	
87	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution		Nil	
88	Records of significant achievements in Sports & Games	B	Satisfactory	
89	Number of sports and cultural activities / competitions organised in the Institution in 2017-18	B	Satisfactory	
90	Alumni contribution in 2017-18 (In Rs)		Nil	
91	Number of Alumni Association /Chapters meetings held in 2017-18		Nil	
92	Maintenance of JKC facilities & records	A	Good	

93	Record of Student trained and placed in JSC	A	Good
94	Record of Anti Ragging cell	A	Good
95	Maintenance of drinking water	A	Good
96	Maintenance of sanitation	A	Good
VI-GOVERNANCE AND LEADERSHIP			
97	Staff Council Register	A	Good
98	Functioning of Committees in Administration (Minutes of meetings)	A	Good
99	Awards/Achievements	A	Nil
100	Use of ICT in Governance		Good
101	Perspective/Strategic plan and deployment documents		Nil
102	Organizational structure of the Institution		Nil
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and report, Examination.		Nil
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18		Nil
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18		Nil
106	Percentage of teachers attended professional development programs(Orientation Program, Refresher Course, Short Term Course etc.) in 2017-18		Nil

107	Orientation Program, Refresher Course, Short Term Courses attended by the faculty		Nil	
108	Funds / Grants received from non-government bodies, individuals, philanthropers in 2017-18		Nil	
109	Average number of quality initiatives by IQAC for promoting quality culture per year	A	Good	
110	Participation in NIRF-2017		Nil	
111	IQAC activities & maintenance of records, (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	A	Good	
VII-INSTITUTIONAL VALUES AND BEST PRACTICES				
112	Percentage of power requirement of the Institution met by the renewable energy sources	A	Good	
113	Waste Management steps taken	B	Satisfactory	
114	Rain water harvesting structures and utilization in the campus	B	Satisfactory	
115	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc.,)	B	Satisfactory	
116	Green Practices(plastic free campus, green landscaping etc.,)	B	Satisfactory	
117	Record of best/innovative practices by the institution	A	Good	

119	The number of classes (per week) taken by the Principal	Nil	Since the reopening of the college for the academic year 2018-19, Principal has full additional charge of AGO, O/o CCE, Vijayawada	Recommended to Improve
120	Research projects/Publications/ study material developed in 2017-18 by the College	B	Satisfactory	Recommended to Improve

College Grading - B

Name & Signature of the Principal with date		Signatures of Academic Advisors
AURaman. R. (Etc)		
Name & Signature of the Vice-Principal with date		1
AURaman. R.		2
PRINCIPAL PRR & VS GOVT. COLLEGE VIDAVALUR - 524318. SPSR NELLORE DT.		3

1 *[Signature]* 01-03-2019
2 P. K. *[Signature]* 1/3/2019

Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.

118	College Activity Register 2017-18 & Hard Copy of A.Q.A.R 2016-17 (should be available with the Principal & placed in Website	A	Good	
119	The number of classes(per week) taken by the Principal	Nil	Since the reopening of the college for the academic year 2018-19, Principal has full additional charge of A.G.O, O/o CCE, Vijayawada	
120	Research projects/Publications/ study material developed in 2017-18 by the College	B	Satisfactory	Recommended to Improve

College Grading - B

Signatures of Academic Advisors

Name & Signature of the Principal with date AURaman. R. (SR)	
Name & Signature of the Vice-Principal with date AURaman. R.	
1	<i>[Signature]</i> 01-03-2019
2	<i>[Signature]</i> 1/3/2019
3	

Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.

119	The number of classes (per week) taken by the Principal	Nil	Since the reopening of the college for the academic year 2018-19, Principal has full additional charge of AGO, O/o CCE, Vijayawada	Recommended to Improve
120	Research projects/Publications/ study material developed in 2017-18 by the College	B	Satisfactory	Recommended to Improve

College Grading - B

Name & Signature of the Principal with date		Signatures of Academic Advisoits
AURaman . R. (I/c)		1 <i>A. N. Sreed</i> 01-03-2019 -
Name & Signature of the Vice-Principal with date		2 P. K. <i>...</i> 1/3/2019
		3

Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.

Government of Andhra Pradesh
Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2018-19)
Format- IV for submission of Action Taken Report by Principal of the College (ATR)

Zone : III District : SPSR Nellore

COLLEGE PROFILE	
1	Name of the College, URL of Website, email and Phone number PRR & V'S Government College, Vidavalur, www.gdcevidavalur.com, vidavaluru.jkc@gmail.com 08622-282427
2	Name of the Principal, email & Mobile Number Dr. D. Giri, vidavaluru.jkc@gmail.com, Mobile No: 9703102294,
3	Name of the Vice-Principal, email & Mobile Number Mr. A. V. Ramana Rao, vidavaluru.jkc@gmail.com, 9440090838
4	Name of the IQAC Coordinator, email & Mobile Number Dr. I S Chakrapani, vidavaluru.jkc@gmail.com, 8500088788
5	Year of Establishment & details of land available if any 1965 & 11.72 Acres
6	Affiliating University & AISHE CODE: Vikrama Simhapuri University, Nellore & 24716
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited) B Grade in 2nd Cycle, 2015 & CGPA 2.04
8	UGC Recognition (2f & 12 B) 1991
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system) 10 AM to 5 PM
10	No. of Posts Sanctioned: Regular Working: 15 ODD: 1 Redeployed: 1 Contract Working: 5 Guest Working: 0
11	Course wise & year wise Students strength particulars (Proforma enclosed) 228 (Proforma Enclosed)
I-CURRICULAR ASPECTS	
Recommendation/Suggestions by Academic	
Grade	Recommendation
Item	Action Taken by the Principal

12	Implementation of Annual Institutional Plan	A		
13	Departmental Annual Curricular Plans	A		
14	Whether the above two circulated among Students?	A		
15	College Activity Register 2017-18	A	Suggested to prepare college magazine	College calendar is being followed.
16	College Calendar/College Magazine	B		
17	Add-on Courses (Department-wise) completed during 2016-17			Planning to introduce certificate courses
18	Add-on Courses (Department-wise) in 2017-18	C	Suggested to introduce more certificate courses	
19	Coverage of Syllabus (Average Percentage)	A		
20	Teaching of Value added courses (HVPE & Foundation Courses)	A		
21	No. of New UG & PG Courses introduced in 2017-18			
22	Maintenance of Student Attendance Registers	A		
23	Whether feedback on curriculum was obtained from stake holders and analysed	A		
II-TEACHING, LEARNING & EVALUATION				
24	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2017-18	Nil		
25	Social-economic status of students enroled(Group wise and Year wise) in 2017-18	Nil		
26	Demand Ratio (Group wise)	Nil		
27	Percentage of differently abled students (Divyangjan) on roll	Nil		
28	Percentage of full time teachers against sanctioned posts in 2017-18	A		
29	Student - Full time teacher ratio	A		
	Student Profile as per prescribed reservation			

30	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2017-18	Nil		
31	Teaching Diaries & Teaching Plans in Prescribed Formats	A		
32	Use of ICT in teaching and learning	A		
33	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	A		
34	Co-Curricular Activities (College level)	A		
35	Seminars/conferences/workshops organised in 2017-18	B		
36	Academic Competitions (College Level & Above)	A		
37	Conduct of Internal Examinations-Internal assessment	A		
38	Teacher wise result analysis (MARCH/APRIL - 2017 & SEP/OCT/NOV- 2017)	A		
39	Pass percentage of students (Group wise) in 2017-18	A		The faculty concerned have been suggested to take up more projects.
40	Percentage of students undertaking field projects / internships	B	Suggested to improve	
41	Remedial Classes	A		
42	Conduct of Bridge course	B	Suggested to improve	Bridge have already been conducted and it will be intensified for the forthcoming batches.
43	Feed back on Teachers by Students and its analysis	A		
44	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	A		

	Students' Grievances/Redressal (Examination Cell) Report	A	
	Automation details of Exam Cell	NA	
III-RESEARCH, INNOVATIONS AND EXTENSION			
45	Is the College a Recognized Research Centre	Nil	Nil
	Policy for Promotion of Research (A)	Nil	
	Institutional Seed money for Research	Nil	
46	No. of Research Guides in the College	B	
47	No. of Research Scholars working for M.Phil & Ph. D	B	
	Research Projects funded by Govt./Other Organisations	C	Suggested to apply for MRPs to funding agencies
48	Major/Minor/Other Research Projects a) Completed in this year b) ongoing	Nil	
	Code of Ethics/ Plagiarism software	Nil	
49	Research Papers/Chapters Published in 2018-19 (SCOPUS, Web of Science ,ISBN/ISSN, ICI) (International/National)	B	Suggested to publish more papers
50	Papers Presented in 2017-18 (International/ National/ State)	B	
51	Books Published in 2017-18 (Single Author/ Co Author)	Nil	
52	Seminars/Workshops/ Training Programme Conducted in 2017-18 (International/ National/ State)	B	Suggested to apply for seminars to funding agencies
	Bibliometrics details	Nil	
53	Record of Consultancy in 2017-18	Nil	
54	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	B	Faculty with doctoral degrees are encouraged to apply for MRPs. Faculty are encouraged to publish more papers. As UGC is not providing financial assistance in recent times, we are planning approach other agencies

55	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	Nil		
	Record of MoUs in 2018-19 (MoUs to be signed on stamped legal documents)	Nil		
	Collaborations for Research/Faculty Exchange/Student Exchange (Attach MoUs/Linkages)	B		
57	Record of Subject/Department Related Extension Activities	A		
	Number of extension programmes conducted (apart from NSS/NCC) in the neighbourhood community to sensitize the students	A		
59	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	A		
60	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc	A		
61	Number of awards and recognition received for extension activities from Government/recognised bodies	Nil		
IV-INFRASTRUCTURE AND LEARNING RESOURCES				
62	Number of Class rooms, Labs and computing equipment	B	Increase number of computers along UPS with good backup	Proposals have been sent to the CCE in this regard.
63	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities	B	Suggested to get Gym and improve sports facilities	Proposals will be submitted in the next budget.

64	CLASSROOMS AND SEMINAR HALLS WITH ICT - CHAIRMAN facilities such as smart class, Virtual Class Room, LMS, etc.	A		
65	Budget allocated for infrastructure augmentation(CA certified statement)	Nil		
66	Library is automated using Integrated Library Management System	B	Suggested to automate fully	Process is going on.
67	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	Nil		
68	Does college has e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases(Give website URL)	C	Suggested to subscribe for e-journals	The existing subscription for e-journal has been expired, and will be renewed subject to availability of funds in budget.
69	Expenditure for purchase of books and journals in 2017-18(CA Certified statement)	Nil		
70	Percentage per day usage of library by teachers and students including Logins for INFLIBNET/NLIST	B	Suggested to improve the percentage of users	All the faculty have been suggested to utilize the library facility besides encouraging the students to do so.
71	Student-Computer ratio	B	Increase number of computers along UPS with good backup	Proposals have been sent to the CCE in this regard.
72	Wifi in the campus	Nil		
73	Updation of IT facilities a) English Language Lab b) JKC Lab c) Computer Labs d) APSSDC Lab e) Student Computer Ratio f) Wi-fi enabled campus g) Media Centre / Studio	B	Increase number of computers along UPS with good backup	Proposals have been sent to the CCE in this regard.
74	Bandwidth of Internet Connections with details Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	Nil		

75	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc	Nil	Established Systems & Procedures for maintenance of Classrooms, Labs and academic support facilities
V-STUDENT SUPPORT AND PROGRESSION			
76	Average percentage of students benefited by scholarships by the Government in 2017-18	Nil	
77	Average percentage of students benefited by scholarships by the Institution in 2017-18	Nil	
78	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2017-18	Nil	
79	Average percentage of placement of outgoing students in 2017-18	C	More job drives will be conducted.
80	Student grievances redressal mechanism	A	
81	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc..)	Nil	
82	Percentage of student progression to higher education	B	
83	Average percentage of students qualifying in state/ national/ international examinations (like NET, SLET, GATE, Civil services, state government etc..)	B	
84	Number of awards/medals for outstanding performance in sports/cultural activities	Nil	
85	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	Nil	
86	Records of significant achievements in Sports & Games	B	

87	Number of sports and cultural activities / competitions organised in the Institution in 2017-18	B	
88	Alumni contribution in 2017-18 (In Rs) (C.A audited statement)	Nil	
89	Number of Alumni Association /Chapters meetings held in 2017-18	Nil	
90	Maintenance of JKC facilities & records	A	
91	Record of Student trained and placed in JKC	A	
92	Record of Anti Ragging cell	A	
93	Maintenance of drinking water	A	
94	Maintenance of sanitation	A	
VI-GOVERNANCE AND LEADERSHIP			
97	Staff Council Register	A	
98	Functioning of Committees in Administration (Minutes of meetings)	A	
99	Awards/Achievements	Nil	
100	Use of ICI in Governance	A	
101	Perspective/Strategic plan and deployment documents	Nil	
102	Organizational structure of the Institution	Nil	
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	Nil	
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18	Nil	
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18	Nil	

106	Percentage of teachers attended professional development programs (Orientation Program, Refresher Course, Short Term Course etc.) in 2017-18	Nil	
107	Orientation Program, Refresher Course, Short Term Courses attended by the faculty	Nil	
108	Funds / Grants received from non-government bodies, individuals, philanthropists in 2017-18	Nil	
109	Average number of quality initiatives by IQAC for promoting quality culture per year	A	
110	Participation in NIRF-2017	Nil	
111	IQAC activities & maintenance of records, (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	A	
	Decentralisation and Participative Management Procedure	Nil	
	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	Nil	
	Teachers attending OC /RC/FDP	Nil	
	Performance appraisal system for Teaching and Non-Teaching Staff	A	
	Strategies for Mobilisation of Funds	Nil	
	Funds /Grants received from non-government bodies and philanthropists (C.A Audited statement)	Nil	
VII-INSTITUTIONAL VALUES AND BEST PRACTICES			
	Social Responsibility: Programs such as Nava Nirmana Deeksha, Grama Darshini, Jnana Bheri, Swachh Bharat, ODF, Aids Awareness, Jannabhumi, Vanam Manam etc.	A	

	Gender Equity Promotion Programmes and facilities to address gender Sensitivity	A	
	Green Practices(plastic free campus, botanical garden, green house, green landscaping, LED Lighting etc..)	B	
	Percentage of power requirement of the Institution met by the renewable energy sources(solar panels)	A	
112	Waste Management steps taken	B	
113	Rain water harvesting structures and utilization in the campus	B	
114	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc..)	B	
115	Record of best/innovative practices by the institution	A	
117	College Activity Register 2018-19 & Hard Copy of AQAR 2016-17 (should be available with the Principal)	A	
118	The number of classes(per week) taken by the Principal	Nil	
119	Research projects/Publications/ study material developed in 2018-19 by the Principal	B	Proposals will be submitted to ICSSR and SERB for funding.
120	Initiatives taken to engage and contribute to local community	Nil	Recommended to Improve
	Code of Conduct Book for Principal/Staff/Non Teaching and Students	Nil	
	Display of Core Values	Nil	
	Activities to increase consciousness about National Identities and symbols/Fundamental Duties and Rights	A	
	Human values and Professional Ethics are reflected in the curriculum and the Institution offers a course	A	

Institutional and Departmental Best Practices	B	Recommended to Improve	Existing best practices will be strengthened.
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College Grading - B

AU Ramana Rao

Signature of the Vice-Principal

Name Mr. A.V. Ramana Rao
Date 06-03-2019

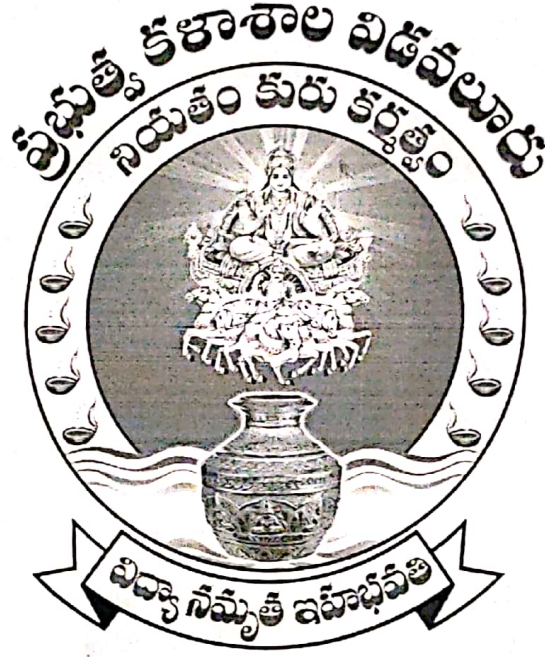
AU Ramana Rao

Signature of the Principal /c

Name Mr. A.V. Ramana Rao
Date 06-03-2019

INTERNAL QUALITY ASSURANCE CELL
PRR & VS GOVERNMENT COLLEGE

Vidavalur, SPSR Nellore District, Andhra Pradesh



Academic Audit

2020-21

Format – I, II & IV

**Government of Andhra Pradesh
Commissionerate of Collegiate Education**

Academic & Administrative Audit (AAA) – 2020-2021

FORMAT – I (COLLEGE PROFILE)

PART- A

1. Name of the College and Address: PRR&VS Government College, Vidavalur
URL of Website: <https://gdcvidavaluru.ac.in/>
E- Mail: vidavaluru.jkc@gmail.com
Phone number: 08622-294080

2. Vision & Mission

Vision

The prime vision of this institution is to cater to the academic needs of the economically deprived, socially down-trodden, emotionally dejected and disoriented rural youth and make them self-confident, purposeful, responsible citizens on the lines of the motto -

*" Niyatham Kuru Karmatvam
Vidvaanamrutha Iha Bhavathi".*

Mission

Designing and developing a curriculum of effective implementation, to infuse confidence among the social outcastes by uplifting their morale, to mould the students as knowledgeable and useful citizens by using the skilled manpower resources at the institutional level.

3. Name of the Principal, email, and mobile Number
Dr. B. Sujatha, sujathab1234@gmail.com, 6301091971
4. Name of the Vice-Principal, email, and mobile Number
Dr. N. Madhu, napamadhu@gmail.com, 9441443004
5. Name of the IQAC Coordinator, email, and mobile Number
Dr. I. S. Chakrapani, ischakrapani@gmail.com, 8500088788
6. Name of the Academic Coordinator, email, and mobile Number
Dr. N. Madhu, napamadhu@gmail.com, 9441443004
7. Year of Establishment: 1965
8. UGC 2(f) and 12 B status (certificates to be verified): Yes
9. Autonomous status – Yes/No, If yes, Since ____ : NA
10. RUSA status: Phase- 1 Completed
11. College land and Plan details /documents: Available
12. Affiliation status : Permanent / temporary (certificates to be verified)
Affiliated to Vikrama Simhapuri University, Nellore
13. AISHE Status – Document: Completed

14. NAAC Status -

- a) Previous NAAC Cycle date and Month: 15 September 2015 (Cycle – II)
- b) Date of Expiry: 14 September 2020
- c) Previous Grade and CGPA (certificates to be verified): 'B' Grade, 2.04 CGPA

15. Status of peer team recommendations

S. No	Recommendations made	Recommendations fulfilled
	1. Infrastructure Development 2. Strengthening of Academic Programmes 3. Filling up of vacant posts 4. Hostel facility 5. Teachers need to obtain PhDs 6. Physical Education and cultural activities 7. Skill enhancement 8. Library automation 9. Policy making 10. Green ambiance	Eight suggestions have been implemented. Hostel facility has not been fulfilled as students are not joining. PD post has not been sanctioned.

Action taken report to be attached

16. Previous Recommendations of Academic Audit of the CCE

No. of suggestions made	No of suggestions implemented
1. Suggested to prepare college magazine/Calendar.	1. Fulfilled
2. Suggested to introduce more certificate courses	2. Planned
3. Suggested to apply for seminars/MRPs to funding agencies	3. Fulfilled
4. Suggested to improve Percentage of students undertaking field projects / internships	4. Fulfilled
5. Suggested to publish more papers	5. Fulfilled
6. Increase number of computers along UPS with good backup	6. Fulfilled
7. Library Automation	7. Partially fulfilled

Action taken report to be attached

- 8. NIRF Rank (if any) : Year: Nil
- 9. ISO Certification: Yes Year: 17/12/ 2022

10. Awards & Achievements for the institution during the current Academic Year
with details: Nil

PART-B

1. No. of Programmes Offered by the College

a. Current Academic Year

b. Last Two Years

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Programmes	07 (B.Sc. (MPC, MPCs, MSCs, BZC), BA(HEP, ESCA), B.Com	07 (B.Sc. (MPC, MPCs, MSCs, BZC), BA(HEP, ESCA), B.Com	07 (B.Sc. (MPC, MPCs, MSCs, BZC), BA(HEP, ESCA), B.Com	04 (B.Sc. (MPCS, BZC), BA (HEP), B.Com	05 (B.Sc. (MPCS, BZC), BA(HEP, HECA), B.Com

2. No of Value Added Courses introduced (last two years)

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Value Added courses	Nil	02	02	Nil	Nil

3. Details of teaching faculty

No of posts	Sanctioned	Working	Vacancies
Regular	22	21	01
PTL		Nil	
Contract		1	
Guest		Nil	
Total	22	22	00

4. Qualifications of teaching staff

Teaching Staff	PG	M. Phil	Ph.D.	NET/SET
Regular	02	01	11	07
PTL	00	00	00	00
Contract	01	00	00	00

Guest	00	00	00	00
Total	03	01	11	07

5. Details of non-teaching faculty

No of posts	Sanctioned	Working	Vacancies
	15	11	04 (Attender 01; RA 01; Watchman 01; Scavenger 01)
Total	15	11	

6. Student strength particulars

a) During the last two years

Year	2017-18			2018-19			2019-20			2020-21			2021-22		
No. of students	I	II	III	I	II	III	I	II	III	I	II	III	I	II	III
		108	86	89	7	82	74	9	66	78	7	71	54	8	71
				3			7			1			0		

7. No of students appeared in the final year exams during the last two years

Year	2017-18			2018-19			2019-20			2020-21			2021-22		
Programme wise	Appeared (A)	Passed (P)	%	A	P	%	A	P	%	A	P	%	A	P	%
	BA	68	30	45	77	27	35	86	32	38	10	05	50		
B.Com	104	19	19	111	46	42	88	37	42	19	07	37			
B.Sc	138	53	39	121	52	43	124	55	45	17	14	86			

8. Teacher – student ratio (Current Year): 9.8 (216:22)

9. Infrastructure details (Physical and Academic facilities of Criterion-IV)

- i. Total no of class rooms : 08
- ii. Total no of laboratories: 05
- iii. Total no of digital classrooms : 03
- iv. Total no of virtual classrooms : 01
- v. Total no of ICT enabled classrooms : 01
- vi. Total no of studios : nil
- vii. Total no of Computers, Student & Computers Ratio : 20 & 11:1
- viii. Total no of printers : 04
- ix. Total no of scanners : 03
- x. Total no of Xerox facility : Nil
- xi. Total no of Wi-Fi routers : 02
- xii. Internet Bandwidth : 100mbps
- xiii. Seminar halls : 01

- xiv. Auditorium : 01 (Open auditorium)
- xv. Details of sports facilities
- xvi. Gymnasium (No of stations) : NIL
- xvii. Rooms for administration : 02
- xviii. Water – RO facility : 01 (200l capacity)
- xix. Toilets for staff (Men/Women/Differently abled): 01
- xx. Toilets for students (Men/Women/Differently abled): 01
- xxi. Divyangan friendly facilities (Ramps/Lifts/Softwares): Available
- xxii. No of fire extinguishers in the labs and corridors : NIL
- xxiii. Solar energy details – LEDs , Green Audit Status : Available
- xxiv. Library
 - No. of Books & Journals: 9800 & 3
 - Status of Automation : Partial
 - E-journals: Nil
 - N-list subscription : Active
 - Internet : Available
- xxv. Women's waiting hall : 01
- xxvi. Grievance Reddressal Cell : functioning
- xxvii. Health Centre : NIL
- xxviii. ELL : NIL
- xxix. JKC Lab : NIL
- xxx. Computer Labs : 01

10. Research:

❖ No of collaborations / Functional MoUs

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of collaborations / MoUs	3	4	10	12	12

❖ No of publications in UGC – CARE listed journals

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Publications	0	0	2	8	5

❖ No of start-ups

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of start-ups	0	0	0	0	0

❖ No of patents

Year	2017-18	2018-19	2019-20	2020-21	2021-22

Number of patents	0	0	0	0	0
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❖ No of Research Guides

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Research Guides	2	2	2	1	3

❖ No of Research Scholars

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Research Scholars	3	3	3	3	4

❖ No of Major/ Minor Research Projects

Year	2017-18	2018-19	2019-20	2020-21	2021-22
Number of Major RPs	0	0	0	0	0
Number of Minor RPs	0	0	0	0	0

❖ Incubation Centre/s: Yes/No : NONE

❖ Consultancy offered:

Area	Organization (MoU)	Revenue Generated
--	--	NIL

11. Policies prepared and implemented : NIL
12. Extension activities (Current year)
- No. of Extension activities in the Neighborhood for social and holistic development: 2
 - No of Extension activities conducted through NSS/NCC/ RED CROSS/YRC: 3
 - No of Extension activities in collaboration with government agencies: 1
 - No of Extension activities in collaboration with Non-Governmental Organizations : 1
13. Feedback, Student Satisfaction Survey mechanism adopted : Adopted as per NAAC guidelines
14. Alumni Association – involvement and activities - Donations raised : Uniform dress for students and Fiber Chairs -80 were provided
15. Awards and achievements-current year (to be verified -)
- ❖ Students : University level awards - 01
 - ❖ Staff : Nil

16. Total no of scholarships and free ships (Current Year) Nil
 Total Amount in Rs:- Nil

17. Total no of capacity building and skill development activities conducted by the college (Current Year) : Nil

Teaching	NIL
Non-Teaching	01

18. Trainings conducted by JKC for competitive exams during the last two years

Training:

Year	2020-21	2021-22
Number of students registered	60	60
Number of students trained	60	60
a. from your GDC	60	60
b. from other colleges	0	0

Placements:

Year	2020-21	2021-22
No. of companies visited the campus	1	1
Number of students Placed	8	25
a. from your GDC	1	23
b. from other colleges	7	2

19. Student Support and Progression

A. Students Progression to Higher Education (Programme wise)

Year	2020-21	2021-22
Number of students	5	NA
a) B.A	1	NA
b) B.Com	0	NA
c) B.Sc.	5	NA

B. Employment (Programme wise)

Year	2020-21	2021-22
Number of students	8	25
a) B.A	0	3
b) B.Com	0	13
c) B.Sc	1	9


C. Entrepreneurship (Programme wise)

Year	2020-21	2021-22
Number of students	--	--
a) B.A	--	--
b) B.Com	--	--
c) B.Sc	--	--

20. Grants/funds received from (in Lakhs/Rs.)

A. Government : Rs. 74,000

- B. Non-governmental bodies: Nil
- C. Individuals/ Philanthropists: Rs. 2,500,00/- (Stainless Steel Dual Dusks – 47 & Electrical Repairs by Sri Nallapureddy Prasanna Kumar Reddy, MLA, Kovur)
- D. CSR: & Rs. 5,00,000/- (Desktop Computers through DCMS, Nellore)
- E. Budget allocated for Infrastructure: Nil
- F. Expenditure for Books & Journals :
Budget Sanctioned Rs. 18, 000/- ; Utilized Rs. Nil due to problems in CFMS
21. Governance and Leadership
- ❖ Institutional Perspective Plan (Next two years) - Prepared
 - ❖ No of policies developed by the Institution and details - Nil
22. Contribution of IQAC
- ❖ Incremental changes during the last two years – two national level webinars conducted
23. Best Practices of Institution
1. Clean and Green
 2. Endowment Prizes for Best students
24. Evaluative Reports of the Departments : Being collected
25. For Autonomous Colleges
- A. Academic Council - NA
 - Last Academic Council meeting date
 - Major decisions for enriching curriculum/Academics
 - B. Controller of Examinations - NA
 - Examination reforms proposed and implemented
 - CIA
 - Mechanism for addressing grievances
 - Mechanism for transparency in setting up of Question papers
 - Mechanism for appointing examiners
 - Mechanism adopted to ensure the security of information
 - CoE expenditure report with details
 - C. Board of Studies - NA
 - Mechanisms for updating curriculum
 - Justification Reports for Curricular revamp
 - D. Governing Body - NA
 - Last G.B meeting date
 - Major resolutions for administration
26. College Handbook (to be uploaded on the college website): Nil
27. College Magazine (to be uploaded on the college website): Nil
28. Monthly News Letters(to be uploaded on the college website): Published & Uploaded
29. Departmental meeting Minutes Registers (to be verified): Available
30. Reports of various committees (to be verified): Available
31. CPDC/Finance Committee Meeting Minutes Registers (to be verified): Available
32. Implementation status of Biometric Attendance and TLP Reports (to be verified): Implemented


 PRINCIPAL
 PRR & VS GOVT. COLLEGE
 VIDAVALUR - 524318.
 SPSR NELLORE DT.

Academic & Administrative Audit: 2020-21						
Format-II (Institutional Data Cum Academic Advisor's Grading)						
S.N o.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to Improve))	Recommendat ion/Suggestions by Academic Advisors (AA*)
I-CURRICULAR ASPECTS						
Curricular Planning and Implementation						
1	Curriculum Design and Development (For Autonomous Colleges)	1. Departmental meeting Minutes 2. BoS Minutes 3. Academic Council Minutes 4. Copies of course wise curriculum	Grade A, if 60% and above modification in syllabi of all courses offered; Grade B, if 40%-60% of modification in syllabi of all courses offered; Grade C, if less than 40% modification in syllabi of all courses offered;	NA	NA	NA
2	Implementation of Annual Institutional Plan	1. Annual Institutional Plan 2. College & Departmental Activity Register 3. Departmental Annual Curricular Plan 4. Teaching Diary	Grade A, if all the four records match with one another Grade B, if two records match with one another Grade C, if any two records match with each other	A	A	Nil
3	Departmental Records to be verified at Institutional level	1. Sem wise Curricular Plans 2. Departmental Meeting Minutes 3. BOS records 4. POs/PSOs/COs records 5. Extra curricular & Co curricular Activity reports	Grade A, if all the two records are maintained Grade B, if any four records are maintained Grade C, if any two records are maintained	A	A	Nil

S/N Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to Improve))	Recommendat on/Suggestions by Academic Advisors (AA*)	
4	Details of Certificate Courses/ Value added Courses addressing cross cutting Issues Introduced In the last two Years	Department wise Reports of Certificate Courses / Value added Courses conducted addressing cross cutting Issues	Grade A, If all Departments Conduct the courses Grade B, If 50% and above Departments Conduct the courses Grade C, If below 50% Departments conduct the course	B	B	Recommended to conduct certificate courses in all the departments
Academic Flexibility & Curriculum Enrichment						
5	Institution's contribution to enrichment of curriculum	1. Department wise Reports on cross cutting issues related to professional ethics, gender, human values, environment and sustainability into the curriculum; 2. Course wise reports from Departments indicating justification for revising/ enriching the curriculum	Grade A, If all Departments produce all the reports Grade B, If 50% of the Departments produce all the reports Grade C, If below 50% Departments produce the reports	B	B	Nil
6	Implementation of Online Courses (MOOCs etc)	Departmental evidences of online courses with proofs (Reports and Certificates)	Grade A, If all Departments Conduct the courses Grade B, If 50% and above Departments Conduct the courses Grade C, If below 50% Departments conduct the course	C	C	Nil
7	Coverage of Syllabus (Average Percentage)	Department wise reports about coverage of syllabus	Grade A, If 90% and above syllabus is covered by the Departments Grade B, If 60% - 90% syllabus is covered by the Departments Grade C, If less than 40% - 60% and above syllabus is covered by the Departments	A	A	Nil

S.No.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to Improve))	Recommendation/Suggestions by Academic Advisors (AA*)
8	No. of New UG & PG Programmes Introduced during the last two years	List of New UG & PG Programmes along with affiliation certificates	Grade A, if 2 or more programmes are Introduced Grade B, if only one programme is Introduced Grade C, if no programme is Introduced	B	B	Nil
C			Feedback on curriculum			
9	Collection, Consolidation, Analysis and Action taken	1. Collection and Consolidation of feedback from students, faculty, alumni, and parents ; 2. Analysis 3. Action Taken Reports (BoS Minutes to be compared and verified in the case of Autonomous Colleges)	Grade A, if all the two are done Grade B, if 1 (Collection and Consolidation of feedback) & 2 (Analysis) are done Grade C, if 1 (Collection and Consolidation of feedback) is done	A	A	Nil
	Overall Grade			A	A	Nil
A			II-TEACHING, LEARNING & EVALUATION			
			Student Enrolment and Profile			
1	Average enrolment percentage for the last 3 years (Total no. of students admitted / Sanctioned Seats x 100)	Admission register from the office Consolidated Report from the Principal	Grade A, if two year reports are produced Grade B, if two year reports are produced Grade C, if only one year report is produced	A	A	Nil
2	Demand Ratio (Group wise) (No. of applications received/ Sanctioned Seats) (Overall ratio)	Year wise report of the Principal	Grade A, if two year reports are produced Grade B, if two year reports are produced Grade C, if only one year report is produced	A	A	Nil
3	Percentage of seats filled for various reserved categories for the last 2 years (SC/ST/OBC/DIVYANGAN etc) (Seats earmarked / Seats filled)	Year wise, Category wise report of the Principal	Grade A, if all the reports are maintained Grade B, if improperly maintained Grade C, if not maintained	A	A	Nil
4	Socio-economic status of students enrolled for the last two years	Group wise and Year wise report prepared by the office and verified by the Principal	Grade A, if all the reports are maintained Grade B, if improperly maintained Grade C, if not maintained	A	A	Nil
B			Catering to Student Diversity			

SN Sl. No.	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA) after verification (A/Good)/B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA)
3	Institutional mechanism for assessing the learning levels of the students	Consolidated statement about mechanism and list of Department wise Slow and Advanced Learners validated by IQAC and verified by Principal (TSS-500 words)	Grade A, if all two are presented Grade B, if any two are presented Grade C, if any one is presented	A	NB
4	Details of special programmes organized by the departments for advanced learners and slow learners	Departmental Reports with proofs validated by IQAC and verified by Principal	Grade A, if 75% of the Departments submit reports Grade B, if 50% Departments submit reports Grade C, if <50% Departments submit reports	B	NB
5	Student - full time teacher ratio for the last 3 years	Consolidated Report validated by IQAC and verified by Principal	Grade A, if all two are presented Grade B, if any two are presented Grade C, if any one is presented	A	NB
7	Total no. of students enrolled in the institution/ Total no. of full time teachers			A	NB
Teaching Learning Process					
C					
8	Details of student centric methods adopted	Department wise Reports on Experimental Learning Participative Learning Problem Solving methods with model examples - validated by IQAC and verified by Principal	Grade A, if 75% of the Departments submit reports Grade B, if 50% Departments submit reports Grade C, if <50% Departments submit reports	B	NB
9	Details of teachers using ICT enabled tools for effective teaching learning process	Learnerwise and Department wise proofs validated by IQAC and verified by Principal	Grade A, if 75% of the Departments submit reports Grade B, if 50% Departments submit reports Grade C, if <50% Departments submit reports	B	Recommended to Intensify the use of ICT Tools
10	Value based Activities such as SQP Student Inhibition Programme / Value Education / Gender Sensitization / Managing Peer pressure conducted	Reports by Committees concerned	Grade A, if all activities conducted Grade B, if any 3 activities conducted Grade C, if any 2 activities conducted	B	NB
11	Conduct of Bridge course and Remedial Courses taken for slow learners (Subject Wise / Semesters)	Reports by Departments validated by IQAC	Grade A, if 75% of the Departments submit reports Grade B, if 50% Departments submit reports Grade C, if <50% Departments submit reports	A	NB

S.N o.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to Improve))	Recommendation/Suggestions by Academic Advisors (AA*)
12	Ratio of Final year students undertaking field trip or project or internships (No. of students attending field trip or project/ Total No. of Final year students)	Reports by Departments validated by IQAC	Grade A, if 75% of the Departments submit reports Grade B, if 50% Departments submit reports Grade C, if <50% Departments submit reports	A	A	Nil
13	Teaching Diaries & Teaching/Semester Plans in Prescribed Formats	Reports by Departments validated by IQAC	Grade A, if 75% of the Departments submit reports Grade B, if 50% Departments submit reports Grade C, if <50% Departments submit reports	A	A	Nil
14	Use of ICT in teaching, learning and evaluation (Plickers, Kahoot, Web Quest etc.) Lesson plans should reflect ICT based planning in teaching	Department wise ICT usage reports	Grade A, if 75% of the Departments submit reports Grade B, if 50% Departments submit reports Grade C, if <50% Departments submit reports	B	B	Nil
15	Usage of Virtual classes (Minimum 2 classes per subject per month)	Department wise Virtual Class reports Log books related to the Virtual Class rooms	Grade A, if 75% of the Departments submit reports Grade B, if 50% Departments submit reports Grade C, if <50% Departments submit reports	C	C	Recommended to increase the usage of Virtual Class usage
16	No. of lessons presented (4 Quadrants) in LMS portal/ Presentation tube by Faculty	Reports by Departments validated by IQAC	Grade A, if 75% of the Departments submit reports Grade B, if 50% of the Departments submit reports Grade C, if <50% of the Departments submit reports	C	C	Recommended to maximise the involvement of teachers
17	No. of Teachers completed courses on MOOCs platform/ARPT, MIT, Courseera etc.,	Course completion certificates by Departments	Grade A, if 75% of the Teachers submit Certificates Grade B, if 50% of the Teachers submit Certificates Grade C, if <50% of the Teachers submit Certificates	B	B	Nil

S.N	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
18	Co-Curricular Activities (Academic) (Student Seminars/Quizzes, debates/elocution, essay writing/ Projects/Peer Learning/ Group Learning/ Youth Parliament etc.)	Reports by Departments validated by IQAC	Grade A, If 75% of the Departments submit reports Grade B, If 50% of the Departments submit reports Grade C, If <50% of the Departments submit reports	A	A	Nil
19	Academic, Cultural & Sports events organized (International/ National/ State/ District/ Inter Collegiate/ College Level)	Reports by Departments and Committees validated by IQAC	Grade A, If International and National events are organized (at least 5) Grade B, If State level events are organized (at least 5) Grade C, If District and College level events are organized (at least 5)	C	C	Recommended to send proposals for sanction of the post of Physical Director
20	The number of classes (per week) engaged by the Principal	Lesson Plans and Teaching Diary by Principals	Grade A, If both are maintained Grade B, If only one is maintained Grade C, If only classes are engaged	A	A	Nil
Teacher Profile Quality						
21	Staff Attendance	Staff Attendance Registers & TLP Records (Current Year)	Grade A, If 75% attendance through out the year Grade B, If 60% attendance through out the year Grade C, If <60% attendance through out the year	A	A	Nil
22	Percentage of full time teachers against sanctioned posts in the last two years (Regular+ Contract + Guest)	Consolidated Report from the Principal	Grade A, If 100% full time teachers Grade B, If 50% full time teachers Grade C, If <50% full time teachers	B	B	Nil
23	Full time teachers with Ph.D	Consolidated Report from the Principal	Grade A, If 75% teachers with Ph.D Grade B, If 60% teachers with Ph.D Grade C, If <60% teachers with Ph.D	C	C	Recommended to encourage all the teaching staff to pursue Ph.D.

S.N o.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to Improve))	Recommendation/Suggestions by Academic Advisors (AA*)
24	National/ International/ Regional Seminars/conferences/workshops organised in the last two years	Reports by Departments validated by IQAC	Grade A, if International and National events are organized (at least 5 per year) Grade B, if State level events are organized (at least 5 per year) Grade C, if District and College level events are organized (at least 5 per year)	C	C	Recommended to organize more Seminars/Works hops with the help of Funding Agencies
25	Seminars/conferences/workshops attended in the last two years (Overall Staff Attended)	Reports by Departments validated by IQAC	Grade A, if International and National events are attended (at least 5 per year) Grade B, if State level events are attended (at least 5 per year) Grade C, if District and College level events are attended (at least 5 per year)	B	B	Nil
E	Evaluation Process and Reforms					
26	Mechanism of transparent and accurate Internal assessment	1. Announcement of date (Circular) 2. Announcement of syllabus for exam (Department Meeting minutes and Circular) 3. Blue print of the test as per Bloom's Taxonomy 4. Conduct of exam without malpractices (Circular showing the Internal squad) 5. Correction and distribution of scripts within the prescribed time 6. Feedback and guidance to the students on One on One basis (Report by Teacher)	Grade A, If all Departments produce all the reports reports Grade B, If 75% of the Departments produce all the reports Grade C, if below 75% Departments produce the reports	C	C	Nil

S.N o.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA ⁺) after verification (A(Good)/ B (Satisfactory)/C (to Improve))	Recommendat on/Suggestions by Academic Advisors (AA ⁺)
27	Record of Continuous Internal Assessment (CIA) - Conduct of Internal Examinations-Internal assessment	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal	Grade A, if all Departments produce all the reports Grade B, if 75% of the Departments produce all the reports Grade C, if below 75% Departments produce the reports	A	A	Nil
28	Teacher wise result analysis (Last Two years)	Teacher/College wise reports	Grade A, if 100% Students pass percentage is achieved Grade B, if 75% Students pass percentage is achieved Grade C, if <75% Students pass percentage is achieved	A	A	Nil
29	Student mentoring report (Year wise)	Teacher wise periodical Mentoring Reports	Grade A, if 100% Teachers maintain all records Grade B, if 75% Teachers maintain all records Grade C, if <75% Teachers maintain all records	B	B	Nil
F Student Performance and Learning Outcomes						
30	Announcement of Programme Outcomes and Course Outcomes by the Departments	1. Department wise displays and announcements in the classrooms, in the institution and on the website 2. Registers showing POs, PSOs and COs along with the notification of announcement and the signatures of students	Grade A, if 100% Departments maintain all records Grade B, if 75% Departments maintain all records Grade C, if <75% Departments maintain all records	B	B	Nil
31	Evaluation of attainment of Programme Outcomes and Course Outcomes	Programme wise Report on the comparative analysis of Results, Students' progression to Higher Education and Employability	Grade A, if all Programmes are evaluated Grade B, if 75% Programmes are evaluated Grade C, if <75% Programmes are evaluated	B	B	Nil
G Student Satisfaction Survey						

S.N	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to Improve))	Recommendation/Suggestions by Academic Advisors (AA*)
32	Record of Feed back and analysis on Teachers by Students	Feedback Collection, Consolidation, Analysis and Action taken on a. Curriculum b. Facilities c. Teachers	Grade A, if all the two are done Grade B, if any two are done Grade C, if only one is done	A	A	Nil
33	Percentage of Students participated in Student Satisfaction Survey conducted at the end of each Academic Year (Programme wise) (Previous Academic Year)	Reports by IQAC	Grade A, if 80% of students participated Grade B, if 50% of students participated Grade C, if < 50% of students participated	A	A	Nil
Overall Grade						
A						
III-RESEARCH, INNOVATIONS AND EXTENSION						
Promotion of Research and Facilities						
1	College has a Recognized Research Centre, Centre for Innovation and Research Promotion Council	Sanctioned Letter Report by Research Committee Coordinator, verified by the Principal	Grade A, if Research Centre is functioning Grade B, if Research Centre is established Grade C, if there is no Research Centre	C	C	Nil
2	Research Guides In the College	Report by Research Committee Coordinator, verified by the Principal	Grade A, if > 50% are Research Guides Grade B, if > 30% are Research Guides Grade C, if < 30% are Research Guides	C	C	Nil
3	Research Scholars working for Ph. D	Report by Research Committee Coordinator, verified by the Principal	Grade A, if Active Research work is going on Grade B, if Research work is pending Grade C, if there is no Research work	A	A	Nil
4	Major/Minor/Other Research Projects Completed /Ongoing (During the last two years)	Report by Research Committee Coordinator, verified by the Principal	Grade A, if MRP submitted Grade B, if MRPs pending Grade C, if there is no Research Project	C	C	Recommended to encourage the teaching staff to apply for MRPs
B						
Resource Mobilization for Research Purpose						
5	Grants received from Govt & Non Govt Agencies for Research projects / endowments In the last two years	Report by Research Committee Coordinator, verified by the Principal	Grade A, if > 3 Lkh Grade B, if <3lkh Grade C, if there is no funding	C	C	Nil

SN Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (To Improve))	Recommendation/Suggestions by Academic Advisors (AA*)	
6	Financial Assistance extended by the institution to the faculty members for participating/ presenting research papers in national/ international seminars/ workshops etc to foster research culture.	Report by Research Committee Coordinator, verified by the Principal	Grade A, If completely extended Grade B, If partially extended Grade C, If there is no funding	C	C	Nil
7	The institution has an ecosystem for innovation/Start ups including incubation centre and other initiatives for transfer of knowledge (Local Innovations /Entrepreneurship Hub)	Report by Research Committee Coordinator, verified by the Principal	Grade A If Centre for Innovation, Incubation and Entrepreneurship facility is established and facilitated atleast one start up; Grade B If only innovation facility is established Grade C If no such centre is established till now.	C	C	Recommended to initiate Start-ups to encourage local innovations
Research Publication and Awards						
8	Papers Presented for the last two years (International/ National/ State level conferences and seminars)	Department wise Report by Research Committee Coordinator, validated by the IQAC and verified by the Principal	Grade A, If each Department publishes one paper Grade B, If 50% of Departments publish one paper each Grade C, If < 50% of Departments publish one paper each	B	B	Nil
9	Books Published for the last two years (Single Author/Co Author)	Department wise Report by Research Committee Coordinator, validated by the IQAC and verified by the Principal	Grade A, If each Department publishes one book Grade B, If 50% of Departments publish one book each Grade C, If < 50% of Departments publish one book each	C	C	Nil
10	No of Papers published per teacher in the UGC notified Journals (SCOPUS, Web of Science, ICI) for the last 2 years	Department wise Report by Research Committee Coordinator, validated by the IQAC and verified by the Principal	Grade A, If each Department publishes one paper each Grade B, If 50% of Departments publish one paper each Grade C, If < 50% of Departments publish one paper each	C	C	Nil

S.N o.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to Improve))	Recommendati on/Suggestions by Academic Advisors (AA*)
11	No. of Indexed Publications (h&J)	Department wise Report by Research Committee Coordinator, validated by the IQAC and verified by the Principal	Grade A if more than h-Index is 2; Grade B if it is upto 1; C if it is zero.	B	B	Nil
12	No. of Books and Chapters in edited volumes/Books and papers published in National and International conferences (with ISBN)	Department wise Report by Research Committee Coordinator, validated by the IQAC and verified by the Principal	Grade A, if each Department publishes one book/ Chapter Grade B, if 50% of Departments publish one book each/ Chapter Grade C, if < 50% of Departments publish one book each/ Chapter	C	C	Nil
13	Awards and Achievements for Research during the last two years	Report validated by IQAC and verified by Principal	Grade A, if more than 3 Awards are bagged Grade B, if 2 Awards are bagged Grade C, if one Award is bagged (Considering all two years)	C	C	Nil
D			Extension Activities			
14	Extension Activities carried out through Govt/ Govt recognised bodies	Report on Activities validated by IQAC and verified by Principal	Grade A, if > 10 activities are conducted Grade B, if > 7 activities are conducted Grade C, if < 7 activities are conducted	C	B	Nil
15	Number of extension programmes conducted in collaboration with Community/NGOs through RRC/NSS/NCC/Red Cross/YRC/Swachh Bharath/WEC etc.,	Report on Activities validated by IQAC and verified by Principal	Grade A, if > 10 activities are conducted Grade B, if > 7 activities are conducted Grade C, if < 7 activities are conducted	B	B	Nil
16	No. of Awards and Recognitions received for Extension activities from Government/ recognised bodies for the last 2 years	Report on Activities validated by IQAC and verified by Principal	Grade A, if more than 3 Awards are bagged Grade B, if 2 Awards are bagged Grade C, if one Award is bagged (Considering all two years)	C	C	
17	Average percentage of students and their details participating in extension activities with Government/ Non- Government Organisations above mentioned (Programme wise for the last 2 years)	Detailed Report on Activities validated by IQAC and verified by Principal (Government&Non Government separately)	Grade A, if more than 3 Awards are bagged Grade B, if 2 Awards are bagged Grade C, if one Award is bagged (Considering all two years)	B	B	
E			Consultancy and Collaboration			

S/N o.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to Improve))	Recommendation/Suggestions by Academic Advisors (AA*)
18	Areas of Consultancy offered and Amount generated (during the last 2 years)	1. Department wise Report on Activities validated by IQAC and verified by Principal 2. Audited Statements	Grade A, If more than 25,000/- generated through consultancy Grade B, If more than 10,000/- generated through consultancy Grade C, If less than 10,000/- generated through consultancy	C	C	Recommended to encourage Consultancy
19	Details of collaborations/linkages for					
	A. Faculty Exchange		Grade A, If more than 2 Faculty members exchanged Grade B, If 1 Faculty member exchanged Grade C, If no Faculty member exchanged	A	A	Nil
	B. Student Exchange		Grade A, If more than 2 Students exchanged Grade B, If 1 Student exchanged Grade C, If no Student exchanged	C	C	Recommended to encourage student exchange
	C. Internship	1. Department wise Report on Activities validated by IQAC and verified by Principal 2. Properly signed MOUs	Grade A, If more than 10 Students attended Grade B, If 10 Students attended Grade C, If 5 Students attended	C	C	Nil
	D. Field trips		Grade A, If all Departments conducted Grade B, If 50% Departments conducted Grade C, If below 50% Departments conducted	B	B	Nil
	E. OTs		Grade A, If more than 10 Students attended Grade B, If 10 Students attended Grade C, If 5 Students attended	C	C	Nil
20	Details of MOUs with national and International Institutions, Universities, Industries, Corporate houses etc	1. Properly signed MOUs 2. Department wise Report on follow up Activities validated by IQAC and verified by Principal	Grade A, If all Departments have functional MOUs Grade B, If 50% Departments have functional MOUs Grade C, If below 50% Departments have functional MOUs	B	B	Nil
21	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	Report validated by IQAC and verified by Principal	Grade A, If 2 workshops/seminars are conducted Grade B, If 1 workshop/seminar is conducted Grade C, If no workshop/seminar is conducted	C	C	Recommended to conduct

S.N	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
IV - INFRASTRUCTURE & LEARNING RESOURCES (Not covered under format - I)						
Overall Grade						
Details of Library as a Learning Resource						
A						
1	Details of Library Automation a. Name of the LMS software b. Status of automation c. Year and Version	Librarian's Report validated by IQAC and verified by Principal	Grade A, If 100% automation is done Grade B, If partially done Grade C, If not automated	B	B	Nil
2	Details of I. e-journals II. e-soodhsindhu III. Sodhganga IV. e-books	Librarian's Report on subscription and usage of e-resources validated by IQAC and verified by Principal	Grade A, If All the Teachers and Students make use of the e- resources Grade B, If 50% of Teachers and Students make use of the e-resources Grade C, If below 50% Teachers and Students make use of the e-resources	C	C	Recommended to subscribe
3	Daily usage of Library by teachers and students (percentage)	Librarian's Report on regular footfall and e-footfall validated by IQAC and verified by Principal	Grade A, If more than 60% Teachers and Students make use of Library Grade B, If 50% of Teachers and Students make use of Library Grade C, If less than 50% Teachers and Students make use of Library	B	B	Nil
B	IT Infrastructure					
4	Details of procedures for maintaining and utilizing physical and academic support facilities (Classrooms, Computers, Labs, Library and Sports Complex)	1. Infrastructure procurement and maintenance policy approved by the Principal 2. Report showing the expenditure towards repairs, maintenance and upgradation	Grade A, If Policy and Report are maintained Grade B, if only Policy or Report is maintained Grade C, If nothing is available	B	B	Nil

S.N o.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to improve))	Recommendati on/Suggestions by Academic Advisors (AA*)
5	Expenditure Incurred for the last two years on : a) New Infrastructure Facility b) maintenance of facilities (Classrooms, Equipments,sports, Auditorium & seminar halls etc.) excluding salary component	1. Finance Committee Meeting Minutes 2. Report validated by IQAC and verified by Principal	Grade A, If Minutes and Report are maintained Grade B, If only Minutes or Report is maintained Grade C, If nothing is available	B	B	Nil
Overall Grade						
V-STUDENT SUPPORT AND PROGRESSION (Not covered under format - I)						
Student Support						
A						
1	Percentage of Students benefited by scholarships & free ships for the last two years	Office Report validated by IQAC and verified by Principal	Grade A, If benefit offered by all the 6 bodies Grade B, If benefit offered by any 3 bodies Grade C, If benefit offered by 3 bodies			
	a) Government					
	b) Institution			B	B	Nil
	c) Non - Governmental bodies					
	d) Industries					
	e) Individuals					
	f) Philanthropists					
2	Capacity building and skill enhancement initiatives taken up by the Institution during the last 2 years	Report by J/KC and Physical Education Department validated by IQAC and verified by Principal	Grade A, If All the 4 areas are covered Grade B, If any 3 areas are covered, Grade C, If any 2 areas are covered	B	B	Nil
	a) Soft Skills					
	b) Language and Communication Skills					
	c) Life Skills (Yoga, Physical Fitness/ Health and Hygiene)					
	d) ICT / Computer Skills					
3	Average Percentage of students benefited by guidance for competitive examinations and career counseling by the Institution during last 2 years (only final year students)	1. Records by the J/KC and Departments 2. Proof of employment	Grade A, If more than 50% of students placed Grade B, If 30% of students placed Grade C, If less than 30% of students placed	B	B	Nil

S.N o.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
4	Student grievances Redressal mechanism, No. of grievances received & Redressed during last 2 years	1. Student grievances Redressal Policy 2. Report by GRC Incharge validated by IQAC and verified by Principal	Grade A, if all grievances are redressed as per the policy Grade B, if 50% of grievances are redressed as per the policy Grade C, if less than 50% of grievances are redressed as per the policy	B	B	Nil
5	Percentage of students participated and presented papers/ posters in the state level/national levels academic/research platforms out side the parent Institution.	1. Department wise reports validated by IQAC and verified by Principal	Grade A, if 50% of students participate Grade B, if 30% of Students participate Grade C, if less than 30% of Students participate	C	C	Recommended to encourage students
6	The Institution has a transparent mechanism for timely redressal of: A. Sexual harassment B. Ragging	1. Anti ragging Policy and Policy to prevent Sexual harassment 2. Committee(s) Report(s) about grievance redressal 3. Proofs and Meeting Minutes	Grade A, if All the 3 aspects are covered Grade B, if any 2 aspects are covered, Grade C, if only policies exist	B	B	Nil
7	Record of Women Empowerment Cell (WEC)	1. WEC Meeting Minutes 2. Committee Report on activities 3. Report on Gender sensitisation and related activities	Grade A, if All the 3 are covered Grade B, if any 2 are covered, Grade C, if only WEC exists	A	A	Nil
B			Student Progression			
8	Students' Progression to Higher Education	1. Department wise Reports with proof of Admission 2. Consolidated Report validated by IQAC & verified by Principal	Grade A, if reports and proofs are available Grade B, if only reports are available Grade C, if no record is maintained	B	B	Nil
9	Students' Progression to Employment	1. Department wise Reports with proof of joining 2. Consolidated Report validated by IQAC & verified by Principal	Grade A, if reports and proofs are available Grade B, if only reports are available Grade C, if no record is maintained	B	B	Nil

S.N	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
10	Students' Progression to Entrepreneurship	1. Department wise Reports with proofs 2. Consolidated Report validated by IQAC & verified by Principal	Grade A, If reports and proofs are available Grade B, If only reports are available Grade C, If no record is maintained	B	B	Nil
11	Percentage of students qualifying NET/SET/GATE/GMAT/CAT/TOPEU/Civil Services/ State Govt Examinations (Qualified students/ Total No of students x 100).	1. Department wise Reports with proofs 2. Consolidated Report validated by IQAC & verified by Principal	Grade A, If reports and proofs are available Grade B, If only reports are available Grade C, If no record is maintained	C	C	Recommended to encourage students
12	Feed back from Employees on Online Web Job Portal, APSSDC (AP State Skill Development Corporation), SSC (Skill Sector Council)	Feed back consolidated Report from IQAC	Grade A, If any 3 companies/ Employers offer feed back Grade B, If any 2 companies/ Employers offer feed back Grade C, If only 1 company/ Employer offer feed back	C	C	Nil
Student Participation and Activities						
13	No. of awards/medals for outstanding performance in sports/cultural activities (State/National/International/University levels only)	Consolidated Reports by the Committees, validated by IQAC & verified by Principal	Grade A, If International and National level Grade B, If University and State level Grade C, If below State level	C	C	Nil
	a) University Level					
	b) State Level					
	c) National Level					
	d) International Level					
14	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the Institution	1. Committees List 2. Student Council Report	Grade A, If active student council exists along with reports Grade B, If there is only active student council Grade C, If nothing exists.	B	B	Nil

S.N o.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to Improve))	Recommendati on/Suggestions by Academic Advisors (AA*)
15	Number of sports and cultural activities / competitions organised in the Institution for the last 2 years	Committee reports validated by IQAC and verified by Principal	Grade A, if 5 events/ competitions organized at national level Grade B, if 5 events/ competitions organized at State level Grade C, if events at district level	C	C	Nil
16	Percentage of Student participation in sports and cultural events/ competitions for the last 2 years (Programme wise) No of students participated/Total No of students x 100	Committee reports validated by IQAC and verified by Principal	Grade A, if 50% of students participate Grade B, if 30% of Students participate Grade C, if less than 30% of Students participate	C	C	Nil
D			Alumni Engagement			
17	Is there registered Alumni Association for the Institution? If yes, year of registration and number	Registration certificate to be verified	Grade A, if Alumni Association is registered and active; Grade B, if Association is registered Grade C, if Association is not registered	C	C	Recommended to get registered
18	Alumni contribution for the last 2 years	Alumni Register to be verified along with audited statements of amount (in cash/ Kind) donated	Grade A, if 2 lakhs and above Grade B, if 1 lakh above Grade C, if below one lakh	C	C	Nil
19	Number of Alumni Association Chapters / meetings held during the last 2 years	1. Meeting minutes 2. Consolidated reports	Grade A, if 4 and above Grade B, if 2 and above Grade C, if one and below	B	B	Nil
	Overall Grade			B	B	
A			VI-GOVERNANCE AND LEADERSHIP			
			Institutional Vision and Leadership			
1	Mechanism of achieving the Vision and Mission of the Institution (Describe in 200 words)	Institutional Strategic Plan to achieve Vision and Mission with stage wise proofs	Grade A, if strategic plan is in action Grade B, if the mechanism is in planning stage Grade C, if nothing is available	B	B	Nil
2	Explain the Institutional Practices like decentralization and participative management to show case effective leadership	1. List of Committees showing decentralization 2. Meeting Minutes and Action Plans by all committees	Grade A, if both are maintained Grade B, if only one is maintained Grade C, if only committees are constituted	A	A	Nil

S/N Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to Improve))	Recommendation/ Suggestions by Academic Advisors (AA*)	
3	Staff Council Register (Minutes of meetings)	Meeting Minutes and Resolutions of Staff Council	Grade A, If Staff Council meets regularly and implements resolutions through meetings Grade B, If Staff Council resolutions properly recorded Grade C, If Staff Council is formed	A	A	Nil
4	Implementation of OTLP	Grade report	Grade A, If the Institution achieves Grade A throughout the year Grade B, If the Institution achieves Grade A occasionally Grade C, If the Institution achieves B & C grades	A	A	Nil
5	Number of RTI Issues addressed	RTI file with applications, responses and registers	Grade A, If all the applications disposed within the stipulated time Grade B, If the applications are not disposed within the stipulated time Grade C, If record is not properly maintained	A	A	Nil
6	Organizational structure of the Institution	Organogram showing hierarchy and Incharges	Grade A, If Organogram with hierarchy Incharges prepared Grade B, If Only hierarchy is presented Grade C, If Organogram is not prepared	A	A	Nil
Institutional e - Governance						
7	Implementation of e - governance in					
	a) Administration	Softwares and records to be verified	Grade A, If any 3 components exist			
	b) Finance and Accounts	Consolidated report by Principal	Grade B, If any 2 components exist	A	A	Nil
	c) Student Admissions and support		Grade C, If nothing exist			
	d) Examinations					
Faculty Empowerment Strategies						
8	Details of financial support to attend conference / workshop and membership for professional bodies for the last 2 years	Consolidated report by research committee validated by IQAC and Verified by Principal	Grade A, If more than 75% staff are funded Grade B, If more than 50% staff are funded Grade C, If less than 50% staff are funded	C	C	Nil

S.N o.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to Improve))	Recommendation/Suggestions by Academic Advisors (AA*)
9	Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff during the last two years	Consolidated report by research committee validated by IQAC and Verified by Principal	Grade A, if more than 5 programmes are organized Grade B, if more than 3 programmes are organized Grade C, if less than 3 programmes are organized	C	C	Nil
10	Details of teachers undergoing online/ offline faculty development programmes during the last two years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course/ Short Term Course etc	Consolidated report by research committee validated by IQAC and Verified by Principal	Grade A, if more than 75% staff attend Grade B, if more than 50% staff attend Grade C, if less than 50% staff attend	A	A	Nil
11	Details of performance appraisal system designed by institution for Teaching and non- teaching staff	ASAR reports	Grade A, if more than 75% teachers are accredited at "Good" grade Grade B, if more than 50 % teachers are accredited at "Good" grade Grade C, if less than 50% teachers are accredited at "Good" grade	A	A	Nil
D	Financial Management and Resource Mobilization					
12	Institutional mechanism for internal and external financial audits	1. Internal Audit Committee constitution Circular 2. Financial Audit Reports	Grade A, if both are maintained Grade B, if only external audit is conducted Grade C, if no audit record is maintained	B	B	Nil
13	Funds / Grants received from nongovernment bodies, individuals, philanthropists (other than research)	Consolidated Report verified by Principal	Grade A, if more than Rs. 3 lakhs received Grade B, if more than Rs. 1 lakh received Grade C, if less than Rs. 1 lakh received	C	C	Nil
E	Internal Quality Assurance System					

SN a.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
14	Significant Contribution of IQAC for quality a. Strategies and Plan of Action b. Review mechanisms of Teaching learning process, methodologies and learning outcomes by IQAC c. Details of AQARs prepared and submitted d. Number of IQAC meetings held during the current year e. Average number of quality initiatives by IQAC for promoting quality culture per year	1. IQAC Activity register 2. Action Plan 3. Minutes of Meeting 4. A TR 5. Proof of submission of AQAR to NAAC last two years 6. Hard copies of AQARs submitted	Grade A, if all the records are maintained Grade B, if the first four records are maintained Grade C, if any 3 records or below are maintained	A	A	NIL
15	Participation in NIRF	1. Record of submission 2. Proof of Rank, if any.	Grade A, if ranked Grade B, if participated Grade C, if not participated	B	B	NIL
Overall Grade VII-INSTITUTIONAL VALUES AND BEST PRACTICES Activities that teach values of the Institution						
A	Details of Activities by the Institution for					
1	A) Promotion of gender equality and sensitization a) Safety and security b) Counselling c) Common Rooms for women students d) Details about sensitization activities	Approved Policy & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, if all 4 reports are present Grade B, if any 3 are present Grade C, if any 2 or below	A	A	NIL

S.N o.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to improve))	Recommendati on/Suggestions by Academic Advisors (AA*)
	B) Environmental consciousness and sustainability a) Solar energy, b) Sensor-based energy conservation, c) Use of LED bulbs/ power efficient equipment	Approved Policy & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, if all 3 reports are present Grade B, if any 2 are present Grade C, if any one is present	B	B	Nil
	C) Waste Management a) Solid waste management b) Liquid waste management c) Lab Waste management d) E-waste management	Approved Policy & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, if all 4 reports are present Grade B, if any 3 are present Grade C, if any 2 or below	C	C	Recommended to strengthen
	D) Water Conservation a) Rain water harvesting b) Borewell /Open well recharge	Approved Policy & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, if all 2 reports are present Grade B, if any one is present Grade C, if nothing is present	B	B	Nil
	E) Green campus Initiatives a) Plastic free campus (Ban on the use of Plastics) b) Botanical garden c) Green house d) Green landscaping e) Green audit f) Battery vehicles	Approved Policy & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, if all 6 reports are present Grade B, if any 4 are present Grade C, if any 3 or below	C	C	Recommended for more strategies to improve greenery
	F) Divyanggan friendly barrier - free environment a) Ramps b) Railings c) Scribe for examination d) Provision of lift/Wheel chairs e) Alternative arrangements for Divyanggan	Approved Policy & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, if all 4 reports are present Grade B, if any 3 are present Grade C, if any 2 or below	A	A	Nil

S.N o.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to Improve))	Recommendat on/Suggestions by Academic Advisors (AA*)
Initiatives for Inculcating values						
B	Cross cutting issues and value Initiatives a) Tolerance and harmony against several diversities i) Cultural ii) Regional iii) Linguistic iv) Communal v) Socio - Economic	College Activity Register & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, If all 5 reports are present Grade B, If any 4 are present Grade C, If any 3 or below	C	B	Nil
	b) Human values and professional ethics	Syllabus copy, College Activity Register & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, If all 3 reports are present Grade B, If any 2 are present Grade C, If any one is present	B	B	Nil
	c) Code of conduct for students and teachers	Approved Policy & Report on Implementation with details validated by IQAC and verified by Principal	Grade A, If all 2 reports are present Grade B, If any one is present Grade C, If nothing is present	B	B	Nil
	d) Celebration of National and International commemorative days and festivals	College Activity Register & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, If all 2 reports are present Grade B, If any one is present Grade C, If nothing is present	A	A	Nil
3	Sensitization of students and employees of the Institution to the constitutional obligations/ awareness programmes on Constitutional values a) Liberty, Equality, Fraternity, Justice b) Fundamental Rights and duties c) Responsibilities of citizenship.	College Activity Register & Report focusing on details and activities validated by IQAC and verified by Principal	Grade A, If all 3 reports are present Grade B, If any 2 are present Grade C, If any one is present	A	A	Nil
C Best Practices						
		Record of two best/innovative practices by the Institution				
	I.	i) Departmental Best Practices Report in the NAAC prescribed format ii) Institutional Best Practice Report in the NAAC prescribed format	Grade A, If all 2 reports are present Grade B, If any one is present Grade C, If nothing is present	A	A	Nil
	II.					

S.N o.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/ B (Satisfactory)/C (to improve))	Recommendati on/Suggestions by Academic Advisors (AA*)
D						
	Explain how distinct is your institution in academic and administrative practices:	Evidence with clear cut examples - Document in 200 words	Institutional Distinctiveness Grade A, if Academic and Administrative practices are produced Grade B, if only one is produced Grade C, if no document is available	B	B	NI
	Overall Grade			B	B	
College Grade - B						

Name & Signature of the Principal : Dr. B. Sujatha

B. S. 27/8/22
PRINCIPAL
PRR & VS GOVT. COLLEGE
VIDAVALUR - 524318.
SPSR NELLORE DT.

Name & Signatures of the Academic Advisors

1 Dr. S. Priyanka

2

Dr. J. Kavitha

3

Name & Signature of the Vice-Principal :

Dr. N. Madhu

10.9.2022
27.8.22

Dr. S. Priyanka

Dr. J. Kavitha

27/8/22

Note: This format is to be filled by the Principal and submitted to the Academic Audit Team.

S.N o.	Item	Records to be verified	Bench Marks	Self assessment by the Institution	Grade by Academic Advisors (AA*) after verification (A(Good)/B (Satisfactory)/C (to improve))	Recommendation/Suggestions by Academic Advisors (AA*)
D		Institutional Distinctiveness				
	Explain how distinct is your institution in academic and administrative practices:	Evidence with clear cut examples - Document in 200 words	Grade A, if Academic and Administrative practices are produced Grade B, if only one is produced Grade C, if no document is available	B	B	Nil
	Overall Grade			B	B	
College Grade - B						

Name & Signature of the Principal : Dr. B. Sujatha
B. S. 27/8/2022
PRINCIPAL
 VIDAVALAR - 524318.
 SPSR NELLORE DT.

Name & Signatures of the Academic Advisors
 Dr. S. Priyanka
 Dr. J. Kavitha
 S. Priyanka

Name & Signature of the Vice-Principal :
N. N. Jay 27.8.22

Note: This format is to be filled by the Principal and submitted to the Academic Audit Team.

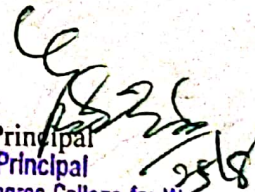


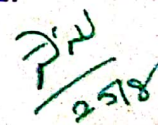
D.K. Govt. Degree College for Women (A)

Nellore, SPSR. Nellore Dist.,

Date: 25-08-2022

Relieving Certificate

This is to certify that Dr. J. Kavitha, Lecturer in Mathematics, D.K. Govt. Degree College for women (A), Nellore has been relieved of her duties on AN 25-08-2022 to attend the assigned duty as Academic Advisor at Govt. Degree College, Vidavaluru, SPSR .Nellore (Dt.) from 26.08.2022 and 27.08.2022 vide Proc., Rc.No.3/Academic Cell – Academic Audit/ Release of AA Calendar and dates of Academic Audit / AC – 7/2022 dated.11-08-2022.


Principal
Principal
D.K.Govt. Degree College for Women
NELLORE.




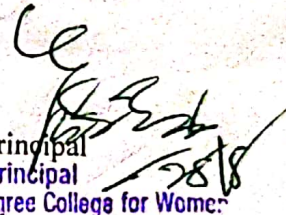
D.K. Govt. Degree College for Women (A)

Nellore, SPSR. Nellore Dist.,

Date: 25-08-2022

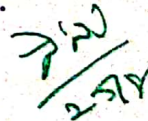
Relieving Certificate

This is to certify that Dr. S. Priyanka, Lecturer in Biotechnology, D.K. Govt. Degree College for women (A), Nellore has been relieved of her duties on AN 25-08-2022 to attend the assigned duty as Academic Advisor at Govt. Degree College, Vidavaluru, SPSR .Nellore (Dt.) from 26.08.2022 and 27.08.2022 vide Proc., Rc.No.3/Academic Cell – Academic Audit/ Release of AA Calendar and dates of Academic Audit / AC – 7/2022 dated.11-08-2022.


Principal
Principal
J.K.Govt. Degree College for Women
NELLORE.


25/8


25/8


25/8

Government of Andhra Pradesh
Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2020-21)
Format - IV : Action Taken Report (To be filled by the Principal)

Name of the College, Place, District:

Date of Audit conducted:

S.No.	Criteria	Recommendations by AA*	Action Taken
I	CURRICULAR ASPECTS	A	
II	TEACHING, LEARNING & EVALUATION	A	
III	RESEARCH, INNOVATIONS AND EXTENSION	B	
IV	INFRASTRUCTURE & LEARNING RESOURCES	B	
V	STUDENT SUPPORT AND PROGRESSION	B	
VI	GOVERNANCE AND LEADERSHIP	B	
VII	INSTITUTIONAL VALUES AND BEST PRACTICES	B	
VIII	2018-19 AAA RECOMMENDATIONS IS ACTION TAKEN AS PER THE RECOMMENDATIONS ? IF NOT, STATE THE REASONS ?	Yes	
IX	NAAC STATUS/STEPS TO BE TAKEN FOR BETTER NAAC GRADE		
X	NIRF STATUS/STEPS TO BE TAKEN FOR BETTER NAAC GRADE		
XI	SUGGESTIONS TO DEVELOP/STRENGTHEN THE COLLEGE		
XII	IMMEDIATE REQUIREMENT IF ANY TO OBTAIN BETTER NAAC GRADE		
XIII	SUGGESTIONS TO RESOLVE		
XIV	FEED BACK		

AA* : Academic Advisor

Name & Signature of the Vice - Principal

Date:


B. Srinivas

17RR & VS GOVT. COLLEGE
VIDAVALUR - 524318.

Year	Yearly Income	Yearly Expenses	Yearly Savings	Yearly Income	Yearly Expenses	Yearly Savings	Yearly Income	Yearly Expenses	Yearly Savings
1
2
3
4
5
6

SNr	Key Indicator	List of Effs./ Activities to be kept ready as a proof of Key Indicator	Information in support of the Key Indicator	Key Aspect Scores	Predetermined Weightage (Wt) for Key Indicator	Key Indicator Grade Points (KI GP) (A =4, B=3, C=2, D=0)	KI W/GP as per Academic Advisor's grading	Guidelines	
5	Teaching-Learning Process	<ol style="list-style-type: none"> 1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) 3. Report on the use of LMS tools (Course wise) 4. Contribution for the development of LMS in the concerned subject 5. Report on innovative pedagogical Tools used 	Course wise/ Sem wise Reports	50	50			<ol style="list-style-type: none"> 1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D 	
6	Teacher Profile and Quality	<ol style="list-style-type: none"> 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ invited talks 3. Awards and recognitions 4. Participation in Short term/ Orientation /Fellowship courses/ FDRs 5. E-Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years 	Reports and Certificates	30	30			<ol style="list-style-type: none"> 1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicator =1 Grade point/C 4) Below two=0/D 	
7	Examination Process and Methods	<ol style="list-style-type: none"> 1. Report on Formative Evaluation (FIE) 2. Assignments-Group, Laboratory, test book and laboratory based 3. Intervention in Semester evaluation 4. Maintaining Marks Register & Result Analysis requests 	Department wise reports regarding 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal	10 10 5 5	30			<ol style="list-style-type: none"> 1) All four key indicator Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3) Metrics 1, 2,3 =1 Grade point/C 4) Below two=0/D 	
8	Student Performance and Learning Outcomes	<ol style="list-style-type: none"> 1. Assessment and Achievement of Course Outcomes 2. Report on Student seminar/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) 	Course wise Reports	5+6=30	30			<ol style="list-style-type: none"> 1) All five key indicators =3 Grade points/A 2) First KI Metric and any three other =2 Grade points/B 3) First KI Metric and any two other =1 Grade point/C 4) Below two=0/D 	
Findings obtained for Research		Major Research Projects	Letter of invitation and award letters	5				1) All three key indicators =3 Grade points/A	
III. RESEARCH, INNOVATIONS AND EXTENSION									

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (W) for Key Indicator	Key Indicator Grade Points (KIGP) (A=3; B=2; C=1; D=0)	KIWWGP as per Academic Advisor's grading	Guidelines
9	(Govt./Non-Governmental Bodies)	2.Major Research Projects 3.Consultancy Projects	Either (For Current Year only Ongoing OR Completed)	10 5	20			2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C
10	Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published in Scopus/Web of Science/ICI or UGC -CARE Listed journals/Any book with ISBN shall be considered) 5. Research Guideship 6.Awards in recognition of research work Academic Extrason activities through DRC/ Faculty Outreach (Curriculum/ Skill/Domain related)	Reports in the NAAC format	10 10 10	60			1)Any three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4) No Indicator=0/D
11	Extension Activities	Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	5+5	20			1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicators=0/D
12	Functional MoUs /Collaborations with Govt and Non Governmental Organizations	1.Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy.	MoUs - 5 points Consultancy offered -10 Amount generated through Consultancy - 5 points	20	20			1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES								
13	Physical facilities	Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d. Use of Library e. Nlist usage f. Maintenance of Departmental Library	Log books related to usage	20	20			1)Any four key indicators =3 Grade points/A 2)Any three key indicators =2 Grade points/B 3)Any two key indicators =1 Grade point/C 4) Below two Indicators =0/D
V- ROLE IN STUDENT SUPPORT AND PROGRESSION								

No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predicted Weightage (W) for Key Indicator	Key Indicator Grade Points (KI GP) (A=3; B=2; C=1; D=0)	Key Indicator	KI/W/GP as per Academic Advisor's Grading	Guidelines
14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance 2. Any other Study Material /Guidance a) Academic guidance for the advanced learner (offering suggestions/ reference books) b) Handholding the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings	Reports in the NAAC format	20 10 10	50			1) All Four key indicators =3 Grade points/A 2) Any Three key indicators =2 Grade points/B 3) Any Two key indicator =1 Grade point/C 4) Below two=0/D	
15	Student Progression	Report on Programme/Course wise students' progression to a) Higher Education b) Employment c) Entrepreneurship	Reports in the NAAC format	10 10 10	30			1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D	
VI - ROLE IN INSTITUTIONAL GOVERNANCE									
16	Participation in Institutional Governance and Leadership	a) Contribution to Departmental Vision & Mission and Departmental Action Plan b) Participation in different institutional committees and participation of committee reports c) Participation in different institutional activities that focus on value based education d) Contribution to IQAC/ quality initiatives	Reports in the NAAC format	4x10	40			1) All Four key indicators =3 Grade points/A 2) Any Three key indicators =2 Grade points/B 3) Any Two key indicator =1 Grade point/C 4) Below two=0/D	
VII - BEST PRACTICES									
17	Best Practices	Identification and Contribution to a) The Departmental Best practices b) Institutional Best practices	Reports in the NAAC format	20	20			1) All Two key indicators =3 Grade points/A 2) Any one key indicator =2 Grade points/B 3) No Indicator=0/D	
Total Grade points					500				

Name & Signature of the Principal

Name & Signatures of the Academic advisors

- 1)
- 2)
- 3)

Name of the College and Address		Date of joining in Degree		Date of Retirement		KWVGP as per Academic Advisor's grading	Guidelines
Name of the Lecturer	Name of the Subject	Name of the Lecturer	Name of the Subject	Key Indicator Grade Points (KI/GP) (A =3; B=2; C=1; D=0)	Predicted Weightage (W) for Key Indicator		
I-CURRICULAR ASPECTS							
1	Curricular Planning and Implementation (for Autonomous Colleges - Efforts for Curriculum Design and Development to be considered)	Preparation and Implementation of 1. Annual Academic Curriculum Plan 2. Course Objectives & Outcomes		2x3= 10	30		1)All five key indicators =3 Grade points/A 2)Any four key indicators =2 Grade points/B 3)Any two key indicators =1 Grade points/C 4)No Indicator=0/D
		3. Teaching Diary 4. Lesson Plans		2x5= 10			
		5. Active Participation in BOS		10			
2	Curriculum Flexibility/Enrichment	1. Additional inputs related to Curriculum of the courses taught		10	20		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
		2. Value added courses offered & completed					
		a)Certificate b)Diploma c)Any Online courses like MOOCs		2x5=10			
3	Feedback system	Feedback on Curriculum by Students		10	10		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
		a) Collected b) Analyzed c) Action taken					
		Course wise/Sem wise Reports for the Academic Year					
II-TEACHING, LEARNING & EVALUATION							
4	Catering to Student Diversity	1. Report on grouping of students into Slow, Moderate and Advanced learners		10	20		1)All three key indicators =3 Grade points/A 2)Any two key indicators =2 Grade points/B 3)Any one key indicator =1 Grade point/C 4)No Indicator=0/D
		2. Course wise activities designed for Slow, Moderate and Advanced learners					
		1. Course wise/Sem wise Reports with lists of students (Slow, Moderate and Advanced learners)		2x5=10			
		2. Course wise/Sem wise Reports on Bridge Courses conducted					
		1. Report on Course wise Bridge Courses conducted					
		2. Report on Course wise Remedial coaching conducted					

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (WT) for Key Indicator	Key Indicator Grade Points (KI/GP) (A =3; B=2; C=1; D=0)	KI/WGP as per Academic Advisor's grading	Guidelines		
5	Teaching-Learning Process	<ol style="list-style-type: none"> 1. Report on student centered methods implemented (Course wise) 2. Report on implementation of ICT in teaching and learning (Course wise) 3. Report on implementation of Computer/Internet assisted learning (Course wise) 4. Report on the Use of LMS tools (Course wise) 5. Contribution for the development of LMS in the concerned subject 6. Report on innovative pedagogical Tools used 	Course wise/ Sem wise Reports	50	50		<ol style="list-style-type: none"> 1) All five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicators =1 Grade point/C 4) Below two=0/D 			
6	Teacher Profile and Quality	<ol style="list-style-type: none"> 1. Report on Seminars/Conferences/ Workshops/ Guest Lectures organized 2. Report on Participation in Seminars/Conferences/Workshops/ Guest Lectures/ Invited talks 3. Awards and recognition 4. Participation in Short term/ Orientation /Refresher courses /DIPs 5. E- Content Development /MOOCs (Massive Open Online Courses) 6. Additional Qualifications acquired during the last two years 	Reports and Certificates	30	30		<ol style="list-style-type: none"> 1) Any five key indicators =3 Grade points/A 2) Any three key indicators =2 Grade points/B 3) Any two key indicators =1 Grade point/C 4) Below two=0/D 			
7	Evaluation Process and Reforms	<ol style="list-style-type: none"> 1. Report on Formative Evaluation (CIE) 2. Assignments-Critical, Innovative, text book and internet based 3. Involvement in Seminar evaluation 4. Maintaining Marks Register & Result Analysis register. 	Department wise reports regarding <ol style="list-style-type: none"> 1. Mid exams, Seminar Reports, Assignment books, Projects and any other tools of Internal Assessment 2. Departmental Internal Marks Register for CIA verified by the Principal	<table border="1"> <tr> <td>10</td> </tr> <tr> <td>10</td> </tr> <tr> <td>5</td> </tr> </table>	10	10	5	30		<ol style="list-style-type: none"> 1) All four key indicators Metrics =3 Grade points/A 2) Metrics 1, 2, 4 =2 Grade points/B 3) Metrics 1, 2, 3 =1 Grade point/C 4) Below two=0/D
10										
10										
5										
8	Student Performance and Learning Outcomes	<ol style="list-style-type: none"> 1. Announcement and Attainment of Course Outcomes 2. Report on Student seminars/ Student demonstrations (Course wise) 3. Report on activities like Quiz/ Group discussion/ Poster presentation (Course wise) 4. Report on Field trips (Course wise) 5. Report on Student Study projects (Course wise) 	Course wise Reports	5x6=30	30		<ol style="list-style-type: none"> 1) All five key indicators =3 Grade points/A 2) First KI Metric and any three other =2 Grade points/B 3) First KI Metric and any two other =1 Grade point/C 4) Below two=0/D 			
III-RESEARCH, INNOVATIONS AND EXTENSION										
Funding obtained for Research		1. Minor Research Projects	Letter of intimation and award letters	5				1) All three key indicators =3 Grade points/A		

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (Wt) for Key Indicator	Key Indicator Grade Points (KIGP) (A =3; B=2; C=1; D=0)	KJWWGP as per Academic Advisor's grading	Guidelines
9	(Govt./Non-Governmental Bodies)	2. Major Research Projects 3. Consultancy Projects	Either (For Current Year only Ongoing OR Completed)	10 5	20			2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C.
10	Research Publications and Awards	1. Papers Published in Journals / Chapters published in edited volumes 2. Books published as single author 3. Books published as Co-Author 4. Papers/Chapters published as Co-Author (Note: A maximum of 3 publications in Scopus/Web of Science/ICI or UGC-CARE Listed journals/Any book with ISBN shall be considered) 5. Research Guidance 6. Awards in recognition of research work		10 15 10 5	60			1) Any three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator = 0/D
11	Extension Activities	Academic Extension activities through DRC/ Faculty Outreach (Curriculum/ Skill/ Domain related) Involvement in activities related to community service a. Sensitising the students about the value of Community Service b. Organising the activity (A maximum of 5 Programmes resulting in Community Service like ODF/Swachh Bharat/UBA etc)	Reports in the NAAC format	10				1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator = 0/D
12	Functional MoUs / Collaborations with Govt and Non Governmental Organisations	1. Collaboration with University/ Industry/NGO/ Any other Agency 2. Consultancy offered 3. Amount generated through Consultancy.	MoUs - 5 points Consultancy offered - 10 Amount generated through Consultancy - 5 points	20	20			1) All three key indicators = 3 Grade points/A 2) Any two key indicators = 2 Grade points/B 3) Any one key indicator = 1 Grade point/C 4) No Indicator = 0/D
IV - USE OF INFRASTRUCTURE & LEARNING RESOURCES								
13	Physical facilities	Infrastructural facilities in the Department/Colleges a. Use of Digital Classrooms b. Use of Virtual Classroom c. Use of Labs d. Use of Library e. Nilist usage. f. Maintenance of Departmental Library	Log books related to usage	20	20			1) Any four key indicators = 3 Grade points/A 2) Any three key indicators = 2 Grade points/B 3) Any two key indicators = 1 Grade point/C 4) Below two Indicators = 0/D
V - ROLE IN STUDENT SUPPORT AND PROGRESSION								

S.No	Key Indicator	List of files/ documents to be kept ready as a proof of Key Indicator	Information in support of the key indicator	Key Aspect Scores	Predetermined Weightage (W) for Key Indicator	Key Indicator Grade Points (KI GP) (A=3, B=2, C=1, D=0)	KI/W/GP as per Academic Advisor's grading	Guidelines
14	Student Support	1. Counseling of students as Mentor/ Class teacher a. Student Profile Collection b. Semester wise updation and maintenance 2. Any other Study Material / Guidance a) Academic guidance for the advanced learner (offering suggestions/ reference books) b) Handling the slow learners (offering study material/ question banks) 3. Offering merit Scholarships 4. Organizing/Participation in Parent Teacher Meetings	Reports in the NAAC format	20 10 10	50			1) All Four key indicators =3 Grade points/A 2) Any Three key indicators =2 Grade points/B 3) Any Two key indicator =1 Grade point/C 4) Below two=0/D
13	Student Progression	Report on Programme/ Course wise students' progression to a) Higher Education b) Employment c) Entrepreneurship	Reports in the NAAC format	10 10 10	30			1) All three key indicators =3 Grade points/A 2) Any two key indicators =2 Grade points/B 3) Any one key indicator =1 Grade point/C 4) No Indicator=0/D
VI. ROLE IN INSTITUTIONAL GOVERNANCE								
16	Participation in Institutional Governance and Leadership	a) Contribution to Departmental Vision & Mission and Departmental Action Plan b) Participation in different institutional committees and perception of committee reports c) Participation in different institutional activities that focus on value based education d) Contribution to IQAC/ quality initiatives	Reports in the NAAC format	4x10	40			1) All Four key indicators =3 Grade points/A 2) Any Three key indicators =2 Grade points/B 3) Any Two key indicator =1 Grade point/C 4) Below two=0/D
VII. BEST PRACTICES								
17	Best Practices	Identification and Contribution to a) The Departmental Best practices b) Institutional Best practices	Reports in the NAAC format	20	20			1) All Two key indicators =3 Grade points/A 2) Any one key indicator =2 Grade points/B 3) No Indicator=0/D
Total Grade points				500				

Name & Signature of the Principal

Name & Signatures of the Academic advisors

- 1)
- 2)
- 3)